



STATE OF ARIZONA  
BOARD OF BEHAVIORAL HEALTH EXAMINERS  
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DOUGLAS A. DUCEY  
Governor

TOBI ZAVALA  
Executive Director

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BOARD OF BEHAVIORAL HEALTH EXAMINERS  
TELECONFERENCE MEETING MINUTES  
November 13, 2020

Members Present: Chip Coffey

Members Present telephonically: Kimberly Bailey, Robert Charles, Mary Coonrod, Cedric Davis, Patricia Dobratz, Meaghan Kramer, Heidi Quinlan, Mark Shen, Gerald Szymanski, Antwan Trotter

Staff Present: Tobi Zavala, Executive Director; Donna Dalton, Deputy Director; Ian Hirmand, Assistant Director

Staff Present telephonically: Mona Baskin, A.A.G., Michael Raine, A.A.G.

**1. Call to Order**

A telephonic meeting of the Arizona Board of Behavioral Health Examiners was called to order on November 13, 2020 at 9:05 a.m. with Mr. Coffey presiding.

**2. Roll Call**

See above.

**3. Minutes: review, consideration and action**

*A. October 9, 2020, telephonic general meeting minutes*

Dr. Davis moved, seconded by Ms. Quinlan, to approve the telephonic general meeting minutes for the October 9, 2020 meeting as submitted. The motion passed unanimously. Ms. Coonrod, Ms. Dobratz and Mr. Szymanski abstained.

*B. October 9, 2020, telephonic executive session minutes/agenda item 7H*

Dr. Davis moved, seconded by Ms. Quinlan, to approve the telephonic executive session minutes/agenda item 7H for the October 9, 2020 meeting as submitted. The motion passed unanimously. Ms. Coonrod, Ms. Dobratz and Mr. Szymanski abstained.

**4. Consent Agenda: review, consideration and action**

A. Cases recommended for dismissal

1. 2021-0047, Renee Deyden, LMSW-16556 (active-restricted)
2. 2021-0005, Barry Evans, LPC-0219 (Inactive)
3. 2020-0108, Diane Genco, LPC-1330
4. 2020-0066, David Hunter, LASAC-13225, LAC-13579
5. 2020-0102, Julio Landero, LISAC-1697
6. 2020-0085, Heather Ostrowski, LMSW-17700
7. 2020-0120, Wendy Pipentacos, LCSW-1316
8. 2020-0107, Serena Samaniego, LAC-15722

Following discussion, Dr. Davis moved, seconded by Ms. Kramer, to approve the consent agenda items 4(A)(1-3, 5-8). The motion passed unanimously.

4. 2020-0066, David Hunter, LASAC-13225, LAC-13579  
 Ms. Zavala summarized the results of the Board’s investigation.

The complainant appeared telephonically and addressed the Board.

The professional appeared telephonically and addressed the Board.

Following review and discussion by members, Dr. Davis moved, seconded by Mr. Szymanski, to dismiss the complaint. The motion passed unanimously.

B. Cases recommended for dismissal with a letter of concern.

1. 2020-0112, Cynthia Criss, LPC-10792

Following discussion, Dr. Davis moved, seconded by Ms. Quinlan, to approve the consent agenda item 4(B). The motion passed unanimously.

C. Cases recommended for release from consent agreements.

1. 2020-0057, Melissa Dohse, LCSW-15628
2. 2020-0006, Kimberly Leverage, LMSW-13267 (active-restricted)
3. 2020-0005, Melony Opheim, LCSW-10334 (active-restricted)
4. 2019-0115, Deborah Quinley-Hayes, LPC-11837 (active-restricted), LISAC-10237 (active-restricted)
5. 2020-0133, Jennifer Steiner, LMSW-18662 (active-restricted)
6. 2020-0084, Kathryn Vaughan Robey, LPC-2231 (active-restricted)
7. 2018-0113, Francesca Velez, LCSW-11532 (active-restricted)
8. 2019-0145, 2019-0148, Oscar Yepiz Rios, LMSW-16902
9. 2019-0014, Brianna Zamora, LPC-18908 (active-restricted)

Following discussion, Dr. Davis moved, seconded by Mr. Trotter, to approve the consent agenda item 4(C). The motion passed unanimously.

