



STATE OF ARIZONA  
BOARD OF BEHAVIORAL HEALTH EXAMINERS  
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JANICE K. BREWER  
Governor

DEBRA RINAUDO  
Executive Director

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**SUBSTANCE ABUSE CREDENTIALING COMMITTEE**  
**NOTICE OF AGENDA & PUBLIC MEETING**  
**Scheduled for February 18, 2011, at 9:00 AM**  
3443 North Central Avenue, Room 908, Phoenix, Arizona

Pursuant to A.R.S. Sec. 38-431.02, notice is hereby given to the general public and to members of the Substance Abuse Credentialing Committee that the Committee will hold a regular meeting open to the public on the date and at the time indicated above. (The meeting room is located on the 9<sup>th</sup> floor of the building.)

The Committee reserves the right to change the order of items on the agenda, except for those matters set for a specific time.

The Committee, upon majority vote of a quorum of the members, may hold an Executive Session on any item on the agenda, where applicable, for purposes of reviewing and discussing confidential records, to obtain legal advice and/or to consider its position and instruct its attorneys pursuant to A.R.S. § 38-431.03(A)(2), (3) and (4). Executive Sessions are not open to the public.

Americans with Disabilities Act: Persons with a disability may request a reasonable accommodation, such as a sign language interpreter or a copy of this document in alternative format, by contacting Mary Wilson at 602-542-1832 or the TDD number at 800-367-8939.

The agenda for the meeting is as follows:

**1. Call to order**

**2. Roll call**

**3. Minutes: review, consideration and action.**

A. *January 21, 2011, general meeting minutes*

**4. Complaints and other disciplinary matters: review, consideration and action.**

The Committee may go into executive session to discuss personnel records pursuant to A.R.S. §38-431.03(A)(1), to discuss records exempt from public inspection pursuant to A.R.S. §38-431.03(A)(2) or to obtain legal advice pursuant to A.R.S. §38-431.03(A)(3).

*Pending complaints represent unproven allegations. On investigation, many complaints are found to be without merit or not of sufficient seriousness to merit disciplinary action against the licensee and are dismissed. Action by the committee on all disciplinary matters is a recommendation only. All final decisions are made by the Board.*

A. *2010-0073, Frank Lucas, LISAC-1595*

Informal meeting for review, consideration and action.

B. *2010-0071, Kristine Hayes, LISAC-10550*

Informal meeting for review, consideration and action.

C. *Marna Petersen, LASAC applicant*

For review, consideration and action regarding opening a complaint and possible disciplinary action based on the results of the background investigation.

D. *2011-0066, Athen Alexander, LAMFT applicant*

Informal meeting for review, consideration and action.

**5. Report from Chair**

A. *Election of Chair and Secretary*

The Committee may go into executive session to discuss personnel records pursuant to A.R.S. §38-431.03(A)(1), to discuss records exempt from public inspection pursuant to A.R.S. §38-431.03(A)(2) or to obtain legal advice pursuant to A.R.S. §38-431.03(A)(3).

**6. Report from the Executive Director and/or staff**

The Committee may go into executive session to discuss personnel records pursuant to A.R.S. §38-431.03(A)(1), to discuss records exempt from public inspection pursuant to A.R.S. §38-431.03(A)(2) or to obtain legal advice pursuant to A.R.S. §38-431.03(A)(3).

- A. *General agency operations*
- B. *Update regarding Board adoption of substantive policy statement regarding required clinical supervision training for supervisors*
- C. *Update regarding new process for providing information to clinical supervisors regarding completion of required clinical supervision training*
- D. *Update regarding Board decision regarding clinical supervision training requirements for all supervision exemption requests*
- E. *Update regarding proposed fund sweep for BBHE*

**7. Board, committee and subcommittee reports (discussion and possible action)**

**8. National and regional trends and news regarding the profession(s)**

**9. Supervisor exemption requests: review, consideration and action.**

The Committee may go into executive session to obtain legal advice pursuant to A.R.S. Sec. 38-431.03(A)(3).

**10. Applications for renewal: review, consideration and action**

None

**11. Consent agenda: review, consideration and action of requests for inactive status and deficiency extensions**

Any item on this consent agenda can be removed for independent discussion by committee members.

- A. *Judith Hecknlaible-Haig, 60-day extension*
- B. *Leslie Hewann, Inactive status*
- C. *Kathy Phipps, Inactive status*
- D. *Cecil Collier, Inactive Status*

**12. Applications for inactive extension requests: review, consideration and action.**

None

**13. Applications for licensure: review, consideration and action.**

*Names of applicants to be reviewed are posted in the reception area of 3443 North Central, Suite 1700, Phoenix, AZ at least twenty-four (24) hours prior to the meeting*

The Board may go into executive session to discuss personnel records pursuant to A.R.S. §38-431.03(A)(1), to discuss records exempt from public inspection pursuant to A.R.S. §38-431.03(A)(2) or to obtain legal advice pursuant to A.R.S. §38-431.03(A)(3).

Appeals

- A. *Stacey Pullen*
- B. *Ashley Rooks*
- C. *Patrick Dunn*
- D. *Fred Elsen*
- E. *Nathan Velez*

**14. Future agenda items**

**15. Call for public comment**

Those wishing to address the Committee do not need to request permission in advance; however, the Committee may limit those persons speaking during this time to a reasonable number on any given public matter. In addition, each person wishing to address the Committee will be given five (5) minutes to do so. Pursuant to A.R.S. § 38-431.02(H), the Committee can only take action on matters listed on the agenda. Action on public comment matters that are not listed on the agenda will be limited to directing staff to study the matter or to schedule the matter for further discussion at a later date.

**16. Establishment of future meeting dates**

*The next meeting is scheduled for March 17, 2011, at 9:00 a.m., at 3443 North Central Avenue, 9<sup>th</sup> floor conference room.*

- A. Review, consideration and possible action regarding approval of 2011 committee meeting calendar

**17. Adjournment**

February 10, 2011

Debra Rinaudo  
Executive Director