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BOARD OF BEHAVIORAL HEALTH EXAMINERS  
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JANICE K. BREWER  
Governor

DEBRA RINAUDO  
Executive Director

SOCIAL WORK CREDENTIALING COMMITTEE MEETING MINUTES  
Friday, October 14, 2011

Members Present: Douglas Mitchell, Stephen Lankton, Cedric Davis, Karla Foltz, Vicki Dawson

Staff Present: Marc Harris, A.A.G., Michelle Clinkenbeard, Jill Dowling, Mary Wilson

1. **Call to Order**

The meeting was called to order on October 14, 2011, at 9:00 a.m. with Mr. Mitchell presiding.

2. **Roll Call**

See above.

3. **Review and Approval of Minutes**

Mr. Lankton moved, seconded by Dr. Davis, to approve the general meeting minutes from the September 9, 2011, meeting as submitted. The motion passed unanimously. Mr. Mitchell abstained from the vote.

4. **Review, consideration and action of complaints and other disciplinary matters**

*Pending complaints represent unproven allegations. On investigation, many complaints are found to be without merit or not of sufficient seriousness to merit disciplinary action against the licensee and are dismissed. Action by the committee on all disciplinary matters is a recommendation only. All final decisions are made by the Board.*

A. *Susan Glen, LMSW applicant*

Ms. Dawson was recused from all matters involving Ms. Glen.

Mr. Harris summarized the results of the background investigation.

The applicant and her husband appeared in person and addressed the committee.

Following review and discussion members, members agreed that no further action is necessary.

B. *Yolanda Harvey, LCSW-12887*

Mr. Harris summarized the results of the background investigation.

The professional's attorney, Faren Akins, appeared and addressed the committee.

Following review and discussion by members, Mr. Lankton moved, seconded by Dr. Davis, to open a complaint for further investigation based on the information presented in the investigative report. The motion passed unanimously.

*The committee took a break at 10:07 a.m., reconvening its public meeting at 10:20 a.m.*

5. **Report from the Chair and items for review, consideration, and possible action**

No report.

6. **Report from the Executive Director and/or staff**

A. *General Agency Operations*

No report.

*B. Discussion regarding application review process requirements*  
No report.

**7. Board, Committee and Subcommittee reports (discussion and possible action)**

None

**8. National and regional trends and news regarding the profession(s)**

None

**9. Review, consideration and action of supervision/work experience and/or exemptions**

None

**10. Applications for re-review of A.A.C. R4-6-212(J) and (K)**

*A Carol Melim (Heather Thornton)*

Members reviewed the information submitted regarding the clinical supervisor's clinical supervision training.

Following review and discussion by members, Ms. Dawson moved, seconded by Ms. Foltz, to accept the supervisor's continuing education as meeting requirements pursuant to A.A.C. R4-6-212(J). The motion passed unanimously.

**11. Review, consideration and action of consent agenda for applications for inactive status and deficiency extension requests**

Ms. Dawson moved, seconded by Mr. Mitchell, to approve the consent agenda as reviewed by Mr. Lankton granting 60-day extensions to Amy Peca, Beth Pohl and Carrie Burns and inactive status to Elissa Henrici and Joby Macaraeg. The motion passed unanimously.

**12. Review, consideration and action regarding exam accommodations, exam extensions and inactive extensions**

*A. Tonya Thompson, Exam accommodation request*

Members reviewed information submitted in support of the request for exam accommodations.

Following review and discussion by members, Mr. Mitchell moved, seconded by Ms. Dawson, to approve the request for an exam accommodation. The motion passed unanimously.

**13. Review, consideration and action regarding applications for licensure**

Appeals

*Kimberly Paraboschi*

Members reviewed information submitted in support of the appeal at the Licensed Master Social Worker level.

The applicant was properly noticed, but did not appear.

Following review and discussion, members agreed that the applicant meets minimum requirements.

*Rebecca Lehn*

Members reviewed information submitted in support of the appeal at the Licensed Master Social Worker level.

The applicant was properly noticed, but did not appear.

Following review and discussion, members agreed that the applicant meets minimum requirements.

*John Lardy*

Members reviewed information submitted in support of the appeal at the Reciprocal Licensed Clinical Social Worker level.

The applicant was properly noticed, but did not appear.

Following review and discussion, members agreed that the applicant meets minimum requirements.

*Marci Morrison*

Members reviewed information submitted in support of the appeal at the Reciprocal Licensed Clinical Social Worker level.

The applicant was properly noticed, but did not appear.

