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DOUGLAS A. DUCEY  
Governor

TOBI ZAVALA  
Executive Director

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SOCIAL WORK ACADEMIC REVIEW COMMITTEE MEETING MINUTES  
Tuesday, December 11, 2018

Members Present: Josefina Ahumada, Richard Herbig

Members Absent: Jeanette Devevo

Staff Present: Tobi Zavala, Executive Director; Zuri De Lucio, Credentialing Specialist

**1. Call to Order**

The meeting was called to order on December 11, 2018, at 9:03 a.m. with Ms. Ahumada presiding.

**2. Roll Call**

See above.

**3. Review and Approval of Minutes**

*A. October 30, 2018 general meeting minutes*

Dr. Herbig moved, seconded by Ms. Ahumada, to approve the October 30, 2018, general meeting minutes as submitted. The motion passed unanimously.

**4. Report from Chair**

None

**5. Report from the Executive Director and/or staff**

*A. General agency operations*

Ms. Zavala thanked the members for their service.

*B. Review, consideration, and possible action regarding exam extensions*

Following review and discussion by members, Dr. Herbig moved, seconded by Ms. Ahumada, to add exam extension requests to the consent agenda. The motion passed unanimously.

*C. Discussion regarding end of the year numbers*

Ms. Zavala presented performance graphs and numbers to demonstrate that the Board has decreased its complaint backlog and exceeded its performance goals.

**6. Assistant Attorney General's Report: Marc Harris, A.A.G.**

None

**7. Supervisor exemption request: review, consideration and action**

*A. Dana Mallahan, (Peggy Taylor, size & geographic location)*

Members reviewed information submitted regarding the request for exemption.

Following review and discussion, Dr. Herbig moved, seconded by Ms. Ahumada, to approve the request for size and geographic location. The motion passed unanimously.

B. *Dana Mallahan, (John Valvo, size & geographic location)*

Members reviewed information submitted regarding the request for exemption.

Following review and discussion, Dr. Herbig moved, seconded by Ms. Ahumada, to approve the request for size and geographic location. The motion passed unanimously.

C. *Andrew Maurer, (Alexandra Yassi, outside clinical supervisor)*

Members reviewed information submitted regarding the request for exemption.

Following review and discussion, Dr. Herbig moved, seconded by Ms. Ahumada, to approve the request for an outside clinical supervisor. The motion passed unanimously.

D. *Mary Thompson, (Bobbe McGinley, outside clinical supervisor)*

Members reviewed information submitted regarding the request for exemption.

Following review and discussion, Dr. Herbig moved, seconded by Ms. Ahumada, to approve the request for an outside clinical supervisor. The motion passed unanimously.

E. *Elizabeth Lopez, (Melissa Rhode, outside clinical supervisor)*

Tabled

**8. Consent agenda: review, consideration and action regarding requests for deficiency**

Dr. Herbig moved, seconded by Ms. Ahumada, to approve the consent agenda as submitted granting a 60-day extension to David Burkett, Gabrielle Annett (Counseling application) and Gabrielle Annett (Substance Abuse application). The motion passed unanimously

**9. Consent agenda: review, consideration and action regarding applications received under rules prior to November 1, 2015**

None

**10. Exam accommodation and/or 90 –day waiver requests: review, consideration and action**

A. *William Vigo Morales (exam accommodation)*

Members reviewed information regarding the request for an exam accommodation.

Following review and discussion, Dr. Herbig moved, seconded by Ms. Ahumada, to approve the request for an exam accommodation. The motion passed unanimously.

**11. Applications for licensure: review, consideration and action**

A. *Review, consideration, and possible action regarding applications for licensure*

Dr. Herbig moved, seconded by Ms. Ahumada, to recommend to the Board to approve the following 5 as Licensed Clinical Social Workers upon receipt of a passing score on the required exam and the required license issuance fee. The motion passed unanimously.

Jaelyn Keller  
Amanda Casas

Misty Rooney

Danielle Connella

Mario Gutierrez

Dr. Herbig moved, seconded by Ms. Ahumada, to recommend to the Board to approve Kristin Kohn as a Licensed Clinical Social Worker upon receipt of the required license issuance fee. The motion passed unanimously.

Dr. Herbig moved, seconded by Ms. Ahumada, to recommend to the Board to deny Joshua Hammer based on his failure to establish that he meet minimum licensure requirements. The motion passed unanimously.

The following applications were tabled:

Erica Wagner

Paula Cooper

*B. Appeals*

None

**12. Future agenda items**

None

**13. Call for public comment**

No one present for public comment.

**14. Establishment of future meeting dates**

The next meeting is scheduled for Tuesday January 22, 2019, at 9:00 a.m., at 1740 West Adams St, Board room C, Phoenix, AZ 85007.

**15. Adjournment**

Dr. Herbig moved, seconded by Ms. Ahumada, to adjourn. The motion passed unanimously and the meeting was adjourned at 11:15 a.m.

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Richard Herbig, Secretary

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Date