



STATE OF ARIZONA  
BOARD OF BEHAVIORAL HEALTH EXAMINERS  
1740 WEST ADAMS STREET, SUITE 3600  
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KATIE HOBBS  
Governor

TOBI ZAVALA  
Executive Director

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### AZBBHE MISSION STATEMENT

To establish and maintain standards of qualifications and performance for licensed behavioral health professionals in the fields of counseling, marriage and family therapy, social work and substance abuse counseling and to regulate the practice of licensed behavioral health professionals for protection of the public.

### COUNSELING ACADEMIC REVIEW COMMITTEE NOTICE & AGENDA FOR PUBLIC MEETING

**Scheduled for March 22, 2024, at 10:00 AM**  
1740 West Adams Street, Board Room B, Phoenix, Arizona 85007  
**1st Amended (March 20, 2024)**

Pursuant to A.R.S. §38-431.02, notice is hereby given to the general public and to members of the Counseling Academic Review Committee that the Committee will hold a regular meeting open to the public on the date and at the time indicated above.

A full meeting agenda and list of applications to be considered can be found online at [www.azbbhe.us](http://www.azbbhe.us), or in the lobby of the Board's office building in the binder adjacent to the case displaying meeting notifications. The Committee reserves the right to change the order of items on the agenda, except for those matters set for a specific time. Please note that some of the actions taken by the Committee are made in the form of a recommendation to the Board and do not become final until adopted by the Board.

The Committee, upon majority vote of a quorum of the members, may hold an Executive Session on any of the listed agenda items to discuss or consider records exempt by law from public inspection, including the receipt and discussion or information or testimony that is specifically required to be maintained as confidential by state and federal law, or to obtain legal advice. A.R.S. § 38-431.03(A)(2) and (3). Executive Sessions are not open to the public.

Americans with Disabilities Act: Persons with a disability may request a reasonable accommodation, such as a sign language interpreter or a copy of this document in alternative format, by contacting Elma Brambila at 602-542-1895 or the TDD number at 800-367-8939.

### COMMITTEE MEMBERS

Patricia Kerstner, Ph.D, Chair  
Angel Branch Moore, LPC, Secretary  
Janet O'Connor, LPC, LISAC

The agenda for the meeting is as follows:

**1. Call to order (Chair)**

**2. Roll call (staff)**

**3. Minutes: review, consideration, and action**

*A. January 12, 2024, general meeting minutes*

**4. Report from Chair**

The Committee may go into executive session to discuss confidential medical records pursuant to A.R.S. §38-431.03(A)(2) or to obtain legal advice pursuant to A.R.S. §38-431.03(A)(3).

*A. Discussion regarding program evaluation pursuant to R4-6-501(C)(8)(b).*

**5. Report from Executive Director and/or staff**

The Committee may go into executive session to discuss confidential medical records pursuant to A.R.S. §38-431.03(A)(2) or to obtain legal advice pursuant to A.R.S. §38-431.03(A)(3).

*A. General agency operations*

*B. Discussion regarding staff's 2023 accomplishments*

*C. Introduction of the New Deputy Director*

**6. Assistant Attorney General's Report**

The Board may go into executive session to discuss confidential records pursuant to A.R.S. § 38-431.03(A)(2) or to obtain legal advice pursuant to A.R.S. §38-431.03(A)(3).

*None*

**7. Supervisor exemption requests: review, consideration, and action**

*None*

**8. Consent agenda: review, consideration, and action regarding 60-day extension request for deficiencies and 90-day extension for examination**

*A. Yvonne Perez-Agosto, LPC Applicant (60-day extension)*

*B. Sheila Bucalo, LAC Applicant (90-day exam extension)*

**9. Exam accommodation: review, consideration, and action**

*A. Jaime Tarango, LAC Applicant*

**10. Applications for licensure: review, consideration, and possible action.**

The Committee may go into executive session to discuss records exempt from public inspection pursuant to A.R.S. §38-431.03(A)(2) or to obtain legal advice pursuant to A.R.S. §38-431.03(A)(3).

*A. Review, consideration, and possible action regarding applications for licensure  
Names are posted for review in the building lobby of the 1st floor of 1740 West Adams Street,  
Phoenix, AZ at least twenty-four (24) hours in advance of the meeting.*

*B. Appeals*

*None*

- 11. Applications for educational programs: review, consideration, and possible action.**  
The Committee may go into executive session to discuss records exempt from public inspection pursuant to A.R.S. §38-431.03(A)(2) or to obtain legal advice pursuant to A.R.S. §38-431.03(A)(3).

*None*

- 12. Future agenda items**

- 13. Call for public comment**

Those wishing to address the Committee do not need to request permission in advance; however, the Committee may limit those persons speaking during this time to a reasonable number on any given public matter. In addition, each person wishing to address the Committee will be given five (5) minutes to do so. Pursuant to A.R.S. § 38-431.01(H), the Committee can only take action on matters listed on the agenda. Action on public comment matters that are not listed on the agenda will be limited to directing staff to study the matter or to schedule the matter for further discussion at a later date.

- 14. Establishment of future meeting dates(s)**

*The next regular meeting is scheduled for May 24, 2024, at 10:00 a.m., at 1740 West Adams St., Board Room B, Phoenix, AZ 85007*

- 15. Adjournment**

March 20, 2024

A handwritten signature in black ink, appearing to read "Tobi Zavala". The signature is fluid and cursive, with a long horizontal stroke at the end.

Tobi Zavala  
Executive Director