



STATE OF ARIZONA  
BOARD OF BEHAVIORAL HEALTH EXAMINERS  
1740 WEST ADAMS STREET, SUITE 3600  
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DOUGLAS A. DUCEY  
Governor

TOBI ZAVALA  
Executive Director

### AZBBHE MISSION STATEMENT

To establish and maintain standards of qualifications and performance for licensed behavioral health professionals in the fields of counseling, marriage and family therapy, social work and substance abuse counseling and to regulate the practice of licensed behavioral health professionals for protection of the public.

### BOARD OF BEHAVIORAL HEALTH EXAMINERS NOTICE & AGENDA FOR REGULAR SESSION PUBLIC MEETING Scheduled for **August 16, 2019 at 9:00 AM**

1740 West Adams Street, Board Room C, Phoenix, Arizona 85007

**2<sup>nd</sup> Amended (August 13, 2019)**

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the general public and to members of the Arizona State Board of Behavioral Health Examiners that the Board will hold a regular meeting open to the public on the date and at the time indicated above. A full meeting agenda and list of applications to be considered can be found online at [www.azbbhe.us](http://www.azbbhe.us) or in the lobby of the Board's office building in the binder adjacent to the case displaying meeting notifications.

The Board reserves the right to change the order of items on the agenda, except for those matters set for a specific time. The formal hearings and formal interviews are scheduled to be heard during specific time blocks. The Board Chairperson, however, reserves the right to call cases in random order. Please note that the recommendations listed on the agenda are merely suggested Board actions. Those recommendations do not become final until adopted by the Board. The Board has the authority to accept, reject or modify any recommendation listed on the agenda.

The Board, upon a majority vote of a quorum of the members, may hold an Executive Session on any of the listed agenda items to discuss or consider records exempt by law from public inspection, including the receipt and discussion of information or testimony that is specifically required to be maintained as confidential by state and federal law, or to obtain legal advice. A.R.S. § 38-431.03(A)(2) and (3). Executive Sessions are not open to the public.

The Board usually allows 3 – 5 minutes per person for public comment on any agenda item; however, depending on the issue presented, the Board Chairperson has the discretion to expand that time.

Americans with Disabilities Act: Persons with a disability may request a reasonable accommodation, such as a sign language interpreter or a copy of this document in alternative format, by contacting Donna Dalton at 602-542-1811 or the TDD number at 800-367-8939.

#### Board Members

Peter (Chip) Coffey, LPC, Chairperson  
Cedric (Doc) Davis, LCSW, Secretary/Treasurer  
Kimberly Bailey, LMFT  
Mary Coonrod, Public Member  
Gary D. Goodwin, LCSW  
Meaghan Kramer, Public Member  
Heidi Quinlan, LISAC, LPC  
Jerri Shields, LPC  
Gerald Szymanski, LISAC, LPC  
Antwan Trotter, Public Member  
Vacant, LMFT Member  
Vacant, Public Member

If you need to speak to a member of the Board staff regarding an agenda item, please contact Donna Dalton at 602-542-1811 or the TDD number at 800-367-8939.

The agenda for the meeting is as follows:

**1. Call to order**

**2. Roll call** (staff)

**3. Minutes: review, consideration and action.**

Pursuant to A.R.S. § 38-431.03(A)(2), any discussion of the executive session minutes will take place in executive session.

*A. July 12, 2019, general meeting minutes*

**4. Consent Agenda:**

Consent agenda items may be considered for approval as a single action unless a Board member or interested party wishes to remove an item for discussion.

The Board may go into executive session to discuss confidential records pursuant to A.R.S. § 38-431.03(A)(2) or to obtain legal advice pursuant to A.R.S. § 38-431.03(A)(3).

