



STATE OF ARIZONA
BOARD OF BEHAVIORAL HEALTH EXAMINERS
1740 WEST ADAMS STREET, SUITE 3600
PHOENIX, AZ 85007
PHONE: 602.542.1882 FAX: 602.364.0890
Board Website: www.azbbhe.us
Email Address: information@azbbhe.us

DOUGLAS A. DUCEY
Governor

TOBI ZAVALA
Executive Director

BOARD OF BEHAVIORAL HEALTH EXAMINERS MEETING MINUTES
October 5, 2018

Members Present: Kimberly Bailey, Bradley Barnett, Chip Coffey, Mary Coonrod, Cedric Davis, Gary Goodwin, Meaghan Kramer (in at 10:16 a.m.), Heidi Quinlan, Jerri Shields, Gerald Szymanski

Staff Present: Tobi Zavala, Executive Director; Marc Harris, A.A.G.; Donna Dalton, Deputy Director; Joey Ordonez, Assistant Director; Charlene Garcia, Operations Manager

1. Call to Order

A meeting of the Arizona Board of Behavioral Health Examiners was called to order on October 5, 2018 at 9:02 a.m. with Mr. Coffey presiding.

2. Roll Call

See above.

3. Minutes: review, consideration and action

A. July 13, 2018, general meeting minutes

Mr. Goodwin moved, seconded by Ms. Coonrod, to approve the general meeting minutes for the July 13, 2018 meeting as submitted. Mr. Barnett, Dr. Davis and Ms. Shields abstained.

B. July 13, 2018, executive session minutes/agenda 8B

Mr. Goodwin moved, seconded by Ms. Coonrod, to approve the executive session meeting minutes for the July 13, 2018 meeting as submitted. Mr. Barnett, Dr. Davis and Ms. Shields abstained.

C. July 30, 2018, teleconference minutes

Mr. Barnett moved, seconded by Ms. Shields, to approve the teleconference meeting minutes for the July 30, 2018 meeting as submitted. Dr. Davis, Ms. Quinlan and Mr. Szymanski abstained.

D. September 14, 2018, general meeting minutes

Ms. Shields moved, seconded by Ms. Coonrod, to approve the general meeting minutes for the September 14, 2018 meeting as submitted. The motion passed unanimously. Ms. Bailey abstained.

4. Consent Agenda: review, consideration and action

A. Cases recommended for dismissal

1. 2018-0099, Felicia Marsh, LPC-17288

Following discussion, Ms. Shields moved, seconded by Mr. Barnett, to approve the consent agenda item 4(A)(1). The motion passed unanimously.

2. 2019-0003, Heidi Quinlan, LPC-13084, and LISAC-11071

Tabled

B. Cases recommended for dismissal with a letter of concern

1. 2018-0085, Thomas Puckett, LMSW-13979

Following discussion, Ms. Shields moved, seconded by Ms. Coonrod, to approve the consent agenda item 4(B). The motion passed unanimously.

C. Cases recommended for release from consent agreements

1. 2014-0010 and 2015-0113, Alexis Grae, LPC-2097 (active-restricted), and LISAC-1552 (active-restricted)
2. 2015-0008, Lakshmi Nolletti, LCSW-11126 (active-restricted), and LISAC-10865 (active-restricted)
3. 2017-0087, Brian Theer, LAC-16545 (active-restricted)

Following discussion, Ms. Shields moved, seconded by Dr. Davis, to approve the consent agenda item 4(C). The motion passed unanimously.

D. Cases recommended for release from non-disciplinary consent agreement.

N/A

E. Cases recommended for opening a complaint and acceptance of a proposed signed consent agreement.

N/A

5. **Administrative Hearings**

N/A

6. **Formal Interviews**

N/A

The Board took a break at 10:49 a.m., reconvening its public meeting at 11:00 a.m.

7. **Complaints and other disciplinary matters: review, consideration and action**

A. 2018-0115, Kelley Galeano, LCSW-11454

Ms. Zavala summarized the results of the Board's investigation.

The complainant was properly noticed, but failed to appear.

The professional and her attorney, Susan McLellan, appeared and addressed the Board.

Following review and discussion by members, Ms. Quinlan moved, seconded by Ms. Shields, to find the following violations:

- A.R.S. § 32-3251(16)(y), engaging in a dual relationship with a client that could impair the licensee's objectivity or professional judgment or create a risk of harm to the client
- A.R.S. § 32-3251(16)(l), engaging in any conduct, practice or condition that impairs the ability of the licensee to safely and competently practice the licensee's profession
- A.R.S. § 32-3251(16)(p), failing to conform to minimum practice standards as developed by the Board as it relates to:
 - A.A.C. R4-6-1102, Treatment Plan
 - A.A.C. R4-6-1103, Client Record
- A.R.S. § 32-3251(16)(k), engaging in any conduct or practice that is contrary to recognized standards of ethics in the behavioral health profession or that constitutes a danger to the health, welfare or safety of a client., as it relates to the NASW Code of Ethics:
 - 1.06.c. Conflicts of Interest

The motion passed unanimously. Ms. Bailey recused.

