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BOARD OF BEHAVIORAL HEALTH EXAMINERS  
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JANICE K. BREWER  
Governor

DEBRA RINAUDO  
Executive Director

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SOCIAL WORK CREDENTIALING COMMITTEE MEETING MINUTES  
Friday, April 8, 2011

Members Present: Douglas Mitchell, Stephen Lankton, Cedric Davis, Vicki Dawson, Karla Foltz  
Staff Present: Patricia Reynolds, Deputy Director, Marc Harris, A.A.G., Lynanne Chapman, Mary Wilson, Elma Brambila  
Staff by telephone: Debra Rinaudo, Executive Director

**1. Call to Order**

The meeting was called to order on April 8, 2011, at 9:02 a.m. with Mr. Mitchell presiding.

**2. Roll Call**

See above.

**3. Review and Approval of Minutes**

Dr. Davis moved, seconded by Mr. Lankton, to approve the general meeting minutes from the March 11, 2011, meeting as submitted. The motion passed unanimously.

Ms. Dawson moved, seconded by Mr. Lankton, to approve the 9:09 a.m. executive session minutes from the March 11, 2011, meeting as submitted. The motion passed unanimously.

Ms. Foltz moved, seconded by Ms. Dawson, to approve the 9:21 a.m. executive session minutes from the March 11, 2011, meeting as submitted. The motion passed unanimously.

**4. Review, consideration and action of complaints and other disciplinary matters**

*Pending complaints represent unproven allegations. On investigation, many complaints are found to be without merit or not of sufficient seriousness to merit disciplinary action against the licensee and are dismissed. Action by the committee on all disciplinary matters is a recommendation only. All final decisions are made by the Board.*

Mr. Mitchell reviewed the procedure for conducting informal meetings.

**A. *Shahrezad Chiha, LMSW applicant***

Ms. Reynolds summarized the results of the Board's background investigation.

The applicant appeared in person and addressed the committee.

Following review and discussion, members agreed that no further action is necessary regarding the background investigation.

**B. *2011-0075, Jeffery Taylor, LMSW-10568 and LCSW applicant***

Ms. Reynolds summarized the results of the Board's investigation.

The professional and his attorney, Erica Shoaf, appeared in person and addressed the committee.

Ms. Dawson moved, seconded by Ms. Foltz, to go into executive session to review records exempt from public inspection pursuant to A.R.S. §38-431.03(A)(2). The motion passed unanimously and the committee went into executive session at 9:40 a.m., reconvening its public meeting at 10:07 a.m.

Ms. Dawson moved, seconded by Ms. Foltz, to go into executive session to receive legal advice pursuant to A.R.S. §38-431.03(A)(3). The motion passed unanimously and the committee went into executive session at 10:27 a.m., reconvening its public meeting at 10:40 a.m.

Following review and discussion by members, Ms. Dawson moved, seconded by Dr. Davis, to recommend to the Board to find the following violations:

- A.R.S. §32-3251(12)(c)(i), any oral or written misrepresentation of a fact by an applicant or licensee to attempt to secure the issuance or renewal of a license
- A.R.S. §32-3251(12)(l), any conduct, practice or condition that impairs the ability of the licensee to safely and competently practice

and to deny the application based on a finding of unprofessional conduct pursuant to A.R.S. §32-3275(5) and (6). The motion passed unanimously.

Following further review by members, Mr. Lankton moved, seconded by Dr. Davis, to recommend to the Board to find the following violations:

- A.R.S. §32-3251(12)(c)(i), any oral or written misrepresentation of a fact by an applicant or licensee to attempt to secure the issuance or renewal of a license
- A.R.S. §32-3251(12)(l), any conduct, practice or condition that impairs the ability of the licensee to safely and competently practice

The motion passed unanimously.

Following further discussion by members, Mr. Mitchell moved, seconded by Dr. Davis, to recommend to the Board to accept a consent agreement that stipulates the following:

- The professional's LMSW license will be placed on probation
- The professional shall work at an agency licensed by the Office of Behavioral Health Licensure for a minimum of 24 months

The motion passed unanimously.

