



STATE OF ARIZONA  
BOARD OF BEHAVIORAL HEALTH EXAMINERS  
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KATIE HOBBS  
Governor

TOBI ZAVALA  
Executive Director

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COUNSELING ACADEMIC REVIEW COMMITTEE MEETING MINUTES  
Friday, July 12, 2024

Members Present: Patricia Kerstner, Angel Branch Moore, and Janet O'Connor

Staff Present: Elma Brambila, Assistant Director, Karime Gordillo, Credentialist

**1. Call to Order**

The meeting was called to order on July 12, 2024, at 10:01a.m. at 1740 West Adams Street, Board Room B, Phoenix, Arizona 85007 with Dr. Kerstner presiding.

**2. Roll Call**

See above.

**3. Review and Approval of Minutes**

*A. May 24, 2024, general meeting minutes*

Ms. O'Connor moved, seconded by Ms. Kerstner, to approve the general meeting minutes for the May 24, 2024, meeting as submitted. The motion passed unanimously. Ms. Branch Moore abstained.

**4. Report from Chair**

The Committee may go into executive session to discuss confidential medical records pursuant to A.R.S. §38-431.03(A)(2) or to obtain legal advice pursuant to A.R.S. §38-431.03(A)(3).

*A. Discussion regarding program evaluation pursuant to R4-6-501(C)(8)(b)*  
Tabled

**5. Report from the Executive Director and/or staff**

The Committee may go into executive session to discuss confidential medical records pursuant to A.R.S. §38-431.03(A)(2) or to obtain legal advice pursuant to A.R.S. §38-431.03(A)(3).

*A. General agency operations*

**6. Assistant Attorney General's Report:**

No report.

**7. Supervisor exemption requests: review, consideration, and action**

None

**8. Consent agenda: review, consideration, and action regarding requests for deficiency extensions and examination**

- A. Hope Roberts, LAC Applicant (60-day extension)
- B. Deborah Cosgrove, LAC Applicant (60-day extension)
- C. Michelle Skinner, LAC Applicant (60-day extension)
- D. Amanda White, LPC Applicant (60-day extension)
- E. Daniel Sugamo, LAMFT Applicant (60-day extension)
- F. Carla Jackson-Morris LPC Applicant (60-day extension)
- G. Judy Cain, LPC Applicant (60-day extension)
- H. Kyle Newkirk, LPC Applicant (60-day extension)
- I. Amanda Carpenter, LPC Applicant (60-day extension)
- J. Niecy Dominique, LMSW Applicant (60-day extension)
- K. Cynthia Steffey, LCSW Applicant (60-day extension)
- L. Maria Landin, LCSW Applicant (60-day extension)
- M. Donna Mare, LCSW Applicant (60-day extension)
- N. David Oh, LPC Applicant (60-day extension)
- O. Anna Cimburek, LMSW Applicant (60-day extension)
- P. Sandra Balinda Kamanyire LMSW Applicant (60-day extension)
- Q. Nika Love, LMSW Applicant (90-day exam extension)

Mrs. O'Connor moved, seconded by Ms. Branch Moore, to approve the consent agenda as presented. The motion passed unanimously.

**9. Exam accommodation: review, consideration and action**

*None*

**10. Applications for licensure: review, consideration, and possible action**

*A. Review, consideration, and possible action regarding applications for licensure*

Ms. O'Connor moved, seconded by Ms. Kerstner, to recommend to approve the following 4 as Licensed Associate Counselors upon receipt of a passing score on the required exam. The motion passed unanimously.

Keivonna Gordon	Pamela Judd	Tanya Fuentes
Jinica Torrez		

Ms. O'Connor moved, seconded by Ms. Branch Moore, to recommend to approve Carly McGee as a Licensed Associate Counselor. The motion passed unanimously.

Ms. O'Connor moved, seconded by Ms. Kerstner, to recommend to the Board to deny the following 4 on their failure to establish that they meet the minimum licensure requirements. The motion passed unanimously.

Sarah Dabbs	Cristin Mullen	Marina Melkumov
Katherine Pizarro Oquendo		

Following review, members requested additional information on the following application:

Rachel Hunter

*B. Appeals*

1. *Douglas Winter, LAC Applicant*  
Tabled

**11. Applications for educational programs: review, consideration, and possible action.**

None

**12. Future agenda items**

**13. Call for public comment**

No one was present to respond to the call for public comment.

**14. Establishment of future meeting dates**

The next regular meeting is scheduled for August 23, 2024, at 10:00 a.m., at 1740 West Adams St., Board Room B, Phoenix, AZ 85007.

**15. Adjournment**

Ms. O'Connor moved, seconded by Ms. Kerstner to adjourn. The motion passed unanimously and the meeting was adjourned at 12:57 p.m.

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Angel Branch Moore  
Secretary/Treasurer

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Date