Following further discussion, Ms. Quinlan moved, seconded by Mr. Barnett, to offer a consent agreement that stipulates the following:

- The professional’s license shall be placed on probation for 24 months
- The professional shall receive clinical supervision monthly from a pre-approved independently licensed behavioral health professional for 24 months
- Early release available after 12 months at the recommendation of the clinical supervisor
- Clinical supervision shall focus on professional boundaries, transference, dual relationships, and documentation
- The professional shall complete 6 clock hours of the NASW Staying Out of Trouble course or its pre-approved equivalent
- The professional shall complete a pre-approved 3 semester credit hour graduate level course in behavioral health ethics

and if not signed, to invite the professional to participate in a formal interview and, if not accepted to remand the matter to a formal hearing. The motion passed unanimously. Ms. Bailey recused.

	Kimberly Bailey	Brad Barnett	Chip Coffey	Mary Coonrod	Cedric Davis	Gary Goodwin	Meaghan Kramer	Heidi Quinlan	Jerri Shields	Gerald Szymanski
AYE		X	X	X	X	X		X	X	X
NAY										
Absent	recused						X			

B. Cordelia Holbert, LCSW Applicant
Tabled

C. Cordelia Holbert, LCSW Applicant
Tabled

D. 2019-0025 and 2019-0029, Lindsay Merrell, LCSW-17121
Ms. Zavala summarized the results of the Board’s investigation.

The complainants were properly noticed, but failed to appear.

The professional was properly noticed, but failed to appear.

Following review and discussion by members, Mr. Barnett moved, seconded by Ms. Shields, to accept the signed consent agreement for the voluntary surrender of the professional’s license. The motion passed unanimously.

Following further discussion, Mr. Barnett moved, seconded by Ms. Shields, to consolidate complaints 2019-0025 and 2019-0029. The motion passed unanimously.

Following further discussion, Ms. Bailey moved, seconded by Ms. Shields to refer the case to law enforcement. The motion passed unanimously.

	Kimberly Bailey	Brad Barnett	Chip Coffey	Mary Coonrod	Cedric Davis	Gary Goodwin	Meaghan Kramer	Heidi Quinlan	Jerri Shields	Gerald Szymanski
AYE	X	X	X	X	X	X		X	X	X
NAY										
Absent							X			

E. 2019-0016, Betti-jo Townsend, LMSW-15180
Ms. Zavala summarized the results of the Board’s investigation.

The professional appeared and addressed the Board.

Following review and discussion by members, Mr. Szymanski moved, seconded by Mr. Barnett, to find the following violation:

- A.R.S. § 32-3251(16)(l), engaging in any conduct, practice or condition that impairs the ability of the licensee to safely and competently practice the licensee's profession

The motion passed unanimously.

Following further discussion, Mr. Szymanski moved, seconded by Ms. Shields, to offer a consent agreement that stipulates the following:

- The professional's license shall be placed on probation for 12 months
- The professional shall complete a pre-approved 3 semester credit hour graduate level course in substance use disorders
- The professional shall attend 6 M.A.D.D. meetings within 12 months

and if not signed, to invite the professional to participate in a formal interview and, if not accepted to remand the matter to a formal hearing. The motion passed unanimously.

	Kimberly Bailey	Brad Barnett	Chip Coffey	Mary Coonrod	Cedric Davis	Gary Goodwin	Meaghan Kramer	Heidi Quinlan	Jerri Shields	Gerald Szymanski
AYE	X	X	X	X	X	X		X	X	X
NAY										
Absent							X			

8. Assistant Attorney General's Report: Marc Harris, A.A.G.

A. 2018 Legislative Update

Marc Harris, A.A.G. provided the Board with a summary of the 2018 legislative changes that affect regulatory agencies.

B. Discussion regarding Board Members motions

Marc Harris, A.A.G. provided an overview of the motion making process. This included emphasizing the importance that the Board create an accurate description of all legal actions proposed, discussed or taken, including a record of how each member voted.

9. Temporary licenses: review, consideration and action

N/A

10. Applications for licensure and educational programs: review, consideration and action

A. Review, consideration, and possible action regarding applications for licensure

Counseling

Ms. Shields moved, seconded by Ms. Coonrod, to approve 30 applicants as Licensed Associate Counselors, 18 applicants as Licensed Professional Counselors, and 15 applicants as Licensed Professional Counselors by endorsement. The motion passed unanimously.

