



STATE OF ARIZONA  
BOARD OF BEHAVIORAL HEALTH EXAMINERS  
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DOUGLAS A. DUCEY  
Governor

TOBI ZAVALA  
Executive Director

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SUBSTANCE ABUSE ACADEMIC REVIEW COMMITTEE MEETING MINUTES  
Thursday, May 3, 2018

Members present: Cynthia Pio-Padilla, Del Worley

Staff present: Tobi Zavala, Executive Director; Donna Dalton, Deputy Director; Zuri De Lucio, Credentialing Specialist

**1. Call to Order**

The meeting was called to order on May 3, 2018, at 9:05 a.m. with Ms. Pio-Padilla presiding.

**2. Roll Call**

See above

**3. Minutes: review, consideration and action**

*A. February 16, 2018 general meeting minutes*

Ms. Pio-Padilla moved, seconded by Ms. Worley, to approve the February 23, 2018, general meeting minutes as submitted. The motion passed unanimously.

**4. Report from the Chair**

No report.

**5. Report from the Executive Director and/or staff**

*A. General agency operations*

No Report

*B. Discussion regarding Board fees*

Ms. Zavala informed the members that at the March 2nd Board meeting, the members voted unanimously to reduce Board fees. The proposed reduction is a reduction of the issuance fee for an independent level license from \$250 to \$100, and a reduction of the biennial renewal fee from \$350 to \$325.

**6. Assistant Attorney General's Report: Marc Harris, A.A.G.**

No report.

**7. Supervisor exemption requests: review, consideration and action**

*A. Adam Rogers (Julie Nave, size & geographic)*

Members reviewed information submitted regarding the request for exemption.

Following review and discussion, Ms. Worley moved, seconded by Ms. Pio-Padilla, to approve the request for an outside supervisor. The motion passed unanimously.

*B. Tamara Kelley (Sally Mead, size & geographic)*

Members reviewed information submitted regarding the request for exemption.

Following review and discussion, Ms. Worley moved, seconded by Ms. Pio-Padilla, to approve the request for an outside supervisor. The motion passed unanimously.

8. **Consent agenda: review, consideration and action regarding extension request for deficiencies**  
None

9. **Consent agenda: review, consideration and action regarding applications requesting review under rules prior to November 1, 2015**  
None

10. **Exam extensions and/or exam accommodation request: review, consideration and action**  
None

11. **Applications for licensure: review, consideration and action**

A. *Review, consideration, and possible action regarding applications for licensure*

Ms. Pio-Padilla moved, seconded by Ms. Worley, to recommend to the Board to approve Jamie Hairston and Jason Duncan as Licensed Substance Abuse Technicians upon receipt of a passing score on the required exam, the license issuance. The motion passed unanimously.

Ms. Pio-Padilla moved, seconded by Ms. Worley, to recommend to the Board to approve Kimberly Crooks as a Licensed Independent Substance Abuse Counselor upon receipt of the required license issuance fee. The motion passed unanimously.

Ms. Pio-Padilla moved, seconded by Ms. Worley, to recommend to the Board to deny the following 6 applicant based on their failure to establish that they meet minimum licensure requirements. The motion passed unanimously.

Nancy Atchue  
Cassandra Lynn

Brittany Minor  
Christopher Card

DeAngela Lewis

Christopher Kraemer

The committee requested additional information on the following application:

Brenda Currier

The Substance Abuse Academic Review Committee did not have quorum to review the application for Tomas Gonzalez. Mr. Gonzalez' application will be reviewed during the Counseling Academic Review Committee's next monthly meeting on May 16, 2018.

B. *Appeals*

1. *Diane Robinson*

Members reviewed information submitted in support of the appeal.

The applicant appeared and addressed the committee.

Following review and discussion, Ms. Pio-Padilla moved, seconded by Ms. Worley, to accept BSHS 480 Advanced Interpersonal Communications and to recommend to the Board to deny the appeal based on continued curriculum deficiencies. The motion passed unanimously.

2. *Kimberly Crooks*

Members reviewed information submitted in support of the appeal.

The applicant appeared and addressed the committee.

Following review and discussion, members agreed the applicant meets minimum requirements. Additionally, the members instructed Board staff to send a letter to both clinical supervisors in regards to their documentation.

**12. Applications for educational programs: review, consideration and action.**

None

**13. Future agenda items**

None

**14. Call for public comment**

No one present for public comment

**15. Establishment of future meeting dates**

The next meeting is scheduled for Friday June 15, 2018, at 9:00 a.m., at 1740 West Adams St, Phoenix, AZ 85007

**16. Adjournment**

Ms. Worley moved, seconded by Ms. Pio-Padilla, to adjourn. The motion passed unanimously and the meeting was adjourned at 1:26 p.m.

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Cynthia Pio-Padilla  
Secretary/Treasurer

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Date