



STATE OF ARIZONA  
BOARD OF BEHAVIORAL HEALTH EXAMINERS  
1740 WEST ADAMS STREET, SUITE 3600  
PHOENIX, AZ 85007  
PHONE: 602.542.1882 FAX: 602.364.0890  
Board Website: [www.azbbhe.us](http://www.azbbhe.us)  
Email Address: [information@azbbhe.us](mailto:information@azbbhe.us)

DOUGLAS A. DUCEY  
Governor

TOBI ZAVALA  
Executive Director

### AZBBHE MISSION STATEMENT

To establish and maintain standards of qualifications and performance for licensed behavioral health professionals in the fields of counseling, marriage and family therapy, social work and substance abuse counseling and to regulate the practice of licensed behavioral health professionals for protection of the public.

### BOARD OF BEHAVIORAL HEALTH EXAMINERS NOTICE & AGENDA FOR REGULAR SESSION PUBLIC MEETING

**Scheduled for August 3, 2018 at 9:00 AM**

1740 West Adams Street, Board Room C, Phoenix, Arizona 85007

**1<sup>st</sup> Amended (July 31, 2018)**

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the general public and to members of the Arizona State Board of Behavioral Health Examiners that the Board will hold a regular meeting open to the public on the date and at the time indicated above. A full meeting agenda and list of applications to be considered can be found online at [www.azbbhe.us](http://www.azbbhe.us) or in the lobby of the Board's office building in the binder adjacent to the case displaying meeting notifications.

The Board reserves the right to change the order of items on the agenda, except for those matters set for a specific time. The formal hearings and formal interviews are scheduled to be heard during specific time blocks. The Board Chairperson, however, reserves the right to call cases in random order. Please note that the recommendations listed on the agenda are merely suggested Board actions. Those recommendations do not become final until adopted by the Board. The Board has the authority to accept, reject or modify any recommendation listed on the agenda.

The Board, upon a majority vote of a quorum of the members, may hold an Executive Session on any of the listed agenda items to discuss or consider records exempt by law from public inspection, including the receipt and discussion of information or testimony that is specifically required to be maintained as confidential by state and federal law, or to obtain legal advice. A.R.S. § 38-431.03(A)(2) and (3). Executive Sessions are not open to the public.

The Board usually allows 3 – 5 minutes per person for public comment on any agenda item: however, depending on the issue presented, the Board Chairperson has the discretion to expand that time.

Americans with Disabilities Act: Persons with a disability may request a reasonable accommodation, such as a sign language interpreter or a copy of this document in alternative format, by contacting Charlene Garcia at 602-542-1893 or the TDD number at 800-367-8939.

#### Board Members

Peter (Chip) Coffey, LPC, Chairperson  
Heidi Quinlan, LISAC, LPC, Secretary/Treasurer  
Kimberly Bailey, LMFT  
Bradley Barnett, LMFT  
Mary Coonrod, Public Member  
Cedric (Doc) Davis, LCSW  
Gary D. Goodwin, LCSW  
Meaghan Kramer, Public Member  
Jerri Shields, LPC  
Gerald Szymanski, LISAC, LPC  
Vacant, Public Member  
Vacant, Public Member

If you need to speak to a member of the Board staff regarding an agenda item, please contact Charlene Garcia at 602-542-1893 or the TDD number at 800-367-8939.

The agenda for the meeting is as follows:

**1. Call to order**

**2. Roll call** (staff)

**3. Minutes: review, consideration and action.**

Pursuant to A.R.S. § 38-431.03(A)(2), any discussion of the executive session minutes will take place in executive session.

*A. May 4, 2018, general meeting minutes*

*B. May 9, 2018, teleconference minutes*

*C. May 29, 2018, teleconference minutes*

*D. July 13, 2018, general meeting minutes*

*E. July 13, 2018, executive session minutes/agenda item 8B*

**4. Notification of Deficiencies**

*Louise Bietendorf*

*Cordelia Holbert*

*Taylor Simon*

*Stephanie Speake*

*Jennifer Wagner*

**5. Consent Agenda:**

Consent agenda items may be considered for approval as a single action unless a Board member or interested party wishes to remove an item for discussion.

The Board may go into executive session to discuss confidential records pursuant to A.R.S. § 38-431.03(A)(2) or to obtain legal advice pursuant to A.R.S. § 38-431.03(A)(3).