Ms. Shields moved, seconded by Ms. Coonrod, to deny 2 applications based on failure to pass the required examination, 1 application based on failure to take the required exam, and 1 application based on a failure to meet minimum requirements. The motion passed unanimously.

Marriage and Family Therapy

Mr. Barnett moved, seconded by Ms. Shields, to approve 2 applicants as Licensed Associate Marriage and Family Therapists, 1 applicant as a Licensed Associate Marriage and Family therapist by endorsement, 3 applicants as Licensed Marriage and Family Therapists, and 6 applicants as Licensed Marriage and Family Therapists by endorsement. The motion passed unanimously.

Mr. Barnett moved, seconded by Ms. Shields, to deny 1 application based on failure to pass the required exam. The motion passed unanimously

Social Work

Dr. Davis moved, seconded by Mr. Barnett, to approve 22 applicants as Licensed Master Social Workers, 7 applicants as Licensed Clinical Social Workers, 7 applicants as Licensed Clinical Social Workers by endorsement, 1 applicant as a Licensed Baccalaureate Social Worker, and 1 applicant as a Licensed Baccalaureate Social Worker by endorsement. The motion passed unanimously.

Dr. Davis moved, seconded by Ms. Shields, to deny 3 applications based on failure to pass the required exam, and 1 application based on failure to take the required exam. The motion passed unanimously.

Substance Abuse

Ms. Quinlan moved, seconded by Ms. Shields, to approve 1 applicant as a Licensed Independent Substance Abuse Counselor, 1 applicant as a Licensed Independent Substance Abuse Counselor by endorsement, and 1 applicant as a Licensed Associate Substance Abuse Counselor. The motion passed unanimously.

Ms. Quinlan moved, seconded by Ms. Shields, to deny 1 application based on failure to pass the required examination, and 1 application based on failure to take the required examination. The motion passed unanimously.

B. Review, consideration, and possible action regarding applications for educational programs

Ms. Shields moved, seconded by Ms. Coonrod, to approve 1 university master program. The motion passed unanimously.

11. Report from Chair

A. Summary of current events

No Report.

12. Report from the Treasurer

A. Review, consideration, and possible action regarding September financial report

Tabled

13. Report from the Executive Director and/or staff

A. General Agency Operations

No Report

B. Discussion regarding the scope of practice for a LASAC/LISAC

Members discussed the scope of practice for substance abuse counselors and that their scope is limited to substance abuse, chemical dependency and related problems.

C. Discussion regarding emails in client records

Ms. Zavala reminded members that pursuant to R4-6-1103 emails relating to a client's health, safety, welfare and treatment are part of the client's record.

D. Discussion regarding investigation audio and how it is transcribed

Members discussed the investigative audio and the need to transcribe the investigative interviews. Mr. Ordonez shared with members the importance of using quotes in the investigative report.

E. Review, consideration and possible action regarding Impaired Professional Program

Following review and discussion by members, Mr. Szymanski moved, seconded by Dr. Davis, to clarify the eligibility requirements for participation in the Impaired Professional Program. The motion passed unanimously.

F. Discussion regarding the National Board for Certified Counselors conference

Mr. Coffey shared with members that the two big topics discussed at the conference were telehealth and portability and that the Board needs to keep these as a priority. Ms. Zavala shared that it was another very informative conference and appreciated the opportunity to attend.

G. Review, consideration, and possible action regarding attendance at the Association of Social Work Delegate conference

Following review and discussion by members, Ms. Kramer moved, seconded by Mr. Barnett, to approve attendance of Dr. Davis at the Association of Social Work Delegate conference. The motion passed unanimously.

14. Request for extension of inactive status: review, consideration and action

A. *Summer-Marie Sanchez, LPC-15411(inactive)*

Following review and discussion by members, Ms. Shields moved, seconded by Ms. Coonrod, to approve the request for an extension of inactive status. The motion passed unanimously.

15. National and regional news regarding the profession(s)

N/A

16. Future agenda items

A. *Online CEU vs. in person*

17. Call for public comment

None

18. Establishment of future meeting dates

The next regular meeting is scheduled for Friday, November 2, 2018, at 9:00 a.m., at 1740 W. Adams St., Room C.

19. Adjournment

Ms. Shields moved, seconded by Dr. Davis, to adjourn. The motion passed unanimously and the meeting was adjourned at 12:02 p.m.

