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BOARD OF BEHAVIORAL HEALTH EXAMINERS  
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DOUGLAS A. DUCEY  
Governor

TOBI ZAVALA  
Executive Director

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COUNSELING ACADEMIC REVIEW COMMITTEE MEETING MINUTES  
Friday, April 23, 2021

Members Present: Janet O'Connor, Patricia Kerstner

Staff Present: Elma Brambila, Credentialing Manager

**1. Call to Order**

The meeting was called to order on April 23, 2021 at 9:00 a.m., with Dr. Kerstner presiding.

**2. Roll Call**

See above.

**3. Review and Approval of Minutes**

A. *March 26, 2021 general meeting minutes*

Ms. O'Connor moved, seconded by Dr. Kerstner, to approve the general meeting minutes for the March 26, 2021 meeting as submitted. The motion passed unanimously.

**4. Report from Chair**

No report.

**5. Report from the Executive Director and/or staff**

A. *General agency operations*

No report.

**6. Assistant Attorney General's Report:**

No report.

**7. Supervisor exemption requests: review, consideration and action**

None

**8. Consent agenda: review, consideration and action regarding requests for deficiency extensions and examination**

A. *Gina Jackson, LAC applicant (90-day exam extension)*

B. *Ademola Omisakin Jr, LAC applicant (60-day deficiency extension)*

C. *Joan Cordero Diaz, LMSW applicant (60-day deficiency extension)*

D. *Maria Bush, LPC applicant (60-day deficiency extension)*

Following review and discussion, Dr. Kerstner moved, seconded by Ms. O'Connor, to approve the consent agenda as presented. The motion passed unanimously

**9. Exam accommodation and/or 90-day waiver request: review, consideration and action**

None

**10. Applications for licensure: review, consideration and possible action**

*A. Review, consideration, and possible action regarding applications for licensure*

Ms. O'Connor moved, seconded by Dr. Kerstner, to recommend Sean Kewin a Licensed Professional Counselor. The motion passed unanimously.

Ms. O'Connor moved, seconded by Dr. Kerstner, to recommend Julia Eisenbart, Ryan Buck, Heather Vance and Elizabeth Licht as Licensed Associate Counselors. The motion passed unanimously.

Ms. O'Connor moved, seconded by Dr. Kerstner, to recommend Danielle Saunders, Marta Fraser and Claudia Serrano as Licensed Associate Counselors upon receipt of a passing score on the required exam. The motion passed unanimously.

Ms. O'Connor moved, seconded by Dr. Kerstner, to recommend Pamela Henning as Licensed Associate Counselor upon receipt of a favorable fingerprint report and a passing score on the required exam. The motion passed unanimously.

Dr. Kerstner moved, seconded by Ms. O'Connor, to recommend to the Board to deny Daisy Raygoza, Adriana Romero, and Dorothy Granberry on their failure to establish they meet minimum licensure requirements. The motion passed unanimously.

Following review, members requested additional information on the following applications:

Monserad Swanson  
Aislinn Stewart

Paige Swan  
Bridgette Glade

LaToria Waters

*A. Appeals*

*1. Sarah Drazen, LAC applicant*

Members reviewed information regarding the appeal.

The applicant appeared telephonically and addressed the committee.

Following review and discussion, Ms. O'Connor moved, seconded by Dr. Kerstner, to accept PSY 755 Introduction to Forensic Mental Health Counseling to meet the area of Social and Cultural Diversity and to accept PSY 795 Introduction to Assessment and PSY 745 Psychopathology to meet the area of Assessment; and to deny the appeal based on continued deficiencies in the areas of Professional Orientation and Ethical Practice, Career Development and short 40 total hours under a counseling practicum. The motion passed unanimously.

*2. Jennifer Brana, LAC applicant*

Members reviewed information regarding the appeal.

The applicant was properly noticed, but did not appear.

Following review and discussion, Ms. O'Connor moved, seconded by Dr. Kerstner, to deny the appeal based on continued deficiencies. The motion passed unanimously.

**11. Applications for educational programs: review, consideration and possible action.**

*A. Messiah University- Master of Arts-Marriage, Couple and Family Counseling*

Dr. Leah Clarke, Assistant Director and Associate Professor from Messiah University appeared telephonically and addressed the committee.

Ms. O'Connor moved, seconded by Dr. Kerstner, to recommend to the Board to approve the Master of Arts-Marriage, Couple and Family Counseling program. The motion passed unanimously.

**12. Future agenda items**

Discussion regarding the June and July meetings.

**13. Call for public comment**

No one was present to respond to the call for public comment.

**14. Establishment of future meeting dates**

The next regular meeting is scheduled for Friday, May 21, 2021, at 9:00 a.m., at 1740 West Adams St., Board Room B, Phoenix, AZ 85007.

**15. Adjournment**

Dr. Kerstner moved, seconded by Ms. O'Connor, to adjourn. The motion passed unanimously and the meeting was adjourned at 12:43 p.m.

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Janet O'Connor  
Secretary/Treasurer

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Date