



STATE OF ARIZONA
BOARD OF BEHAVIORAL HEALTH EXAMINERS
3443 NORTH CENTRAL AVENUE, SUITE 1700
PHOENIX, AZ 85012
PHONE: 602.542.1882 FAX: 602.364.0890
Board Website: www.azbbhe.us
Email Address: information@azbbhe.us

DOUGLAS A. DUCEY
Governor

TOBI ZAVALA
Executive Director

COUNSELING ACADEMIC REVIEW COMMITTEE MEETING MINUTES

Friday, October 28, 2016
2nd Amended (January 26, 2018)

Members Present: Patricia Kerstner, Janet O'Connor, Kathleen Britton

Staff Present: Tobi Zavala, Executive Director; Donna Dalton, Deputy Director; Elma Brambila, Credentialing Specialist

1. Call to Order

The meeting was called to order on October 28, 2016, at 9:04 a.m., with Dr. Kerstner presiding.

2. Roll Call

See above.

3. Review and Approval of Minutes

Dr. Kerstner moved, seconded by Ms. O'Connor, to approve the September 23, 2016, general meeting minutes as submitted. The motion passed unanimously.

4. Report from Chair

No report.

5. Report from the Executive Director and/or staff

A. *General Agency Operations*

No report

B. *Discussion regarding rules*

Ms. Zavala reported that the Board approved the proposed rule changes. The rules have been posted to the website and they will go into effect on November 1, 2016.

C. *Discussion regarding R4-6-212.01*

Ms. Zavala addressed the changes in the rule for outside supervisors.

6. Assistant Attorney General's Report: Marc Harris, A.A.G.

No report.

7. Supervisor exemption requests: review, consideration and action

A. *Shadi Boudreau (out of state supervisor)*

Members reviewed information submitted regarding the request for exemption.

Dr. Kerstner moved, seconded by Ms. Britton, to approve the request for an exemption for Kimberly Olson and Melissa Paige Begich. The motion passed unanimously.

8. Applications for reassessment: Review, consideration and action

A. *Kathy Mohr-Almeida*

Members reviewed the reassessment request.

Following review and discussion, members requested additional information.

B. Menaj Shamsaee

Members reviewed the reassessment request.

Following review and discussion, members requested additional information.

9. Consent agenda: review, consideration and action regarding requests for deficiency extensions

Ms. O'Connor moved, seconded by Ms. Britton, to approve the consent agenda as presented granting 60-day extension to Traci Brown and Amanda Robinson. The motion passed unanimously.

10. Consent agenda: review, consideration and action regarding applications requesting review under rules prior to November 1, 2015

Ms. O'Connor moved, seconded by Dr. Kerstner, to approve the consent agenda as presented granting review under the rules effective prior to November 1, 2015, for the applications of Stephanie Millas-Haskell, Lisa Bolden and Suzanne Williams. The motion passed unanimously.

11. Exam accommodation requests: review, consideration and action

None

12. Applications for licensure: review, consideration and action

A. Review, consideration, and possible action regarding applications for licensure

The Committee broke for lunch at 11:32 a.m., reconvening its public meeting at 12:30 p.m.

Ms. O'Connor moved, seconded by Dr. Kerstner, to recommend to the Board to approve the following 21 applicants as Licensed Professional Counselors upon receipt of the required license issuance fee:

Stephanie Vawter	Mel Alison	Jennifer Noreus	Kimberley Joe
Lori Boston	Melissa Tejada	Joel Terry	Chere Sterenfeld
Elizabeth Forsyth	Danielle Patton	Kathleen Hald	Diane Hernandez
Anna Holly	Kalyn Taylor	Monica Carrillo	Alice Henley
Morgan Francis	Stephanie Wheeler	Harrison Crawford	Shannon Saumalu
Aisha Jakachira			

The motion passed unanimously.

Dr. Kerstner moved, seconded by Ms. O'Connor, to recommend to the Board to approve Jennifer Pereira as a Licensed Professional Counselor by endorsement upon receipt of the required license issuance fee. The motion passed unanimously.

Ms. Britton moved, seconded by Ms. O'Connor, to recommend to the Board to approve the following 10 applicants as Licensed Associate Counselors upon receipt of the required license issuance fee:

Shelby Schrader	Tawny Bill	Charles Beard	Ilisa Keith
Ratnamala Gunnala	Vonecia Hill	Amanda Irwin	
Vanessa Laguerre	Ashley Hippler	Ashley Comtois	

The motion passed unanimously. Dr. Kerstner recused from the vote.