Heidi Quinlan
Secretary/Treasurer

Date

Arizona Board of Behavioral Health Examiners
Licenses recommended for approval - October 5, 2018 meeting

COUNSELING

Licensed Associate Counselor - 30			
Tina Argueta	Donald Hurst	Valerie Lyon	Stephanie Speake
Robyn Beale	Jessica Hutson	Megan MacKay	Tamara St. Peter
May Do	Brittany Johnson	Robert McClellan	Jonathan Thomas
Linda Flores	Maryjoy Kearns	Cordell Pearson	Carmine Velez
Machalla Harper	Cathy Kenna	Anne Pohlenz	Crystal Villegas
Diana Hernandez	Dorothy Kreipke	Maya Rain	Erin Yager-DeConcini
Tracey Herrera	Tony Ledbetter	Jacquelyn Seto	Jennifer Youngblood
Erika Huber	Megen Lucy		
Licensed Professional Counselor - 18			
Alice Barton	Jacob Johnson	Amanda Phillips	Joy Todd
Diane Breneman	Michelle Johnson	Maria Sarno	Shaunte Wesson
Jennifer Hess	Erinn Leon	JoAnn Storms	Janel Witherspoon
Neil Hetzel	Cathleen Mallette	Joseph Sullivan	Kristin Wyse
Koren Hudson	Melissa Meyer		
Licensed Professional Counselor by endorsement - 15			
Jiovann Carrasco	Sherry Duson	Emily Landseadal	Daniel Roberts
J Michael Cruz	Cheryl Fisher	Susan Marshall	Grant Weaver
Amy Davis	Mary Giles	Theresa Nehring	Breanne Willey
Tresa Davis	Carolyne Krall-Catron	Valerie Reynolds	

MARRIAGE AND FAMILY THERAPY

Licensed Associate Marriage and Family Therapist - 2			
Ronald Ruanto	Keri Sipek		
Licensed Associate Marriage and Family Therapist by endorsement - 1			
Francesco Pisano			
Licensed Marriage and Family Therapist - 3			
Haley Edris	Samantha Kingma	James Kip Moyer III	
Licensed Marriage and Family Therapist by endorsement - 6			
Shelley Abeles	Tarina Griffin	Merrilie Rackham	Lesya Reyna
David Adamusko	Carolyne Krall-Catron		

Arizona Board of Behavioral Health Examiners
Licenses recommended for approval - October 5, 2018 meeting

SOCIAL WORK

Licensed Master Social Worker - 22			
Belen Aguilar	Tricia Houghtaling	Kalah Masterson	Mieshia Smith
Ahnah Arbtan	Hughey Joiner Jr.	Samantha Maze	Carrie Steele
Marisol Cortez	Paige Leforte	Sara McNely	Lawrence Thomas
Cristy Gomez	Emily Macdonald	Evette Robinson	Andrea Toczek
Lauren Graceffo	Tiffany Martinez	Ariel Skalina	Airiqa Zepeda
Lisa Hansen	Victoria Martinez		
Licensed Clinical Social Worker - 7			
Holly Essler	Michelle Galster	Matthew Hixson	Julie Rugolo
Brandy Fuery	Eva Hernandez	Melissa Mathis	
Licensed Clinical Social Worker by endorsement - 7			
Jean Bell	Elizabeth DeYoung	Linda Gansler	Richard Reap
Joseph Coleman	Donna Dunlap	Jaynelle Kenney	
Licensed Baccalaureate Social Worker - 1			
Yadira Roman Morales			
Licensed Baccalaureate Social Worker by endorsement - 1			
Marsha Schott			

SUBSTANCE ABUSE

Licensed Independent Substance Abuse Counselor - 1			
Andrea Klimas			
Licensed Independent Substance Abuse Counselor by endorsement - 1			
Grant Weaver			
Licensed Associate Substance Abuse Counselor - 1			
Leah Nunez			

ACADEMIC PROGRAMS

Counseling		
Arizona State University	Master of Counseling	

Arizona Board of Behavioral Health Examiners
Licenses recommended for denial - October 5, 2018 meeting

COUNSELING - 4

Failure to pass the required exam - 2

Myra Castillo
Ambyre Droddy

Failure to take the required exam - 1

Siavonh Lenaburg

Failure to meet minimum requirements - 1

Marissa Deary

SOCIAL WORK - 4

Failure to pass the required exam - 3

Dino Haley
Kalilah Ledbetter
Sherry Mitchell

Failure to take the required exam - 1

Sherri Shimansky

SUBSTANCE ABUSE COUNSELING - 2

Failure to pass the required exam - 1

Raul Osete

Failure to take the required exam - 1

Trelayna Garner

MARRIAGE & FAMILY THERAPY - 1

Failure to pass the required exam - 1

Bradley Andrews