



STATE OF ARIZONA
BOARD OF BEHAVIORAL HEALTH EXAMINERS
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DOUGLAS A. DUCEY
Governor

TOBI ZAVALA
Executive Director

COUNSELING ACADEMIC REVIEW COMMITTEE MEETING MINUTES
Friday, June 17, 2022

Members Present: Janet O'Connor, Patricia Kerstner

Staff Present: Elma Brambila, Assistant Director

1. Call to Order

The meeting was called to order on June 17, 2022, at 9:01 a.m., with Dr. Kerstner presiding.

2. Roll Call

See above.

3. Review and Approval of Minutes

A. May 6, 2022, general meeting minutes

Ms. O'Connor moved, seconded by Dr. Kerstner, to approve the general meeting minutes for the May 6, 2022, meeting as submitted. The motion passed unanimously.

4. Report from Chair

No report.

5. Report from the Executive Director and/or staff

A. General agency operations

No report

B. Review, consideration, and possible action regarding the annual election of Chairperson and Secretary.

Following review and discussion, Dr. Kerstner moved, seconded by Ms. O'Connor, to retain the current elected members in their positions. The motion passed unanimously.

C. Review, consideration and possible action regarding the 2023 meeting calendar.

Following review and discussion, Dr. Kerstner moved, seconded by Ms. O'Connor, to approve the proposed 2023 meeting calendar. The motion passed unanimously.

6. Assistant Attorney General's Report:

No report.

7. Supervisor exemption requests: review, consideration and action

None

8. Consent agenda: review, consideration and action regarding requests for deficiency extensions and examination

- A. Allison Hanzel, LPC, Applicant (60-day extension)
- B. Honey Stenberg, LPC Endorsement Applicant ((60-day extension)
- C. Jose Lopez Sanchez, LMSW Endorsement Applicant (60-day extension)
- D. Constance McNamara, LAC Applicant (90-day exam extension)
- E. Lisa Simmons, LMSW Applicant (90-day exam extension)

Ms. O'Connor moved, seconded by Dr. Kerstner, to approve the consent agenda as presented. The motion passed unanimously.

9. Exam accommodation and/or 90-day waiver request: review, consideration and action

None

10. Applications for licensure: review, consideration and possible action

A. *Review, consideration, and possible action regarding applications for licensure*

Dr. Kerstner moved, seconded by Ms. O'Connor, to recommend the following 5 as Licensed Associate Counselors upon receipt of a passing score on the required exam.

Mayra Morales	Catherine Hilario	Aubrey Clark
Cynthia Coplen	Deeann Morgan-Holt	

The motion passed unanimously.

Following review, members requested additional information on the following applications:

Jamie Nottberg	Shannon Killpack	Anita Huffman
Renee Gaboury	Traci Brown	Jasimine Carpenter
Suhaely Garcia	Ellen Day	Michelle Horner
Derek Wertheim	Miranda Millage	Vanessa Morales

The Committee took a break at 11:00 a.m., reconvening its public meeting at 11:08 a.m.

B. *Appeals*

None

11. Applications for educational programs: review, consideration, and possible action.

None

12. Future agenda items

13. Call for public comment

No one was present to respond to the call for public comment.

14. Establishment of future meeting dates

The next regular meeting is scheduled for Friday, July 29, 2022, at 9:00 a.m., at 1740 West Adams St., Board Room B, Phoenix, AZ 85007.

15. Adjournment

Ms. O'Connor moved, seconded by Dr. Kerstner, to adjourn. The motion passed unanimously and the meeting was adjourned at 12:50 p.m.

Janet O'Connor
Secretary/Treasurer

Date