D. Cases recommended for opening a complaint and acceptance of a proposed signed non-disciplinary consent agreement.

N/A

E. Cases recommended for opening a complaint and acceptance of a proposed signed disciplinary consent agreement.

1. Elias Burboa, LAC-16118

Following discussion, Dr. Davis moved, seconded by Ms. Quinlan, to approve the consent agenda item 4(E). The motion passed unanimously.

	Kimberly Bailey	Robert Charles	Chip Coffey	Mary Coonrod	Cedric Davis	Patricia Dobratz	Meaghan Kramer	Heidi Quinlan	Mark Shen	Gerald Szymanski	Antwan Trotter
AYE	X	X	X	X	X	X	X	X	X	X	X
NAY											
Absent											

F. Cases recommended for opening a complaint and dismissing with a letter of concern.

N/A

G. Cases recommended for acceptance of a proposed signed non-disciplinary consent agreement.

1. 2021-0011, Kimberly Buck, LPC-13747
2. 2021-0012, Floyd Godfrey, LPC-10466

Following discussion, Dr. Davis moved, seconded by Ms. Kramer, to approve the consent agenda item 4(G). The motion passed unanimously.

**5. Administrative Hearings**

Pursuant to A.R.S. §§ 32-3253(A)(10) and 41-1092.07, the Board will conduct administrative hearings in the following matter(s). During the administrative hearing, the Board may go into executive session to discuss confidential records pursuant to A.R.S. § 38-431.03(A)(2) or to obtain legal advice pursuant to A.R.S. § 38-431.03(A)(3).

N/A

**6. Formal Interviews**

N/A

**7. Complaints and other disciplinary matters: review, consideration and action**

A. 2020-0139, Lakilia Ahmed, LCSW-15385

Mr. Hirmand summarized the results of the Board's investigation.

The complainant appeared telephonically and addressed the Board.

The professional and her attorney, Christopher Smith, appeared telephonically and addressed the Board.

Following review and discussion by members, Ms. Bailey moved, seconded by Mr. Shen, to find the following violations:

- A.R.S. § 32-3251(16)(l), engaging in any conduct, practice or condition that impairs the ability of the licensee to safely and competently practice the licensee's profession
- A.R.S. § 32-3251(16)(x), exploiting a client, former client or supervisee.
- A.R.S. § 32-3251(16)(ii), violating any federal or state law, rule or regulation applicable to the practice of behavioral health as it relates to:
  - A.A.C. R4-6-205(B), Change of Contact Information
- A.R.S. § 32-3251(16)(kk), failing to make client records in the licensee's possession promptly available to the client, a minor client's parent, the client's legal guardian or the client's authorized representative on receipt of proper authorization to do so from the client, a minor client's parent, the client's legal guardian or the client's authorized representative
- A.R.S. § 32-3251(16)(k), engaging in any conduct or practice that is contrary to recognized standards of ethics in the behavioral health profession or that constitutes a danger to the health, welfare or safety of a client as it relates to the following section of the NASW Code of Ethics:
  - 1.07(b) – Privacy and Confidentiality
  - 1.13(c) – Payment for Services
  - 3.09(a) – Commitments to Employers
  - 4.07(a) – Solicitations

The motion carried with Mr. Szymanski opposed.

