



STATE OF ARIZONA
BOARD OF BEHAVIORAL HEALTH EXAMINERS
1740 WEST ADAMS STREET, SUITE 3600
PHOENIX, AZ 85007
PHONE: 602.542.1882 FAX: 602.364.0890
Board Website: www.azbbhe.us
Email Address: information@azbbhe.us

DOUGLAS A. DUCEY
Governor

TOBI ZAVALA
Executive Director

EDUCATIONAL PROGRAM CHANGE APPROVAL REQUEST

Pursuant to A.A.C. R4-6-307(H), colleges or universities who have previously received Board approval for a curriculum shall notify the Board within 60 days and request approval for changes to the educational program which include:

- Changes to more than 25% of the course competencies;
- Changes to more than 25% of course learning objectives;
- The addition of a course in a core content area specified in A.A.C. R4-6-501, 601, or 701; or
- The deletion of a course in a core content area specified in A.A.C. R4-6-501, 601, or 701

The request must be signed by an authorized representative of the institution, and include documentary evidence of the reported changes including syllabi and published course/program descriptions.

Name of Institution: _____

Degree title as approved by the Board: _____

Board approval date: _____

Briefly describe curriculum change: _____

When will/did the change(s) become effective? _____

Items to include with the request:

- Application fee - \$250.00 (non-refundable)
- Completed Educational Program Change Approval Request form
- Completed revised curriculum grid (only required if making revisions to core content courses)
- Published course description and syllabus for each course being added/changed/deleted
- Published course catalog (if catalog online, include link) reflecting the change

Contact person: _____ Email address: _____

Mailing address: _____

Phone number: _____ Website: _____

As an authorized representative of this institution, I, _____ declare under penalty of perjury under the laws of the State of Arizona that all information submitted on this form and any accompanying attachments is true and correct.

Authorized Representative Signature

Date