



STATE OF ARIZONA
BOARD OF BEHAVIORAL HEALTH EXAMINERS
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DOUGLAS A. DUCEY
Governor

TOBI ZAVALA
Executive Director

MEMORANDUM

TO: All Licensed Professionals
FROM: Tobi Zavala, Executive Director
DATE: February 10, 2017
RE: Clinical Supervision

Effective 11/01/2015, there have been significant changes to Board statutes and rules relating to clinical supervision. If you intend to provide clinical supervision, or plan to obtain clinical supervision hours for independent licensure, please review the rules pertaining to clinical supervision including: A.A.C. R4-6-212, 212.01, 213, 214, in addition to the supervised work experience and clinical supervision rules in Articles 4, 5, 6, or 7 based on your license type.

CLINICAL SUPERVISION GENERAL INFORMATION

Articles 4 (Social Work), 5 (Counseling), and 7 (Substance Abuse Counseling) require that 50 (of the minimum 100) hours of clinical supervision be received from an independently licensed behavioral health professional in the same discipline as the supervisee. Article 6 (Marriage and Family Therapy) requires that 75 (of the minimum 100) hours be received from an independently licensed marriage and family therapist.

Supervisees who do not have access to an independently licensed behavioral health professional in their discipline can request an exemption to the requirement as prescribed in A.A.C. R4-6-212.01. Please review the Clinical Supervisor Exemption Request [form](#) and directions carefully if you need to request an exemption and be sure to include the required documentation with the request.

CLINICAL SUPERVISOR EDUCATIONAL REQUIREMENTS

Until 12/31/2017, independently licensed behavioral health professionals may provide clinical supervision in their first two years of licensure without training as set forth in A.A.C. R4-6-214(B). To remain in compliance:

- In the first two years of independent level licensure, a clinical supervisor must complete 12 hours of training that meet the requirements in A.A.C. R4-6-214(A)(1)(a) before their license expires for the first time.
- In each subsequent **two year** licensure period expiring on or before 12/31/2017, a clinical supervisor must complete an additional 6 hours of training that meet the requirements in A.A.C. R4-6-214(A)(1)(a) before their license expiration date.
- In the first subsequent **two year** licensure period expiring on or after 01/01/2018, a clinical supervisor must complete an additional 6 hours of training that meet the requirements in A.A.C. R4-6-214(A)(1)(a) and complete a 3 clock hour Board approved **tutorial**¹ on statutes and rules before their license expiration date.

A clinical supervisor not completing the required training prior to their expiration date will be out of compliance until such time as they complete the required training.

¹ The tutorial is in the development stage with a tentative completion date of summer 2017.

CLINICAL SUPERVISOR EDUCATIONAL REQUIREMENTS (cont'd.)

Beginning on 01/01/2018, an independently licensed behavioral health professional must complete 12 hours of training pursuant to A.A.C. R4-6-214(A) PRIOR to providing supervision for the clinical supervision hours to be accepted for licensure.

- The 12 hours of training will put the clinical supervisor in compliance with the educational requirements for **three years** from the training date.
- Prior to the expiration of the **three year** compliance period, a clinical supervisor must complete an additional 6 hours of training that meet the requirements in A.A.C. R4-6-214(A)(1)(a) and complete a 3 clock hour Board approved **tutorial**² on statutes and rules before their compliance period expiration date to remain in compliance.
- A clinical supervisor not completing the required training prior to the expiration of their compliance period will be out of compliance until such time as they complete the required training.

Clinical supervisors obtaining a national credential from an entity listed in A.A.C. R4-6-214(A)(1)(b-d), will be deemed to be in compliance until the expiration of the credential.

- Beginning 01/01/2018, these supervisors will also be required to complete a 3 clock hour Board approved **tutorial**² on statutes and rules in addition to maintaining the credential to remain in compliance.

CLINICAL SUPERVISOR REGISTRY

The Board maintains a registry of clinical supervisors who have met the educational requirements to provide supervision. Inclusion on the registry is voluntary, so clinical supervisors may be in compliance with the educational requirements but not appear on the registry.

- To be included on the registry, an individual shall submit the Clinical Supervisor Registration [form](#) (found on the Clinical Supervision tab on the Board's website) and documentation of compliance with the educational requirements.
- To remain on the registry, an individual shall submit the Clinical Supervisor Registration form and documentation of the ongoing educational requirements and/or the renewed national credential if qualified under A.A.C. R4-6-214(A)(1)(b-d).

It is a clinical supervisor's responsibility to ensure compliance with all of the statutes and rules that apply to their discipline and the services they provide under their license. Supervisees should take steps to verify that their supervisor maintains their licensure throughout the period of supervision, and appropriately documents the clinical supervision sessions. A copy of the Board's statutes and rules are available for review on its website, www.azbbhe.us.

² The tutorial is in the development stage with a tentative completion date of summer 2017.