Following further discussion, Ms. Bailey moved, seconded by Ms. Coonrod, to offer a consent agreement that stipulates the following:

- The professional’s license shall be placed on probation for 12 months
- The professional shall complete a pre-approved 3 semester credit hour graduate level course in behavioral health ethics
- The professional shall complete 6 clock hours of the NASW Staying Out of Trouble course or its pre-approved equivalent
- The professional shall receive clinical supervision twice monthly from a pre-approved independently licensed behavioral health professional
- Clinical supervision shall focus on client vulnerabilities, boundaries, working with high conflict, release of records and documentation

and if not signed, to invite the professional to participate in a formal interview and, if not accepted to remand the matter to a formal hearing. The motion passed unanimously.

	Kimberly Bailey	Robert Charles	Chip Coffey	Mary Coonrod	Cedric Davis	Patricia Dobratz	Meaghan Kramer	Heidi Quinlan	Mark Shen	Gerald Szymanski	Antwan Trotter
AYE	X	X	X	X	X	X	X	X	X	X	X
NAY											
Absent											

*B. 2020-0037, Russell Beazer, LMFT-10047*  
Tabled.

*C. 2020-0116, Meredith Cohen, LCSW-10763*  
Ms. Zavala summarized the results of the Board’s investigation.

The complainant was properly noticed, but failed to appear.

The professional appeared telephonically and addressed the Board.

Following review and discussion by members, Dr. Davis moved, seconded by Ms. Bailey, to find the following violations:

- A.R.S. § 32-3251(16)(k), engaging in any conduct or practice that is contrary to recognized standards of ethics in the behavioral health profession or that constitutes a danger to the health, welfare or safety of a client as it relates to the following section of the NASW Code of Ethics:
  - 1.07(b) – Privacy and Confidentiality
- A.R.S. § 32-3251(16)(p), failing to conform to minimum practice standards as developed by the board as it relates to:
  - A.A.C. R4-6-1101, Consent for Treatment
  - A.A.C. R4-6-1102, Treatment Plan
  - A.A.C. R4-6-1103, Client Record

The motion passed unanimously.

Following further discussion, Dr. Davis moved, seconded by Mr. Trotter, to offer a consent agreement that stipulates the following:

- The professional’s license shall be placed on probation for 12 months

- The professional shall complete 3 clock hours of pre-approved continuing education in HIPAA law
- The professional shall complete 6 clock hours of the NASW Staying Out of Trouble course or its pre-approved equivalent
- The professional shall receive clinical supervision once monthly from a pre-approved independently licensed behavioral health professional for six months and after that at the recommendation of the clinical supervisor
- Clinical supervision shall focus on HIPAA, Board statutes and rules, documentation and disparity between court requirements and licensure requirements

and if not signed, to invite the professional to participate in a formal interview and, if not accepted to remand the matter to a formal hearing. The motion passed unanimously.

	Kimberly Bailey	Robert Charles	Chip Coffey	Mary Coonrod	Cedric Davis	Patricia Dobratz	Meaghan Kramer	Heidi Quinlan	Mark Shen	Gerald Szymanski	Antwan Trotter
AYE	X	X	X	X	X	X	X	X	X	X	X
NAY											
Absent											

*D. 2019-0132, Renee Deyden, LMSW-16556*

Ms. Zavala summarized the background information.

The professional was properly noticed, but failed to appear.

Following review and discussion by members, Ms. Coonrod moved, seconded by Ms. Bailey, to accept the proposed, signed modified consent agreement as presented. The motion passed unanimously.

	Kimberly Bailey	Robert Charles	Chip Coffey	Mary Coonrod	Cedric Davis	Patricia Dobratz	Meaghan Kramer	Heidi Quinlan	Mark Shen	Gerald Szymanski	Antwan Trotter
AYE	X	X	X	X	X	X	X	X	X	X	X
NAY											
Absent											

*The Board took a break at 10:30 a.m., reconvening its public meeting at 10:40 a.m.*

*E. 2020-0111, Marian Eberly, LCSW-4127*

Ms. Zavala summarized the results of the results of the Board’s investigation.

The complainant was properly noticed, but failed to appear.