**A. Cases recommended for dismissal.** The Board will review, discuss, and may vote to take action on the following case(s):

- 1. 2019-0086, Laura Clark, LAC-16437*
- 2. 2020-0014, Nancy Harlow, LISAC-0150*

**B. Cases recommended for dismissal with a letter of concern.** The Board will review, discuss, and may vote to take action on the following case(s):

- 1. 2019-0065, Vienna Aslanian, LMSW-17131*

**C. Cases recommended for release from consent agreements.** The Board will review, discuss, and may vote to take action on the following case(s):

- 1. 2019-0056, Joseph Broussard, LPC-12927 (active-restricted), LISAC-11862 (active-restricted)*
- 2. 2019-0047, Kathleen Bynum, LPC-2468*
- 3. 2018-0058, Kaira Loving, LAC-16785 (active-restricted)*
- 4. 2019-0088, Elaine Winter, LCSW-11917*

**D. Cases recommended for opening a complaint and acceptance of a proposed signed non-disciplinary consent agreement.** The Board will review, discuss, and may vote to take action on the following case(s):

*N/A*

**E. Cases recommended for opening a complaint and dismissing with a letter of concern.** The Board will review, discuss, and may vote to take action on the following case(s):

- 1. Melanie Dowler, LAC-16053, LPC Applicant*

**F. Cases recommended for acceptance of a proposed signed non-disciplinary consent agreement.** The Board will review, discuss, and may vote to take action on the following case(s):

*N/A*

**5. Administrative Hearings**

Pursuant to A.R.S. §§ 32-3253(A)(10) and 41-1092.07, the Board will conduct administrative hearings in the following matter(s). During the administrative hearing, the Board may go into executive session to discuss confidential records pursuant to A.R.S. § 38-431.03(A)(2) or to obtain legal advice pursuant to A.R.S. § 38-431.03(A)(3).

N/A

**6. Formal Interviews**

Pursuant to A.R.S. § 32-3281, the Board will conduct a Formal Interview in the following matter(s). During a formal interview, the Board may go into executive session to discuss confidential records pursuant to A.R.S. § 38-431.03(A)(2) or to obtain legal advice pursuant to A.R.S. § 38-431.03(A)(3).

- A. *2019-0046, Nicole Pryor, LPC-17182*  
Board to conduct a formal interview.

**7. Complaints and other disciplinary matters: review, consideration and action.**

The Board may go into executive session to discuss confidential records pursuant to A.R.S. § 38-431.03(A)(2) or to obtain legal advice pursuant to A.R.S. § 38-431.03(A)(3).

*Pending complaints represent unproven allegations. On investigation, many complaints are found to be without merit or not of sufficient seriousness to merit disciplinary action against the licensee and are dismissed.*

- A. *Daniel Annett, LASAC Applicant, LAC Applicant*  
Initial review, consideration, and possible action regarding applicant's request to withdraw applications.
- B. *Daniel Annett, LASAC Applicant, LAC Applicant*  
Initial review, consideration, and possible action regarding opening a complaint based on background information.
- C. *2019-0113, Katharine Dean, LPC-10950*  
Initial review, consideration, and possible action regarding complaint.
- D. *2019-0058, Janice Lynch, LMSW-12855*  
Initial review, consideration, and possible action regarding accepting the proposed modified consent agreement.
- E. *2020-0009, Craig Nelson, LAMFT-10564 (suspended)*  
Initial review, consideration, and possible action regarding complaint.
- F. *2020-0024, Craig Nelson, LAMFT-10564 (suspended)*  
Initial review, consideration, and possible action regarding complaint.
- G. *2019-0147, Edward Ottesen, LPC-15869*  
Initial review, consideration, and possible action regarding accepting the proposed signed consent agreement.
- H. *2018-0116, Kimberly Popkey, LPC-2248*  
Initial review, consideration, and possible action regarding accepting the proposed modified consent agreement.
- I. *2019-0115, Deborah Quinley-Hayes, LISAC-10237, LPC-11837*  
Initial review, consideration, and possible action regarding complaint.

**8. Assistant Attorney General's Report: Marc Harris, A.A.G.**

The Board may go into executive session to discuss confidential records pursuant to A.R.S. § 38-431.03(A)(2) or to obtain legal advice pursuant to A.R.S. § 38-431.03(A)(3).