**A. Cases recommended for dismissal.** The Board will review, discuss, and may vote to take action on the following case(s):

*1. 2018-0074, Debra Stutz-Middleton, LISAC-11851 and LCSW-12486*

**B. Cases recommended for dismissal with a letter of concern.** The Board will review, discuss, and may vote to take action on the following case(s):

*N/A*

**C. Cases recommended for release from consent agreements.** The Board will review, discuss, and may vote to take action on the following case(s):

*1. 2011-0085, Don Burchfield, LPC-1969 (active-restricted)*

*2. 2014-0070, Stephanie Crawford, LPC-10292 (active-restricted)*

*3. 2017-0101, Aaron Foster, LAC-16667 (active-restricted)*

*4. 2015-0011, Cynthia Potter, LASAC-13184 (active-restricted)*

**D. Cases recommended for release from non-disciplinary consent agreement.** The Board will review, discuss, and may vote to take action on the following case(s):

*1. 2017-0096, Tammi Brandon, LPC-12381 and LISAC-11695*

**E. Cases recommended for acceptance of a proposed signed non-disciplinary consent agreement.** The Board will review, discuss, and may vote to take action on the following case(s):

*N/A*

**6. Administrative Hearings**

Pursuant to A.R.S. §§ 32-3253(A)(10) and 41-1092.07, the Board will conduct administrative hearings in the following matter(s). During the administrative hearing, the Board may go into executive session to discuss confidential records pursuant to A.R.S. § 38-431.03(A)(2) or to obtain legal advice pursuant to A.R.S. § 38-431.03(A)(3).

*N/A*

**7. Formal Interviews 10:00 AM**

Pursuant to A.R.S. § 32-3281, the Board will conduct a Formal Interview in the following matter(s). During a formal interview, the Board may go into executive session to discuss confidential records pursuant to A.R.S. § 38-431.03(A)(2) or to obtain legal advice pursuant to A.R.S. § 38-431.03(A)(3).

- A. *2018-0050, David Stephensen, LCSW-11293*  
Board to conduct a formal interview.

**8. Complaints and other disciplinary matters: review, consideration and action.**

The Board may go into executive session to discuss confidential records pursuant to A.R.S. § 38-431.03(A)(2) or to obtain legal advice pursuant to A.R.S. § 38-431.03(A)(3).

*Pending complaints represent unproven allegations. On investigation, many complaints are found to be without merit or not of sufficient seriousness to merit disciplinary action against the licensee and are dismissed.*

- A. *2018-0106, Sarina Begay Otero, LCSW-11850*  
Initial review, consideration, and possible action regarding complaint.
- B. *2018-0090, Alana Brunacini, LAC-14038*  
Initial review, consideration, and possible action regarding complaint.
- C. *Mark Conway, LAC Applicant*  
Initial review, consideration, and possible action regarding opening a complaint and possible disciplinary action based on background information.
- D. *Amy Davidson, LMSW-12812 (active-restricted)*  
Initial review, consideration, and possible action regarding opening a complaint and possible disciplinary action based on background information.
- E. *2018-0078, Kelly Hughes-Halpin, LMSW-14038*  
Review, consideration, and possible action regarding acceptance of a modified signed consent agreement.
- F. *2018-0108, Jana-Lee Leineweber, LMSW-15870*  
Initial review, consideration, and possible action regarding complaint.
- G. *2018-0109, Melina O'Brien, LASAC-15149*  
Initial review, consideration, and possible action regarding complaint.
- H. *2018-0082, Shannon McQuaid, LISAC-1596 and LMFT-10032*  
Initial review, consideration, and possible action regarding complaint.
- I. *2018-0088, Shannon McQuaid, LISAC-1596 and LMFT-10032*  
Initial review, consideration, and possible action regarding complaint.
- J. *Roy Rockenbach, LAC Applicant*  
Initial review, consideration, and possible action regarding opening a complaint and possible disciplinary action based on background information.
- K. *2018-0081, Deanaha Romero, LAC-15432 and LPC Applicant*  
Initial review, consideration, and possible action regarding complaint.
- L. *2018-0107, Chi Stavros, LCSW-12659*  
Initial review, consideration, and possible action regarding complaint.

*M. 2018-0089, Karen Williams, LAC-15612 and LPC Applicant*  
Initial review, consideration, and possible action regarding complaint.

*N. 2018-0104, Jennifer Woodson, LMSW-13540 and LCSW Applicant*  
Initial review, consideration, and possible action regarding complaint.