The professional and her attorney, Anne McClellan, appeared telephonically and addressed the Board.

Following review and discussion by members, Mr. Szymanski moved, seconded by Mr. Trotter, to offer the professional a non-disciplinary consent agreement for completion of a pre-approved 3 semester credit hour graduate level course in behavioral health ethics, and if not signed, to invite the professional to participate in a formal interview and, if not accepted to remand the matter to a formal hearing. The motion passed unanimously.

*F. 2020-0104, Lori Haas, LCSW-3460*

Mona Baskin, A.A.G. recused from the matter and Michael Raine, A.A.G. was available telephonically to provide independent legal advice to the Board.

Ms. Zavala summarized the results of the results of the Board’s investigation.

The complainant appeared telephonically and addressed the Board.

The professional and her attorney, Michael Ryan, appeared telephonically and addressed the Board.

Following review and discussion by members, Mr. Shen moved, seconded by Ms. Dobratz, to find the

following violations:

- A.R.S. § 32-3251(16)(k), engaging in any conduct or practice that is contrary to recognized standards of ethics in the behavioral health profession or that constitutes a danger to the health, welfare or safety of a client as it relates to the following section of the NASW Code of Ethics:
  - 1.06(c) – Conflicts of Interest
- A.R.S. § 32-3251(16)(p), failing to conform to minimum practice standards as developed by the board as it relates to:
  - A.A.C. R4-6-1102, Treatment Plan
  - A.A.C. R4-6-1103, Client Record
  - A.A.C. R4-6-1104, Financial and Billing Records

The motion passed unanimously.

Following further discussion, Mr. Shen moved, seconded by Ms. Bailey, to offer a consent agreement that stipulates the following:

- The professional’s license shall be placed on probation for 12 months
- The professional shall complete 3 clock hours of pre-approved continuing education in therapeutic boundaries and dual relationships
- The professional shall complete 3 clock hours of pre-approved continuing education in clinical documentation including client records and financial and billing records
- The professional shall complete 6 clock hours of the NASW Staying Out of Trouble course or its pre-approved equivalent

and if not signed, to invite the professional to participate in a formal interview and, if not accepted to remand the matter to a formal hearing. The motion passed unanimously.

	Kimberly Bailey	Robert Charles	Chip Coffey	Mary Coonrod	Cedric Davis	Patricia Dobratz	Meaghan Kramer	Heidi Quinlan	Mark Shen	Gerald Szymanski	Antwan Trotter
AYE	X	X	X	X	X	X	X	X	X	X	X
NAY											
Absent											

*G. Heather Ostrowski, LMSW-17700*

Ms. Zavala summarized the proposed signed interim consent agreement.

The professional’s father appeared telephonically and addressed the Board.

Following review and discussion by members, Mr. Trotter moved, seconded by Ms. Coonrod, to open a complaint and accept the proposed, signed interim consent agreement as presented. The motion passed unanimously.

	Kimberly Bailey	Robert Charles	Chip Coffey	Mary Coonrod	Cedric Davis	Patricia Dobratz	Meaghan Kramer	Heidi Quinlan	Mark Shen	Gerald Szymanski	Antwan Trotter
AYE	X	X	X	X	X	X	X	X	X	X	X
NAY											
Absent											

*H. 2018-0097, Jeanette Vogan, LPC-13620 (interim suspension)*

Ms. Zavala summarized the professional’s request for release from the interim consent agreement.

The professional appeared telephonically and addressed the Board.

Following review and discussion by members, Mr. Szymanski moved, seconded by Ms. Coonrod, to find

the following violation:

- A.R.S. § 32-3251(16)(l), engaging in any conduct, practice or condition that impairs the ability of the licensee to safely and competently practice the licensee's profession

The motion passed unanimously.