Following review and discussion, members agreed that the applicant meets minimum requirements.

*Paula Harper*

Members reviewed information submitted in support of the appeal.

The applicant appeared in person and addressed the committee.

Following review and discussion, members agreed that the applicant meets minimum requirements.

*Nancy Scholtz*

Members reviewed information submitted in support of the appeal.

The applicant was properly noticed, but did not appear.

Following review and discussion, Ms. Dawson moved, seconded by Mr. Mitchell, to recommend to the Board to deny the appeal based on the applicant’s failure to establish that she completed supervised work experience that meets minimum requirements. The motion passed unanimously.

*The committee took a break to review files at 10:35 a.m., reconvening its public meeting at 11:43 a.m.*

Ms. Dawson moved, seconded by Ms. Foltz, to recommend to the Board to approve John Lardy as a Reciprocal Licensed Clinical Social Worker upon receipt of a passing score on the required exam and the required license issuance fee. The motion passed unanimously.

Ms. Dawson moved, seconded by Ms. Foltz, to recommend to the Board to approve G.Buffy Slaff and Marci Morrison as Reciprocal Licensed Clinical Social Workers upon receipt the required license issuance fee. The motion passed unanimously.

Ms. Dawson moved, seconded by Ms. Foltz, to recommend to the Board to approve Ursula Warden, Anita Gallegos, Paula Harper and Nicole Zangara as Licensed Clinical Social Workers upon receipt of the required license issuance fee. The motion passed unanimously.

Mr. Lankton moved, seconded by Ms. Foltz, to recommend to the Board to approve the following 7 applicants as Licensed Clinical Social Workers upon receipt of a passing score on the required exam and receipt of the required license issuance fee.

Daniel Rock	Elizabeth Gluff	Kristina Petersen	Carol Melim
Tandie Myles	Jessica Santosusso	Carol Combs	

The motion passed unanimously.

Ms. Foltz moved, seconded by Mr. Mitchell, to recommend to the Board to approve the following 27 applicants as Licensed Master Social Workers upon receipt of a passing score on the required exam and upon receipt of the license issuance fee:

Katie Masters	Jennifer DeGraffe	Ashley McMillan	Tracy Mills
Vanessa Benzan	Laura Bette	Tonya Thompson	Katherine Pentz
Jennifer Wullkotte	Eva Hernandez	Anamaria Stephenson	Michele Stewart
Misty Rooney	Ifeanyi Nwambuonwo	Ruth Regis	Charles Chear
Kenneth Bingham	Milca Pavlik	Katherine Osburn	John Jacques
Carolyn Merrill-Smith	Rachel Cunningham	Heather Donovan	Susan Glen
Kathleen Evans	Erin Bartholmey	Rosemary Tracht	

The motion passed unanimously.

Ms. Dawson moved, seconded by Mr. Lankton, to recommend to the Board to approve Rebecca Lehn, Kimberly Paraboschi, Jeanne Larson and Marshia Sears as Licensed Master Social Workers upon receipt of the required license issuance fee. The motion passed unanimously.

Ms. Dawson moved, seconded by Ms. Foltz, to recommend to the Board to approve Kathryn Conway, Timothy Winchell and Beth Perry as Licensed Master Social Workers upon receipt of a favorable fingerprint report and the required license issuance fee. The motion passed unanimously.

Ms. Dawson moved, seconded by Ms. Foltz, to recommend to the Board to approve Bridgette Lindemann as a Licensed Bachelor Social Worker upon receipt of the required license issuance fee and a favorable fingerprint report. The motion passed unanimously.

Ms. Dawson moved, seconded by Mr. Lankton, to recommend to the Board to approve Ethel Butler as a Licensed Bachelor Social Worker upon receipt of the required license issuance fee and a passing score on the required exam. The motion passed unanimously.

Ms. Dawson moved, seconded by Mr. Lankton, to recommend to the Board to approve Anita Moy as a Licensed Bachelor Social Worker upon receipt of the required license issuance fee. The motion passed unanimously.

**14. Future agenda items**

None

**15. Call for public comment**

No one asked to speak in response to the call for public comment.

**16. Establishment of future meeting date(s)**

The next meeting is scheduled for Friday, November 18, 2011, at 9:00 a.m. at 3443 North Central Avenue, 9<sup>th</sup> floor conference room.

**17. Adjournment**

Ms. Dawson moved, seconded by Ms. Foltz, to adjourn. The motion passed unanimously and the meeting was adjourned at 11:45 a.m.

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Steve Lankton, Secretary

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Date