



STATE OF ARIZONA  
BOARD OF BEHAVIORAL HEALTH EXAMINERS  
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DOUGLAS A. DUCEY  
Governor

TOBI ZAVALA  
Executive Director

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SOCIAL WORK ACADEMIC REVIEW COMMITTEE MEETING MINUTES  
Friday, November 10, 2015

Members Present: Jeanette Devevo, Richard Herbig

Member by telephone: Josefina Ahumada

Staff Present: Tobi Zavala, Executive Director; Mary Wilson, meeting recorder

1. **Call to Order**

The meeting was called to order on November 10, 2015, at 9:14 a.m. with Ms. Zavala presiding.

2. **Roll Call**

See above.

3. **Review and Approval of Minutes**

N/A

4. **Report from Chair**

N/A

5. **Report from the Executive Director and/or staff**

A. *General agency operations*

No report.

B. *Discussion regarding member orientation*

Ms. Zavala provided an orientation regarding committee responsibilities and processes.

A. *Election of Chair and Secretary*

Mr. Herbig moved, seconded by Ms. Devevo, to nominate Ms. Ahumada to serve as Chair. The motion passed unanimously.

Mr. Herbig moved, seconded by Ms. Ahumada, to nominate Ms. Devevo to serve as Secretary. The motion passed unanimously.

Ms. Ahumada and Ms. Devevo accepted the nominations and agreed to serve.

6. **Board, Committee and Subcommittee reports (discussion and possible action)**

No report

7. **National and regional trends and news regarding the profession(s)**

None

8. **Applications for reassessment: review, consideration and action**

None

**9. Consent agenda: review, consideration and action regarding requests for deficiency extensions and inactive status**

Ms. Ahumada moved, seconded by Ms. Devevo, to approve the consent agenda as submitted granting inactive status to Amanda Snyder. The motion passed unanimously.

**10. Consent agenda: review, consideration and action regarding applications received under rules prior to November 1, 2015**

Mr. Herbig moved, seconded by Ms. Devevo, to approve the consent agenda as submitted. The motion passed unanimously.

**11. Exam accommodation and/or extension requests and inactive extension requests**

*A. Teisha Portee, Exam extension request*

Members reviewed information submitted in support of the request for an exam extension.

Following review and discussion by members, Ms. Ahumada moved, seconded by Mr. Herbig, to approve the request and grant an exam extension. The motion passed unanimously.

*B. Emily Priest, Exam accommodation request*

Members reviewed information submitted in support of the request for an exam accommodation.

Following review and discussion by members, Ms. Ahumada moved, seconded by Mr. Herbig, to approve the request for an exam accommodation. The motion passed unanimously.

*C. Jessica Custer, Exam accommodation request*

Members reviewed information submitted in support of the request for an exam accommodation.

Following review and discussion by members, Ms. Ahumada moved, seconded by Ms. Devevo, to approve the request for an exam accommodation. The motion passed unanimously.

**12. Applications for licensure: review, consideration and action**

*The committee broke to review files at 10:17 a.m., reconvening its public meeting at 1:23 p.m.*

Ms. Ahumada moved, seconded by Mr. Herbig, to recommend to the Board to approve Anna Seno as a Licensed Clinical Social Worker upon receipt the required license issuance fee. The motion passed unanimously.

Mr. Herbig moved, seconded by Ms. Ahumada, to recommend to the Board to approve Julie Sapienza as a Licensed Clinical Social Worker by endorsement upon receipt the required license issuance fee. The motion passed unanimously.

Ms. Ahumada moved, seconded by Ms. Devevo, to recommend to the Board to approve Gail Edgerton as a Licensed Clinical Social Worker upon receipt of a passing score on the required exam and receipt of the required license issuance fee. The motion passed unanimously.

Mr. Herbig moved, seconded by Ms. Devevo, to recommend to the Board to deny Durene Monz, Meka Horton, and Emily Saunders based on their failure to meet minimum licensure requirements. The motion passed unanimously.

Mr. Herbig moved, seconded by Ms. Devevo, to recommend to the Board to deny Maria Grimshaw-Clark based on her failure to meet minimum licensure requirements by endorsement. The motion passed unanimously.

**13. Future agenda items**

**14. Call for public comment**

No one responded to the call for public comment.

**15. Establishment of future meeting dates**

The next meeting is scheduled for January 12, 2016, at 9:00 a.m., at 3443 N Central Avenue, Conference Room 1705. Following discussion, members agreed to meet every other month on the second Tuesday.

**16. Adjournment**

Ms. Ahumada moved, seconded by Mr. Herbig, to adjourn. The motion passed unanimously and the meeting was adjourned at 1:25 p.m.

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Jeanette Devevo, Secretary

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Date