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BOARD OF BEHAVIORAL HEALTH EXAMINERS  
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JANICE K. BREWER  
Governor

DEBRA RINAUDO  
Executive Director

MARRIAGE AND FAMILY THERAPY CREDENTIALING COMMITTEE MEETING MINUTES  
Wednesday, February 9, 2011

Members Present: Nancy Groppenbacher , Gloria Gabler, Mary Doyle, Ellen LaBelle

Staff Present: Debra Rinaudo, Marc Harris, A.A.G., Elma Brambila, Mary Wilson

1. **Call to Order**

The meeting was called to order on February 9, 2011, at 9:03 a.m. with Ms. Groppenbacher presiding.

2. **Roll Call**

See above.

3. **Review and Approval of Minutes**

Dr. Gabler moved, seconded by Ms. Doyle, to approve the general meeting minutes from the December 8, 2010, meeting as submitted. The motion passed unanimously.

4. **Review, consideration and action of complaints and other disciplinary matters**

*Pending complaints represent unproven allegations. On investigation, many complaints are found to be without merit or not of sufficient seriousness to merit disciplinary action against the licensee and are dismissed. Action by the committee on all disciplinary matters is a recommendation only. All final decisions are made by the Board.*

A. 2010-0031, Lynn Hoyland, LMFT-0346

Ms. La Belle recused herself from all matters involving the professional.

Ms. Rinaudo summarized the results from the Board's investigation.

The complainant was properly noticed, but did not appear.

Ms. Hoyland and her attorney, Faren Akins, appeared in person and addressed the committee.

Ms. Groppenbacher moved, seconded by Ms. Doyle, to go into executive session to review records exempt from public inspection pursuant to A.R.S. §38-431.03(A)(2). The motion passed unanimously and the committee went into executive session at 9:40 a.m., reconvening its public meeting at 10:15 a.m.

Ms. Groppenbacher moved, seconded by Ms. Doyle, to go into executive session to receive legal advice pursuant to A.R.S. §38-431.03(A)(3). The motion passed unanimously and the committee went into executive session at 10:25 a.m., reconvening its public meeting at 10:32 a.m.

Following review and discussion by members, Ms. Groppenbacher moved, seconded by Ms. Doyle to recommend to the Board to issue a non-disciplinary letter of concern addressing the professional's failure to release records to the non-custodial parent. The motion passed unanimously.

Following review and discussion by members, Ms. Doyle moved, seconded by Ms. Groppenbacher to recommend to the Board to find the following violations:

- A.R.S. §32-3251(12)(p), failing to conform to minimum practice standards as developed by the Board, as it relates to the following:
  - A.A.C. R4-6-1102 (1), treatment plan
  - A.A.C. R4-6-1105, release of records

and to accept a consent agreement for an order of censure. The motion passed unanimously.

*The Committee took a break at 10:25 a.m., reconvening its public meeting at 10:32 a.m.*

*B. 2010-0069, Howard Markson, LCSW-0470*

Ms. Rinaudo summarized the results from the Board's investigation.

Mr. Markson and his attorney, Steve Myers, appeared in person and addressed the committee.

Following review and discussion by members, Ms. LaBelle moved, seconded by Dr. Gabler, to recommend to the Board to dismiss the complaint. The motion passed unanimously.

**5. Report from the Chair and items for review, consideration and possible action**

No report

**6. Report from the Executive Director and/or staff**

*A. General Agency Operations*

Ms. Rinaudo advised members regarding the Board's new substantive policy statement regarding required clinical supervision training for out-of-state clinical supervisors.

*B. Consent agreement language*

Following review and discussion, members agreed that standard language in future consent agreements will require that clinical supervisions sessions be individual only and that AA attendance be in-person only.

*C. Clinical supervisor training substantive policy statement*

Ms. Rinaudo also advised members regarding the Board's new substantive policy statement clarifying the clinical supervisor training requirements in A.A.C. R4-6-212(J).

*D. Courtesy review of clinical supervisor continuing education*

Ms. Rinaudo reviewed A.A.C. R4-6-212(J), the rule addressing required clinical supervision education for clinical supervisors. She explained the agency's new process that provides a procedure for clinical supervisors to determine their compliance with this rule and the new forms that will be used for this procedure.

