



STATE OF ARIZONA
BOARD OF BEHAVIORAL HEALTH EXAMINERS
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JANICE K. BREWER
Governor

TOBI ZAVALA
Interim Executive Director

BOARD OF BEHAVIORAL HEALTH EXAMINERS
RULES SUBCOMMITTEE MEETING MINUTES
Thursday, March 13, 2014

Members Present: Jerri Shields, Yvonne Fortier, Patricia Dobratz, Del Worley, Shiloh Lundahl, Nikole Hintz-Lyon

Member by Phone: Kirk Bowden (left call at 9:50 a.m., rejoined call at 10:40 a.m.)

Staff Present: Tobi Zavala, Interim Executive Director, Donna Dalton, Assistant Director, Elizabeth Campbell, Assistant Attorney General

1. **Call to order**

The meeting was called to order on March 13, 2014, at 9:10 am with Dr. Bowden presiding.

2. **Roll call**

See Above.

3. **Review and approval of minutes**

Tabled.

4. **Report from the Chair**

A. *Review, consideration, and possible action regarding procedures for Stakeholders' report*

Following discussion by members, Dr. Bowden moved, seconded by Ms. Shields, to set parameters for the stakeholders' reports at future subcommittee meetings including the following:

- One representative per trade association may address the subcommittee
- Each presentation is limited to seven minutes
- Presentations are limited to discussions relevant to the subject(s) agendaized at that meeting

The motion passed unanimously. Members directed Board staff to develop a script to be read at each subcommittee meeting. Ms. Zavala reminded the subcommittee that the public is always encouraged to provide feedback in writing.

5. **Report from Staff**

A. *Review, consideration, and possible action regarding rules with minimal or no changes identified*
Members reviewed rules that required no changes and draft rules that required minimal changes.

Ms. Hintz-Lyon moved, seconded by Ms. Shields, to approve the rules as presented, pending review and comment by the credentialing committees. The motion passed unanimously.

B. *Review, consideration, and possible action regarding rules with changes involving credentialing committees*

Members reviewed draft rules that included the words "credentialing committee" that require modification due to the elimination of the credentialing committees as of October 31, 2015.

Ms. Shields moved, seconded by Ms. Hintz-Lyon, to recommend that the Board adopt the proposed rules as presented. The motion passed unanimously.

6. **Discussion and possible action regarding development of proposed rule changes**

- A. Following discussion by members, Ms. Shields moved, seconded by Ms. Hintz-Lyon, to require a minimum of 48-hour notice to subcommittee members if the meeting will be cancelled.

The motion passed unanimously.

- B. Members reviewed a draft version of R4-6-304.

Ms. Shields moved, seconded by Ms. Hintz-Lyon, to accept the draft as presented with modifications requested by members.

Members requested to agendaize further discussion at the next meeting.

The subcommittee took a break at 10:30 a.m., reconvening its public meeting at 10:40 a.m.

- C. Members reviewed proposed language to be added to the following rules:
- R4-6-601(3) “An applicant for licensure as a marriage and family therapist shall be deemed to meet the curriculum requirements in this Section if the applicant holds an active Arizona associate marriage and family therapist license in good standing.”
 - R4-6-702(7) “An applicant for licensure as an associate substance abuse counselor shall be deemed to meet the curriculum requirements in this Section if the applicant holds an active Arizona substance abuse technician license that was earned by meeting requirements in R4-6-701 (A)(2).”
 - R4-6-703(7) “An applicant for licensure as an independent substance abuse counselor shall be deemed to meet the curriculum requirements in this Section if the applicant holds an active Arizona associate substance abuse counselor license that was earned by meeting requirements in R4-6-702 (2).”

Ms. Hintz-Lyon moved, seconded by Ms. Shields to approve the proposed language as presented, pending review and comments from the credentialing committees. The motion passed unanimously.

- D. Members reviewed R4-6-210.

Ms. Dobratz moved, seconded by Ms. Hintz-Lyon to approve the rule with modifications requested by members, pending review and comments from the credentialing committee. The motion passed unanimously.

7. Stakeholders’ report

Elizabeth Forsyth, representing the Arizona Counselors Association, commented on the following:

- The verification of the 3,600 hour practice of behavioral health requirement for licensure by endorsement had not come up in the stakeholders’ meetings when drafting SB1374.
- Expressed concern that the subcommittee’s agenda for the March 13, 2014 meeting had not been posted on the Board’s website until shortly before the meeting convened.
- Requested that the rules subcommittee agendas include more specific topics of discussion.

8. Future agenda items

None.

9. Call for public comment

None.

10. Establishment of future meeting date(s)

The next meeting is scheduled for Thursday, March 27, 2014 at 9 a.m., at 3443 N Central Ave, Room 908.

11. Adjournment

Ms. Hintz-Lyon moved, seconded by Ms. Shields, to adjourn the meeting. The motion passed unanimously and the meeting was adjourned at 12:07 pm.

Jessica Thomas
Secretary

Date