*C. Amie Wittmer, LMSW applicant*

Ms. Reynolds summarized the results of the Board's background investigation.

The applicant was properly noticed, but did not appear.

Following review and discussion, members agreed that no further action is necessary regarding the background investigation.

*D. Gerald Garnenez*

Ms. Reynolds summarized information regarding the committee's July 2010 motion to open a complaint where the professional's license had expired in May 2010.

Dr. Davis moved, seconded by Ms. Dawson, to rescind this committee's July 2010 motion to open a complaint based on non-compliance with a consent agreement. The motion passed unanimously.

*The committee took a break at 11:00 a.m., reconvening its public meeting at 11:13 a.m.*

**5. Report from the Chair and items for review, consideration, and possible action**

*A. Chair report*

No report.

**6. Report from the Executive Director and/or staff**

*A. General Agency Operations*

No report

*B. Application review process requirements*

Ms. Rinaudo provided training regarding file review and committee processes and responsibilities.

Members agreed with the proposed processes.

**8. National and regional trends and news regarding the profession(s)**

None

**9. Review, consideration and action of supervision/work experience and/or exemptions**

*A. Garron Griffiths (Floyd Godfrey, LPC)*

Members reviewed information submitted in support of the request for a supervisor exemption.

Following review, Ms. Dawson moved, seconded by Ms. Foltz, to approve Floyd Godfrey, LPC, as a qualified supervisor through March 31, 2008. The motion passed unanimously.

*B. Catherine Danilo (Lisa Imoff-Fabio, LCSW-NJ)*

Members reviewed information submitted in support of the request for a supervisor exemption.

Following review, Dr. Davis moved, seconded by Ms. Dawson, to deny Lisa Imoff-Fabio, LCSW-NJ, as a qualified supervisor. The motion passed unanimously.

*C. Catherine Danilo (Mary Speiser, LCSW-NJ)*

Members reviewed information submitted in support of the request for a supervisor exemption.

Following review, Dr. Davis moved, seconded by Ms. Dawson, to deny Mary Speiser, LCSW-NJ, as a qualified supervisor. The motion passed unanimously.

*D. Catherine Danilo (Marc Duncan, LCSW-NJ)*

Members reviewed information submitted in support of the request for a supervisor exemption.

Following review, Dr. Davis moved, seconded by Ms. Dawson, to deny Marc Duncan, LCSW-NJ, as a qualified supervisor. The motion passed unanimously.

**10. Applications for renewal: review, consideration and action**

None

**11. Review, consideration and action of consent agenda for applications for inactive status and deficiency extension requests**

Dr. Davis moved, seconded by Ms. Dawson, to approve the consent agenda as reviewed by Mr. Lankton granting inactive status to Jennifer Mullowney. The motion passed unanimously.

**12. Review, consideration and action regarding exam accommodations, exam extensions and inactive extensions**

*Jessica Spector, Exam accommodation request*

Members reviewed information submitted in support of the request for exam accommodations.

Following review and discussion by members, Ms. Dawson moved, seconded by Mr. Lankton, to approve the request for exam accommodations. The motion passed unanimously.

**13. Review, consideration and action regarding applications for licensure**

*The committee took a break at 12:38 p.m., reconvening its public meeting at 12:42 p.m.*

*Kelly Young Kelley*

Ms. Rinaudo summarized discussions from the March 2010 meeting regarding the applicant's appeal.

The applicant appeared telephonically.

Ms. Rinaudo discussed the job description previously submitted and reviewed by the committee. Ms. Rinaudo described the process by which the applicant can submit redacted files for consideration if she applies for an independent license in the future.

#### Independent Contractor

##### *A. Garron Griffiths (ABC Wellness)*

Members reviewed information submitted regarding work experience the applicant acquired as an independent contractor.