*E. Update regarding proposed fund sweep*

Ms. Rinaudo advised members regarding the proposed fund sweep from the Board's fund recommended in the Governor's proposed budget.

**7. Committee reports/matters**

None

**8. National and regional news regarding the profession**

None

**9. Review, consideration and action of supervisor exemption requests**

*A. Ashley Huffman (Lucie Ledy, LPC)*

Ms. Doyle recused herself from all matters involving Ms. Huffman.

Members reviewed information submitted in support of the supervisor exemption request.

Following review and discussion by members, Dr. Gabler moved, seconded by Ms. Groppenbacher, to deny the supervisor exemption request for Lucie Ledy, LPC, based on the applicant's failure to establish that the supervisor has sufficient education, in marriage and family therapy. The motion passed unanimously. Ms. Doyle was recused from the vote.

**10. Review, consideration and action regarding applications for reassessment**

None

**11. Review, consideration and action of consent agenda for applications for deficiency extensions and inactive status**

Ms. Groppenbacher moved, seconded by Ms. LaBelle, to approve the consent agenda, as reviewed by Ms. LaBelle, granting a second 60-day extension to Lavarez Harris. The motion passed unanimously.

**12. Review, consideration and action of requests for exam accommodations and inactive extensions**

*A. Jennifer Flyer, Exam extension request*

Members reviewed information submitted in support of the request for an exam extension.

Following review and discussion by members, Ms. Doyle moved, seconded by Ms. Groppenbacher, to deny the applicant's request for an exam extension based on the applicant's failure to establish good cause. The motion passed unanimously.

**13. Review, consideration and action regarding applications for licensure**

Appeals

*A. Elisa Pallares Cadena*

Members reviewed information submitted in support of the appeal.

The applicant and Ms. Frances Almstrom appeared in person and addressed the committee.

Following review and discussion by members, Ms. Groppenbacher moved, seconded by Dr. Gabler, to recommend to the Board to deny the appeal based on continuing curriculum deficiencies. The motion passed unanimously.

*The committee broke to review files at 12:15 p.m., reconvening its public meeting at 1:20 p.m.*

Dr. Gabler moved, seconded by Ms. Groppenbacher, to recommend to the Board to approve the following 6 applicants as Licensed Associate Marriage and Family Therapists upon receipt of a passing score on the required exam and receipt of the required license issuance fee:

Stephanie Rosebaugh	Michaela Goebel	Brenda Dolan-Pascoe
Patricia Mohr	Rachel Morris	Amanda Gilley

The motion passed unanimously.

Ms. Groppenbacher moved, seconded by Ms. Doyle, to recommend to the Board to deny the following 3 applicants based on their failure to meet minimum licensure requirements:

Susan Codega	Louis Sweet	Courtney Kennedy
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The motion passed unanimously.

Ms. Groppenbacher moved, seconded by Ms. LaBelle, to recommend to the Board to approve Cynthia Walters as a Reciprocal Licensed Marriage and Family Therapist upon receipt of a passing score on the required exam and receipt of the required license issuance fee. The motion passed unanimously.

Ms. Doyle moved, seconded by Ms. LaBelle, to recommend to the Board to approve Elizabeth McKee as a Licensed Marriage and Family Therapist upon receipt the required license issuance fee. The motion passed unanimously.

**14. Future agenda items**

None

**15. Call for public comment**

No one asked to speak in response to the call for public comment.

**16. Establishment of future meeting date(s)**

The next meeting is scheduled for March 9, at 9:00 a.m. at 3443 North Central Avenue, 9<sup>th</sup> floor.

*Approval of annual meeting calendar*

Ms. Doyle moved, seconded by Ms. LaBelle, to accept the 2011 meeting calendar as submitted. The motion passed unanimously.

**17. Adjournment**

Ms. Doyle moved, seconded by Ms. LaBelle, to adjourn. The motion passed unanimously and the meeting was adjourned at 1:23 p.m.

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Ellen LaBelle  
Secretary/Treasurer

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Date