Following further review, Mr. Szymanski moved, seconded by Mr. Trotter, to offer a consent agreement that stipulates the following:

- The professional shall be placed on probation for 12 months
- The professional shall complete a pre-approved 3 semester credit hour graduate level course in substance use disorders
- The professional shall complete 6 clock hours of pre-approved continuing education in self care and managing burnout
- The professional shall attend 3 M.A.D.D. meetings

and to approve the professional's request for release from the interim consent agreement upon acceptance of a consent agreement, and if not signed the professional's license will remain suspended. The motion passed unanimously.

	Kimberly Bailey	Robert Charles	Chip Coffey	Mary Coonrod	Cedric Davis	Patricia Dobratz	Meaghan Kramer	Heidi Quinlan	Mark Shen	Gerald Szymanski	Antwan Trotter
AYE	X	X	X	X	X	X	X	X	X	X	X
NAY											
Absent											

*The Board took a break at 12:34 p.m., reconvening its public meeting at 12:43 p.m.*

**8. Assistant Attorney General's Report: Mona Baskin, A.A.G.**

*N/A*

**9. Temporary licenses: review, consideration and action**

*N/A*

**10. Applications for licensure and educational programs: review, consideration and action**

*A. Review, consideration, and possible action regarding applications for licensure Counseling*

Mr. Shen moved, seconded by Mr. Trotter, to deny 3 applications based on a failure to pass the required examination and 2 applications based on a failure to take the required examination. The motion passed unanimously.

*Marriage and Family Therapy*

Ms. Bailey moved, seconded by Ms. Dobratz, to deny 1 application based on a failure to take the required examination. The motion passed unanimously.

*Social Work*

Dr. Davis moved, seconded by Mr. Shen, to deny 6 applications based on a failure to pass the required examination, 4 applications based on a failure to take the required examination, 1 application based on a failure to meet minimum requirements and 1 application based on a finding of unprofessional conduct. The motion passed unanimously.

*Substance Abuse*

Dr. Davis moved, seconded by Mr. Szymanski, to deny 2 applications based on a failure to meet minimum requirements. The motion passed unanimously.

*B. Review, consideration, and possible action regarding applications for educational programs*

1. Pepperdine University – Master of Arts in Clinical Psychology – Emphasis in Marriage and Family Therapy

Mr. Shen moved, seconded by Ms. Quinlan, to approve the academic program. The motion passed unanimously.

C. *Review, consideration and possible action regarding modifying the Arizona State University Master of Counseling approved program.*

Mr. Shen moved, seconded by Ms. Quinlan, to modify the Arizona State University Master of Counseling approved program. The motion passed unanimously.

D. *Review, consideration, and possible action regarding rescinding the motion to deny Shira Klayman's LAC application.*

Dr. Davis moved, seconded by Ms. Quinlan, to rescind the motion to deny the applicant's LAC application. The motion passed unanimously.

E. *Review, consideration and possible action regarding rescinding the motion to deny Alexandria Pilgrim's LAC application.*

Dr. Davis moved, seconded by Ms. Quinlan, to rescind the motion to deny the applicant's LAC application. The motion passed unanimously.

## **11. Report from Chair**

A. *Summary of current events*

No Report.

B. *Review, consideration, and possible action regarding the performance evaluation process for the Executive Director position*

Mr. Coffey shared with members that the personnel subcommittee met before the Board meeting and the committee is recommending that Mr. Coffey submit a memo to the personnel subcommittee in regards to Ms. Zavala's overall performance for review and discussion regarding a possible performance evaluation and salary adjustment.

Following review and discussion by members, Mr. Coffey moved, seconded by Dr. Davis to request that Mr. Coffey submit a memo to the personnel subcommittee.

C. *Review, consideration, and possible action regarding appointment of Personnel Subcommittee members*

Following review and discussion by members, Mr. Coffey moved, seconded by Mr. Szymanski to appoint Dr. Davis to the Personnel Subcommittee. The motion passed unanimously.