*N/A*

**9. Temporary licenses: review, consideration and action**

*N/A*

**10. Applications for licensure and educational programs: review, consideration and action**

The Board may go into executive session to discuss confidential records pursuant to A.R.S. § 38-431.03(A)(2) or to obtain legal advice pursuant to A.R.S. § 38-431.03(A)(3).

*A. Review, consideration, and possible action regarding applications for licensure*

Names are posted for review in the building lobby of the 1<sup>st</sup> floor of 1740 W. Adams Street, Phoenix, AZ at least twenty-four (24) hours in advance of the meeting.

*B. Review, consideration, and possible action regarding applications for educational programs*

Names are posted for review in the building lobby of the 1<sup>st</sup> floor of 1740 W. Adams Street, Phoenix, AZ at least twenty-four (24) hours in advance of the meeting.

**11. Report from the Chair**

The Board may go into executive session to discuss personnel matters pursuant to A.R.S. § 38-431.03(A)(1), discuss confidential records pursuant to A.R.S. § 38-431.03(A)(2) or to obtain legal advice pursuant to A.R.S. § 38-431.03(A)(3).

*A. Summary of current events*

By law, the summary of current events is limited to summarizing recent occurrences. The Board cannot propose, discuss, deliberate or take legal action on any matter in the summary unless the specific matter is properly noticed for legal action.

*N/A*

*B. Update regarding the NBCC/CCE/AASCB conference*

**12. Report from the Treasurer**

*A. Review, consideration, and possible action regarding June financial report*

*B. Review, consideration, and possible action regarding fiscal year end financial report*

*C. Review, consideration, and possible action regarding July financial report*

**13. Report from the Executive Director and/or staff**

The Board may go into executive session to discuss personnel matters pursuant to A.R.S. § 38-431.03(A)(1), to discuss confidential records pursuant to A.R.S. § 38-431.03(A)(2), or to obtain legal advice pursuant to A.R.S. § 38-431.03(A)(3).

*A. General Agency Operations*

*B. Update regarding the Southwestern School for Behavioral Health Studies*

*C. Review, consideration and possible action regarding requesting an exemption to the rulemaking moratorium pursuant to Executive Order 2019-01 related to the following:*

- *Fee reduction*
- *Clarifying endorsement licensure through Universal Recognition*
- *Clinical supervision requirements by discipline*

- *Substance Use licensure curriculum requirements*
- *Naming the tutorials*
- *Update requirements for lower level endorsement licensees applying for independent licensure by exam*
- *Clarify clinical supervisor educational requirements*
- *Modify informed consent for treatment rule*
- *Clarify clinical supervision rule*

*D. Review, consideration and possible action regarding proposed Substantive Policy Statement for Requirements for Universal Recognition path to Licensure by Endorsement*

**14. Request for extension of inactive status: review, consideration and action**

The Board may go into executive session to discuss personnel matters pursuant to A.R.S. § 38-431.03(A)(1), to discuss confidential records pursuant to A.R.S. § 38-431.03(A)(2), or to obtain legal advice pursuant to A.R.S. § 38-431.03(A)(3).

*A. Dawn Hunter, LCSW-2661 (inactive)*

**15. Future agenda items**

*N/A*

**16. Call for public comment**

Those wishing to address the Board do not need to request permission in advance; however, the Board may limit those persons speaking during this time to a reasonable number on any given public matter. In addition, each person wishing to address the Board will be given five (5) minutes to do so. Pursuant to A.R.S. § 38-431.01(H), the Board can only take action on matters listed on the agenda. Action on public comment matters that are not listed on the agenda will be limited to directing staff to study the matter or to schedule the matter for further discussion at a later date.

**17. Establishment of future meeting date(s)**

*The next regular meeting is scheduled for Friday, September 13, 2019, at 9:00 a.m., at 1740 W. Adams St., Room C.*

**18. Adjournment**

August 13, 2019



Tobi Zavala  
Executive Director