Ms. Dawson moved, seconded by Ms. Foltz, to find that the work experience acquired as an independent contractor at ABC Wellness meets the requirements set forth in A.A.C. R4-6-210(3). The motion passed unanimously.

##### *B. Garron Griffiths (Family Strategies)*

Members reviewed information submitted regarding work experience the applicant acquired as an independent contractor.

Ms. Dawson moved, seconded by Ms. Foltz, to find that the work experience acquired as an independent contractor at Family Strategies meets the requirements set forth in A.A.C. R4-6-210(3). The motion passed unanimously.

#### Appeals

##### *Carrie Burns - reconsideration*

Members re-reviewed the information submitted for the three requests for supervisor exemptions.

The applicant was properly noticed, but did not appear.

Following review and discussion by members, Ms. Dawson moved, seconded by Dr. Davis, to rescind the March motion to approve the three supervisor exemption requests. The motion passed unanimously.

Dr. Davis moved, seconded by Ms. Dawson, to request that the applicant submit appropriate documentation describing the continuing education for the supervisors to comply with AAC R4-6-212(J). The motion passed unanimously.

##### *Michelle Cocivera*

Members reviewed information submitted in support of the appeal.

The applicant was properly noticed, but did not appear.

Following review and discussion by members, Ms. Dawson moved, seconded by Dr. Davis, to deny the appeal based on the applicant's failure to establish that she meets minimum requirements in supervised work experience. The motion passed unanimously.

##### *Dorann Mitchell*

Members reviewed information submitted in support of the appeal.

The applicant was properly noticed, but did not appear.

Dr. Davis moved, seconded by Mr. Lankton, to find that the applicant meets requirements for issuance of a reciprocal license. The motion passed unanimously.

Dr. Davis moved, seconded by Mr. Lankton, to rescind the previous motion. The motion passed unanimously.

Following review and discussion, members agreed that the applicant meets reciprocal license requirements.

*The committee took a break to review files at 1:05 p.m., reconvening its public meeting at 2:06 p.m.*

Mr. Lankton moved, seconded by Ms. Dawson, to recommend to the Board to approve Judith Lipka as a Reciprocal Licensed Clinical Social Worker upon receipt of a passing score on the required exam and the required license issuance fee. The motion passed unanimously.

Ms. Dawson moved, seconded by Mr. Lankton, to recommend to the Board to approve Dorann Mitchell as a Reciprocal Licensed Clinical Social Worker upon receipt of the required license issuance fee. The motion passed unanimously.

Ms. Dawson moved, seconded by Mr. Lankton, to recommend to the Board to approve the following 14 applicants as Licensed Master Social Workers upon receipt of a passing score on the required exam and upon receipt of the license issuance fee:

Shahrezad Chiha	Amber Lee	Letitia Perez-Pinto	Nickie Kinsey
Amie Wittmer	Nan Lagemann	Jana Sundin	Timiadi Edogi
Nancy Gerlach	Christopher Lewandowski	Rebecca Kartagener	Paula Cooper
Mary Lucius	Stefanie Keefe		

The motion passed unanimously.

Ms. Dawson moved, seconded by Mr. Lankton, to recommend to the Board to approve the following 4 applicants as Licensed Master Social Workers upon receipt of the required license issuance fee:

Allison Furman	Meka Horton
Carla Byars	Danaleigh Sheehan

The motion passed unanimously.

Mr. Lankton moved, seconded by Ms. Foltz, to recommend to the Board to deny Nancy Scholtz based on her failure to meet minimum licensure requirements. The motion passed unanimously.

**14. Future agenda items**

None

**15. Call for public comment**

No one responded to the committee's call for public comment.

**16. Establishment of future meeting date(s)**

The next meeting is scheduled for Friday, May 13, 2011, at 9:00 a.m. at 3443 North Central Avenue, 9<sup>th</sup> floor conference room.

**17. Adjournment**

Ms. Dawson moved, seconded by Mr. Lankton, to adjourn. The motion passed unanimously and the meeting was adjourned at 2:10 p.m.

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Steve Lankton, Secretary

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Date