Following further review, Dr. Davis moved, seconded by Mr. Trotter to appoint Ms. Dobratz to the Personnel Subcommittee. The motion passed unanimously.

## **12. Report from the Treasurer**

A. *Review, consideration, and possible action regarding October financial report*

Following review and discussion by members, Dr. Davis moved, seconded by Mr. Trotter, to accept the October financial report as presented. The motion passed unanimously.

## **13. Report from the Executive Director and/or staff**

A. *General Agency Operations*

No report.

B. *Update regarding the Governor's Regulatory Review Council*

Ms. Dalton informed members that the Governor's Regulatory Review Council approved the rule changes and the rules have been submitted to the Secretary of State's Office. Additionally, she shared that the new rules will go into effect on January 3<sup>rd</sup>, 2021.



*C. Discussion regarding presentation for the Arizona Human Service Council*

Ms. Zavala shared with members that she presented a clinical supervision training to the Arizona Human Service Council.

*D. Discussion regarding presentation for the National Association of Social Work Annual Conference*

Ms. Zavala shared with members that she presented an ethics training at the National Association of Social Work Annual Conference.

*E. Update on Board appointments*

Ms. Zavala shared with members that there have been some recent re-appointments and appointments. Both Ms. Bailey and Dr. Davis have been re-appointed for another term. Patricia Dobratz has been appointed to fill the vacant MFT position. Leanette Henagan has been appointed to fill the Board's vacant SW position and Kasondra Parr has been appointed to replace Mr. Coffey.

Ms. Zavala and members thanked Mr. Coffey for his years of service.

*F. Review, consideration, and possible action regarding Board elections for Chair*

Following review and discussion by members, Mr. Szymanski moved, seconded by Ms. Quinlan to elect Ms. Dobratz as Board Chair. The motion passed unanimously.

*G. Discussion regarding engagement surveys*

Ms. Zavala provided members the State of Arizona 2020 Employee Engagement Survey showing that the Board's employee engagement score was 93% compared to the overall state employee score of 74%.

**14. Request for extension of inactive status: review, consideration and action**

*A. Chana Carro, LCSW-2464 (inactive), LISAC-1497 (inactive)*

Following review and discussion by members, Dr. Davis moved, seconded by Ms. Quinlan, to approve the request for extension of inactive status. The motion passed unanimously.

**15. Future agenda items**

*N/A*

**16. Call for public comment**

None.

**17. Establishment of future meeting date(s)**

*The next regular meeting is scheduled for Friday, December 11, 2020, at 9:00 a.m., at 1740 W. Adams St., Board Room C.*

**18. Adjournment**

Dr. Davis moved, seconded by Mr. Trotter, to adjourn. The motion passed unanimously and the meeting was adjourned at 2:02 p.m.

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Cedric Davis  
Secretary/Treasurer

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Date

Arizona Board of Behavioral Health Examiners  
Licenses recommended for denial - November 13, 2020 meeting

**COUNSELING - 5**

**Failure to pass the required exam - 3**

Shannon Clement  
Megan Hans  
LaKecha Tripp

**Failure to take the required exam - 2**

Alba Tudor  
Christopher Lucas

**SOCIAL WORK - 12**

**Failure to pass the required exam - 6**

Matilde Duckworth	Britnee Green
Nuupure Neher	Karoline Soto
Yadithza Garcia	
Michael Beauvais	

**Failure to take the required exam - 4**

Cadence Lake	Amber Kerich
Juan Paz Jr	Shelbi Uyehara

**Failure to meet minimum requirements - 1**

Mindy Wilkerson

**Finding of unprofessional conduct - 1**

Myrio Jones

**SUBSTANCE ABUSE COUNSELING - 2**

**Failure to meet minimum requirements - 2**

Wilmer Soto Galindez  
Lisa Howard

**MARRIAGE & FAMILY THERAPY - 1**

**Failure to take the required exam - 1**

Jamie Benson