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BOARD OF BEHAVIORAL HEALTH EXAMINERS  
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DOUGLAS A. DUCEY  
Governor

TOBI ZAVALA  
Executive Director

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SOCIAL WORK ACADEMIC REVIEW COMMITTEE MEETING MINUTES  
Tuesday, April 3, 2018

Members Present: Josefina Ahumada, Richard Herbig

Members Absent: Jeanette Devevo

Staff Present: Donna Dalton, Deputy Director; Zuri De Lucio, Credentialing Specialist

**1. Call to Order**

The meeting was called to order on February 27, 2018, at 9:00 a.m. with Ms. Ahumada presiding.

**2. Roll Call**

See above.

**3. Review and Approval of Minutes**

A. *February 27, 2018 general meeting minutes*

Tabled due to lack of quorum of members to vote.

**4. Report from Chair**

None

**5. Report from the Executive Director and/or staff**

A. *General agency operations*

No report

B. *Discussion regarding HB2411*

Ms. Dalton explained to members that HB2411 incorporated language to provide a waiver of fees for applicants who apply for an independent level license within 90 days of submitting their renewal and allows applicants to be able to test 3 times during the authorization period. In addition, it would require the Board to submit a one-time report to the legislators in regards to streamlining Board processes.

C. *Discussion regarding SB1246*

Ms. Dalton explained to members that Senate Bill 1246 would allow an applicant from out of state a streamlined process to be licensed in Arizona. Ms. Dalton informed the members that the bill was signed by the Governor.

D. *Discussion regarding Board fees*

Ms. Dalton informed the members that at the March 2nd Board meeting, the members voted unanimously to reduce Board fees. The proposed reduction is a reduction of the issuance fee for an independent level license from \$250 to \$100, and a reduction of the biennial renewal fee from \$350 to \$325.

**6. Assistant Attorney General's Report: Marc Harris, A.A.G.**

None

**7. Supervisor exemption request: review, consideration and action**

*A. Emily Bauerle (Jennifer Nosker, outside clinical supervisor)*

Members reviewed information submitted regarding the request for exemption.

Members requested additional information.

*B. Melanie Friedman (Benjamin De Jesus, outside clinical supervision)*

Members reviewed information submitted regarding the request for exemption.

Members requested additional information.

**8. Consent agenda: review, consideration and action regarding requests for deficiency**

Dr. Herbig moved, seconded by Ms. Ahumada, to approve the consent agenda as submitted granting a 60-day extension to Courtney Eichelberger. The motion passed unanimously

**9. Consent agenda: review, consideration and action regarding applications received under rules prior to November 1, 2015**

None

**10. Exam accommodation and/or 90 –day waiver requests: review, consideration and action**

*A. Rashonna Davis (90-day waiver)*

Members reviewed information regarding the request for a 90 day exam waiver.

Following review and discussion, Ms. Ahumada moved, seconded by Dr. Herbig, to approve the request for a 90 day exam waiver. The motion passed unanimously.

**11. Applications for licensure: review, consideration and action**

*A. Review, consideration, and possible action regarding applications for licensure*

Dr. Herbig moved, seconded by Ms. Ahumada, to recommend to the Board to approve Edward Bylotas, Clara Davis, and Michael Beauvais as Licensed Clinical Social Workers upon receipt of a passing score on the required exam and the required license issuance fee. The motion passed unanimously.

Dr. Herbig moved, seconded by Ms. Ahumada, to recommend to the Board to approve Melissa Nelson and Carly Elms as Licensed Clinical Social Workers upon receipt of the required license issuance fee. The motion passed unanimously.

Dr. Herbig moved, seconded by Ms. Ahumada, to recommend to the Board to approve Laura Hildwein and Amanda Baskin as Licensed Clinical Social Workers by endorsement upon receipt of the required license issuance fee. The motion passed unanimously.

Dr. Herbig moved, seconded by Ms. Ahumada, to recommend to the Board to approve Kimberly Barrett as a Licensed Clinical Social Worker by endorsement upon receipt of the required license issuance fee and the Board's disposition of the background investigation. The motion passed unanimously.

Dr. Herbig moved, seconded by Ms. Ahumada, to recommend to the Board to deny Brenda Arkin based on her failure to establish that she meets minimum licensure requirements by endorsement. The motion passed unanimously.

Dr. Herbig moved, seconded by Ms. Ahumada, to recommend to the Board to deny Valerie Crossman based on her failure to establish that she meets minimum licensure requirements. The motion passed unanimously.

Dr. Herbig moved, seconded by Ms. Ahumada, to refer Jennifer Woodson to investigations and table the review of Ms. Woodson's file until the investigation has been completed. The motion passed unanimously.

The committee requested additional information on the following applications:

Jenna Teso

Jana Longacre

Lovely Poole

*B. Appeals*

*1. Jamelynn Evans*

Tabled

**12. Future agenda items**

*A. Discussion regarding HB2411*

*B. Discussion regarding the review of applications as it relates to supervised work experience and clinical supervision*

*C. Discussion regarding the review of supervisor exemption request for size and geographic location*

**13. Call for public comment**

No one present for public comment.

**14. Establishment of future meeting dates**

The next meeting is scheduled for Tuesday May 15, 2018, at 9:00 a.m., at 1740 West Adams St, Board room C, Phoenix, AZ 85007.

**15. Adjournment**

Ms. Ahumada moved, seconded by Dr. Herbig, to adjourn. The motion passed unanimously and the meeting was adjourned at 11:29 a.m.

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Jeanette Devevo, Secretary

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Date