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DOUGLAS A. DUCEY  
Governor

TOBI ZAVALA  
Executive Director

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MARRIAGE AND FAMILY THERAPY ACADEMIC REVIEW COMMITTEE MEETING MINUTES  
Friday, May 18, 2018

Members Present: Mary Doyle, Lesley Wimmer Kelly, Keith Cross

Staff Present: Tobi Zavala, Executive Director; Donna Dalton, Deputy Director; Marc Harris, A.A.G.; Zuri De Lucio, Credentialing Specialist

**1. Call to Order**

The meeting was called to order on May 18, 2018, at 9:01 a.m. with Ms. Doyle presiding.

**2. Roll Call**

See above.

**3. Review and Approval of Minutes**

*A. March 16, 2018 general meeting minutes*

Dr. Cross moved, seconded by Ms. Wimmer Kelly, to approve the general meeting minutes from the March 16, 2018, meeting as submitted. The motion passed unanimously.

**4. Report from the Chair: items for review, consideration and action**

No report.

**5. Report from the Executive Director and/or staff**

*A. General agency operations*

No report

*B. Discussion regarding rules*

Ms. Dalton presented an initial draft of proposed rulemaking that was approved by the Board on May 4<sup>th</sup>, 2018, to be put forth for public feedback.

**6. Assistant Attorney General's Report: Marc Harris, A.A.G.**

No report

**7. Supervisor exemption request: review, consideration and action**

*A. Hannah Hannah (Stephanie Neidermyer Stephenson, outside clinical supervisor)*

Members reviewed information submitted regarding the request for exemption.

Following review and discussion, Dr. Cross, moved, seconded by Ms. Wimmer Kelly to approve the request for an out of state supervisor. The motion passed unanimously.

*B. Tiffany Moser (Claron Bailey, outside clinical supervisor)*

Members reviewed information submitted regarding the request for exemption.

Following review and discussion, Dr. Cross, moved, seconded by Ms. Wimmer Kelly to approve the request for an out of state supervisor. The motion passed unanimously.

C. *Emily Bauerle, (Jennifer Nosker, outside clinical supervisor)*

Members reviewed information submitted regarding the request for exemption.

Following review and discussion, Ms. Wimmer Kelly, moved, seconded by Ms. Doyle to approve the request for an out of state supervisor. The motion passed unanimously.

**8. Consent agenda: review, consideration and action regarding request for deficiency extensions**

Ms. Wimmer Kelly moved, seconded by Ms. Doyle, to approve the consent agenda as submitted granting a 60-day extension to Adi Shakti Khalsa and Angela Hancock. The motion passed unanimously

**9. Consent agenda: review, consideration and action regarding applications requesting review under rules prior to November 1, 2015**

None

**10. Exam extension and/or accommodation request: review, consideration and action**

A. *Jennifer Peters, exam accommodation*

Members reviewed information regarding the request for an exam accommodation.

Following review and discussion, Ms. Doyle moved, seconded by Ms. Wimmer Kelly, to approve the request for an exam accommodation. The motion passed unanimously.

**11. Applications for licensure: review, consideration and action**

A. *Review, consideration, and possible action regarding applications for licensure*

Ms. Wimmer Kelly moved, seconded by Dr. Cross, to recommend to the Board to approve Teddie Cox Lance, Aubrey Hinton, Crystal Krueger, Drew Pease, and Kirra Wong as Licensed Marriage and Family Therapists upon receipt of the required license issuance fee. The motion passed unanimously. Ms. Doyle abstained.

Ms. Doyle moved, seconded by Ms. Wimmer Kelly, to recommend to the Board to deny Katelyn Pevehouse based on her failure to establish that she meets minimum curriculum requirements. The motion passed unanimously.

The committee requested additional information on the following applications:

Kira Butler

Carrie King

Reginald Younger

B. *Appeals*

1. *Abigail Tryhus*

Members reviewed information regarding the appeal.

The applicant was properly noticed, but did not appear.

Following review and discussion, Ms. Doyle moved, seconded by Ms. Wimmer Kelly, to accept CPSY 216 Psychology of Human Development under Human Development and recommend to the Board to deny the appeal based on failure to meet curriculum requirements. The motion passed unanimously

2. *Merrilie Rackham*

Members reviewed information regarding the appeal.

The applicant was properly noticed, but did not appear.

Following review and discussion by members, Ms. Doyle moved, seconded by Dr. Cross, to recommend to the Board to deny the application based on failure to meet minimum requirements by endorsement.

The motion passed unanimously.

**12. Applications for educational programs: review, consideration and action**

None

**13. Future agenda items**

None

**14. Call for public comment**

No one present for public comment.

**15. Establishment of future meeting dates**

The next meeting is scheduled for Friday, July 20, 2018, at 9:00 a.m., at 1740 West Adams St, Board room C, Phoenix, AZ 85007.

**16. Adjournment**

Ms. Wimmer Kelly moved, seconded by Ms. Doyle, to adjourn. The motion passed unanimously and the meeting was adjourned at 11:25 a.m.

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Lesley Wimmer Kelly  
Secretary/Treasurer

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Date