



STATE OF ARIZONA
BOARD OF BEHAVIORAL HEALTH EXAMINERS
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DOUGLAS A. DUCEY
Governor

TOBI ZAVALA
Executive Director

SUBSTANCE ABUSE CREDENTIALING COMMITTEE MEETING MINUTES
Thursday, September 17, 2015

Members present: Cynthia Pio-Padilla, Ray Johnson, Nikole Hintz-Lyon, Kirk Bowden

Members absent: Gerald Szymanski

Staff present: Zuri De Lucio, Credentialing Specialist; Mary Wilson, meeting recorder

1. **Call to Order**

The meeting was called to order on September 17, 2015, at 9:02 a.m. with Ms. Pio-Padilla presiding.

2. **Roll Call**

See above.

3. **Review and Approval of Minutes**

Dr. Bowden moved, seconded by Mr. Johnson, to approve the general meeting minutes from the August 20, 2015, meeting as submitted. The motion passed unanimously. .

4. **Report from the Chair**

No report.

5. **Report from the Executive Director and/or staff**

A. *General Agency Operations*

No report.

B. *Discussion regarding application review process requirements*

No report.

C. *Review and action regarding implementation of SB1374 update*

No report.

6. **Board, committee and subcommittee reports (discuss and possible action)**

A. *Rules Subcommittee*

No report.

7. **National and regional trends and news regarding the profession(s)**

None

8. **Supervisor exemption requests: review, consideration and action**

None

9. **Applications for renewal: review, consideration and action**

None

10. **Consent agenda: review, consideration and action regarding requests for extensions and inactive status**

None

11. **Applications for inactive extension requests: review, consideration and action**

None

12. Applications for licensure: review, consideration and action

The committee reviewed files from 9:05 a.m. through 10:27 a.m.

Dr. Bowden moved, seconded by Ms. Hintz-Lyon, to recommend to the Board to approve Jacqueline Allen as a Licensed Independent Substance Abuse Counselor by endorsement upon receipt of a favorable fingerprint report and the required license issuance fee. The motion passed unanimously.

Ms. Pio-Padilla moved, seconded by Ms. Hintz-Lyon, to approve Victor Lee as a Licensed Substance Abuse Technician upon receipt of the license issuance fee. The motion passed unanimously. Dr. Bowden abstained from the vote.

Dr. Bowden moved, seconded by Ms. Hintz-Lyon, to approve Jennifer Govan as a Licensed Associate Substance Abuse Counselor upon receipt of the license issuance fee. The motion passed unanimously. .

Dr. Bowden moved, seconded by Ms. Hintz-Lyon, to recommend to the Board to deny James Loftin based on his failure to establish that he meets minimum requirements by endorsement. The motion passed unanimously.

Dr. Bowden moved, seconded by Ms. Hintz-Lyon, to recommend to the Board to deny Richard Schaper and Brandy Miller based on their failure to establish they meet minimum requirements in education and/or supervised work experience. The motion passed unanimously.

13. Future agenda items

None

14. Call for public comment

No one responded to the call for public comment.

15. Establishment of future meeting date(s)

The next meeting is scheduled for October 15, 2015, at 9:00 a.m. at 3443 North Central, Room 1705.

16. Adjournment

Mr. Johnson moved, seconded by Ms. Hintz-Lyon, to adjourn. The motion passed unanimously and the meeting was adjourned at 10: 30 a.m.

Ray Johnson
Secretary/Treasurer

Date