**9. Assistant Attorney General's Report: Marc Harris, A.A.G.**

The Board may go into executive session to discuss confidential records pursuant to A.R.S. § 38-431.03(A)(2) or to obtain legal advice pursuant to A.R.S. § 38-431.03(A)(3).

*A. 2018 Legislative Update*

*B. Discussion regarding Board Members motions*

**10. Temporary licenses: review, consideration and action**

*N/A*

**11. Applications for licensure and educational programs: review, consideration and action**

The Board may go into executive session to discuss confidential records pursuant to A.R.S. § 38-431.03(A)(2) or to obtain legal advice pursuant to A.R.S. § 38-431.03(A)(3).

*A. Review, consideration, and possible action regarding applications for licensure*

Names are posted for review in the building lobby of the 1<sup>st</sup> floor of 1740 W. Adams Street, Phoenix, AZ at least twenty-four (24) hours in advance of the meeting.

*B. Review, consideration, and possible action regarding applications for educational programs*

Names are posted for review in the building lobby of the 1<sup>st</sup> floor of 1740 W. Adams Street, Phoenix, AZ at least twenty-four (24) hours in advance of the meeting.

**12. Report from the Chair**

The Board may go into executive session to discuss personnel matters pursuant to A.R.S. § 38-431.03(A)(1), discuss confidential records pursuant to A.R.S. § 38-431.03(A)(2) or to obtain legal advice pursuant to A.R.S. § 38-431.03(A)(3).

*A. Summary of current events*

By law, the summary of current events is limited to summarizing recent occurrences. The Board cannot propose, discuss, deliberate or take legal action on any matter in the summary unless the specific matter is properly noticed for legal action.

*N/A*

**13. Report from the Treasurer**

*A. Review, consideration, and possible action regarding Year End financial report*

*B. Review, consideration, and possible action regarding July financial report*

**14. Report from the Executive Director and/or staff**

The Board may go into executive session to discuss personnel matters pursuant to A.R.S. § 38-431.03(A)(1), to discuss confidential records pursuant to A.R.S. § 38-431.03(A)(2), or to obtain legal advice pursuant to A.R.S. § 38-431.03(A)(3).

*A. General Agency Operations*

*B. Review, consideration, and possible action regarding scheduling a special Board meeting*

*C. Review, consideration, and possible action regarding 2019 meeting calendar*

*D. Discussion regarding website*

- E. Discussion regarding ASWB Leadership Conference
- F. Discussion regarding Southwestern School for Behavioral Health Studies conference
- G. Discussion regarding the digitization of records
- H. Review, consideration, and possible action regarding templates for treatment plans and progress notes
- I. Review, consideration, and possible action regarding the DUI policy
- J. Discussion regarding the scope of practice for a LASAC/LISAC
- K. Discussion regarding Regulation vs. Deregulation
- L. Discussion regarding emails in client records
- M. Discussion regarding life coaches
- N. Discussion regarding investigative reports

**15. Request for extension of inactive status: review, consideration and action**

The Board may go into executive session to discuss personnel matters pursuant to A.R.S. § 38-431.03(A)(1), to discuss confidential records pursuant to A.R.S. § 38-431.03(A)(2), or to obtain legal advice pursuant to A.R.S. § 38-431.03(A)(3).

- A. *Amena Rathur, LCSW-12575 and LMFT-10382 (inactive)*

**16. National and regional trends and news regarding the profession(s)**

*N/A*

**17. Future agenda items**

- A. *Discussion regarding Clinical supervision exemption requests for size and geographic location pursuant to R4-6-212.01*
- B. *Discussion regarding court appointed and therapeutic interventionist complaints*

**18. Call for public comment**

Those wishing to address the Board do not need to request permission in advance; however, the Board may limit those persons speaking during this time to a reasonable number on any given public matter. In addition, each person wishing to address the Board will be given five (5) minutes to do so. Pursuant to A.R.S. § 38-431.01(H), the Board can only take action on matters listed on the agenda. Action on public comment matters that are not listed on the agenda will be limited to directing staff to study the matter or to schedule the matter for further discussion at a later date.

**19. Establishment of future meeting date(s)**

*The next regular meeting is scheduled for Friday, September 14, 2018, at 9:00 a.m., at 1740 W. Adams St., Room C.*

**20. Adjournment**

July 31, 2018

Tobi Zavala  
Executive Director