Ms. O'Connor moved, seconded by Ms. Britton, to recommend to the Board to approve the following 8 applicants as Licensed Associate Counselors upon receipt of a passing score on the required exam and the required license issuance fee:

Erica Harris	Janice Yazzie	Robert McClary	Nichole Schlundt
Ashley Gunn	Randall Harsha	Kelli Parks	Brent Bailey

The motion passed unanimously.

Ms. Britton moved, seconded by Ms. O'Connor, to recommend to the Board to deny Megan Smith, and Stephanie Wake based on their failure to establish that they meet minimum requirements in supervised work experience. The motion passed unanimously.

Ms. Britton moved, seconded by Ms. O'Connor, to recommend to the Board to approve Jerimya Fox as a Licensed Professional Counselor upon receipt of the required license issuance fee and the Board's disposition of the background investigation. The motion passed unanimously.

Dr. Kerstner moved, seconded by Ms. Britton, to recommend to the Board to approve Willis Beasley as a Licensed Associate Counselor upon receipt of the required license issuance fee and the Board's disposition of the background investigation. The motion passed unanimously.

Dr. Kerstner moved, seconded by Ms. O'Connor, to recommend to the Board to approve Latisha Miner as a Licensed Associate Counselor upon receipt of a passing score on the required exam the required license issuance fee and the Board's disposition of the background investigation. The motion passed unanimously.

Following review, members requested additional information on the following applications:

Danielle Saffer	Starr Denison	Innocent Obuah	Kristin Meiner
Christine Hayes	Rebekah Dwyer	Erika Jackson	Kathy Mohr-Almeida
Menaj Shamsaee	Katherine Jensen	Stacie Brown	Susan Warren
Sigal Simhony Nadler	Cyrus Behrana	Deanna Iwai	

Names of applicants whose files were scheduled for review and subsequently were tabled due to loss of quorum are listed on the last page of these minutes.

B. Appeals

1. Cheryl Palazza

Members reviewed information regarding the appeal.

The applicant was properly noticed, but did not appear.

Following review and discussion, members requested additional information.

2. Aisha Jakachira

Members reviewed information regarding the appeal.

The applicant appeared and addressed the committee.

Following review and discussion, members agreed the applicant meets minimum requirements.

3. Dorina Walden

Members reviewed information regarding the appeal.

The applicant was properly noticed, but did not appear.

Following review and discussion, members requested additional information.

4. Shelby Schrader

Members reviewed information regarding the appeal.

Dr. Kestner indicated that she was recusing from all matters regarding Ms. Schrader's application.

The applicant appeared and addressed the committee.

Following review and discussion, members agreed the applicant meets minimum requirements.

Ms. Schrader withdrew her request for a formal hearing.

13. Applications for educational programs: review, consideration and possible action.

A. Phoenix Seminary Master of Arts in Counseling

Members reviewed information regarding the program.

Dr. Justin Smith from Phoenix Seminary addressed the committee.

Ms. O'Connor moved, seconded by Dr. Kerstner, to recommend to the Board to approve the Master of Arts in Counseling. The motion passed unanimously.

14. Future agenda items

None

15. Call for public comment

No one was present to respond to the call for public comment.

16. Establishment of future meeting dates

The next meeting is scheduled for Friday, November 18, 2016, at 9:00 a.m., at 3443 North Central Avenue, Room 1705.

17. Adjournment

Ms. O'Connor moved, seconded by Dr. Kerstner, to adjourn. The motion passed unanimously and the meeting was adjourned at 4:41 p.m.

A. Review, consideration and possible action regarding the 2017 meeting calendar.

Dr. Kerstner moved, seconded by Ms. O'Connor, meet the 4th Friday of every month, with the exception of November and December which they will meet the 3rd Friday.

Janet O'Connor
Secretary/Treasurer

Date

The Counseling Academic Review Committee lost quorum and could not review the applications listed below. These applications will be reviewed first during the committee's next monthly meeting on November 18, 2016.

Robin Johnson

Lauren Day

Kellye Kohn

Mike Petagna

Patrick Reynolds

Blake Pindyck