



STATE OF ARIZONA  
BOARD OF BEHAVIORAL HEALTH EXAMINERS  
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JANICE K. BREWER  
Governor

DEBRA RINAUDO  
Executive Director

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**SUBSTANCE ABUSE CREDENTIALING COMMITTEE**  
**NOTICE OF AGENDA & PUBLIC MEETING**  
**Scheduled for June 20, 2013, at 9:00 AM**  
3443 North Central Avenue, Room 908, Phoenix, Arizona

**Amended (6/19/13)**

Pursuant to A.R.S. Sec. 38-431.02, notice is hereby given to the general public and to members of the Substance Abuse Credentialing Committee that the Committee will hold a regular meeting open to the public on the date and at the time indicated above. (The meeting room is located on the 9<sup>th</sup> floor of the building.)

The Committee reserves the right to change the order of items on the agenda, except for those matters set for a specific time.

The Committee, upon majority vote of a quorum of the members, may hold an Executive Session on any item on the agenda, where applicable, for purposes of reviewing and considering confidential records, to obtain legal advice and/or to consider its position and instruct its attorneys pursuant to A.R.S. § 38-431.03(A)(2), (3) and (4). Executive Sessions are not open to the public.

Americans with Disabilities Act: Persons with a disability may request a reasonable accommodation, such as a sign language interpreter or a copy of this document in alternative format, by contacting Mary Wilson at 602-542-1832 or the TDD number at 800-367-8939.

The agenda for the meeting is as follows:

**1. Call to order**

**2. Roll call**

**3. Minutes: review, consideration and action.**

- A. *February 21, 2013, general meeting minutes*
- B. *March 21, 2013, general meeting minutes*
- C. *March 21, 2013, 10:03 a.m. executive session minutes*
- D. *March 21, 2013, 10:28 a.m. executive session minutes*
- E. *May 16, 2013, general meeting minutes*

**4. Complaints and other disciplinary matters: review, consideration and action.**

The Committee may go into executive session to discuss confidential medical records pursuant to A.R.S. §38-431.03(A)(2) or to obtain legal advice pursuant to A.R.S. §38-431.03(A)(3).

*Pending complaints represent unproven allegations. On investigation, many complaints are found to be without merit or not of sufficient seriousness to merit disciplinary action against the licensee and are dismissed. Except as provided by A.R.S. §§32-3281(D)(1) and 32-3281(E), action by the committee on all disciplinary matters is a recommendation only and all final decisions are made by the Board.*

**A. Daniel Altman, LISAC-0606**

Review, consideration and action regarding opening a complaint based on information received.

**B. Justin Ashbridge, LAC applicant**

Review, consideration and action regarding opening a complaint and possible disciplinary action based on the background investigation.

**C. Jeremy Ernst, LAC applicant**

Review, consideration and action regarding opening a complaint and possible disciplinary action based on the background investigation.

D. 2011-0126, Beverly Levesque, LISAC-11399  
Informal meeting for review, consideration and action.

E. 2012-0003, Jesus Mata, LISAC-10010  
Informal meeting for review, consideration and action.

**5. Report from Chair**

The Committee may go into executive session to review and consider personnel records pursuant to A.R.S. §38-431.03(A)(1), to discuss confidential medical records pursuant to A.R.S. §38-431.03(A)(2) or to obtain legal advice pursuant to A.R.S. §38-431.03(A)(3).

**6. Report from the Executive Director and/or staff**

The Committee may go into executive session to review and consider personnel records pursuant to A.R.S. §38-431.03(A)(1), to discuss confidential medical records pursuant to A.R.S. §38-431.03(A)(2) or to obtain legal advice pursuant to A.R.S. §38-431.03(A)(3).

- A. *General agency operations*
- B. *Discussion regarding application review process requirements*
- C. *Review and discussion regarding paperless system for meeting materials*
- D. *Annual election of Chair and Secretary*
- E. *Review, discussion and possible action regarding Department of Health Services request for confidential complaint records*

**7. Board, committee and subcommittee reports (discussion and possible action)**

**8. National and regional trends and news regarding the profession(s)**

**9. Supervisor exemption requests: review, consideration and action.**

The Committee may go into executive session to discuss confidential medical records pursuant to A.R.S. §38-431.03(A)(2) or obtain legal advice pursuant to A.R.S. Sec. 38-431.03(A)(3).

**10. Applications for renewal: review, consideration and action**

**11. Consent agenda: review, consideration and action of requests for inactive status and deficiency extensions**

Any item on this consent agenda can be removed for independent discussion by committee members.

**12. Applications for inactive extension requests: review, consideration and action.**

- A. *Ann Saton, Inactive extension request*

**13. Applications for licensure: review, consideration and action.**

*Names of applicants to be reviewed are posted in the reception area of 3443 North Central, Suite 1700, Phoenix, AZ at least twenty-four (24) hours prior to the meeting*

The Board may go into executive session to discuss confidential medical records pursuant to A.R.S. §38-431.03(A)(2) or to obtain legal advice pursuant to A.R.S. §38-431.03(A)(3).

Appeals

- A. *Alanya Smith*
- B. *Nancy Bailey*
- C. *Carolina Taylor*

**14. Future agenda items**

**15. Call for public comment**

Those wishing to address the Committee do not need to request permission in advance; however, the Committee may limit those persons speaking during this time to a reasonable number on any given public matter. In addition, each person wishing to address the Committee will be given five (5) minutes to do so. Pursuant to A.R.S. § 38-431.01(H), the Committee can only take action on matters listed on the agenda. Action on public comment matters that are not listed on the agenda will be limited to directing staff to study the matter or to schedule the matter for further discussion at a later date.

**16. Establishment of future meeting dates**

The next meeting is scheduled for July 18, 2013, at 9:00 a.m., at 3443 North Central Avenue, 9<sup>th</sup> floor conference room.

## **17. Adjournment**

June 18, 2013

Debra Rinaudo  
Executive Director