



STATE OF ARIZONA
BOARD OF BEHAVIORAL HEALTH EXAMINERS
3443 NORTH CENTRAL AVENUE, SUITE 1700
PHOENIX, AZ 850012
PHONE: 602.542.1882 FAX: 602-364-0890
Arizona State Website: www.az.gov
Board Website: www.azbbhe.us
Board E-mail Address: information@azbbhe.us

JANICE K. BREWER
Governor

DEBRA RINAUDO
Executive Director

MARRIAGE & FAMILY THERAPY CREDENTIALING COMMITTEE NOTICE OF AGENDA & PUBLIC MEETING

Scheduled for April 11, 2012, at 9:00 AM
3443 North Central, Room 908, Phoenix, Arizona

1st amended (4/9/12)

Pursuant to A.R.S. Sec. 38-431.02, notice is hereby given to the general public and to members of the Marriage and Family Therapy Credentialing Committee that the Committee will hold a regular meeting open to the public on the date and at the time indicated above. (The meeting room is located on the 9th floor of the building.)

The Committee reserves the right to change the order of items on the agenda, except for those matters set for a specific time.

The Committee, upon majority vote of a quorum of the members, may hold an Executive Session on any item on the agenda, where applicable, for purposes of reviewing and considering confidential records, to obtain legal advice and/or to consider its position and instruct its attorneys pursuant to A.R.S. § 38-431.03(A)(2), (3) and (4). Executive Sessions are not open to the public.

Americans with Disabilities Act: Persons with a disability may request a reasonable accommodation, such as a sign language interpreter or a copy of this document in alternative format, by contacting Mary Wilson at 602-542-1832 or the TDD number at 800-367-8939.

The agenda for the meeting is as follows:

1. Call to order

2. Roll call (staff)

3. Minutes: Review, consideration and action.

A. *March 14, 2012, general meeting minutes*

4. Complaints and other disciplinary matters: review, consideration and action.

The Committee may go into executive session to discuss personnel records pursuant to A.R.S. §38-431.03(A)(1), to review and consider records exempt from public inspection pursuant to A.R.S. §38-431.03(A)(2) or to obtain legal advice pursuant to A.R.S. §38-431.03(A)(3).

Pending complaints represent unproven allegations. On investigation, many complaints are found to be without merit or not of sufficient seriousness to merit disciplinary action against the licensee and are dismissed. Action by the committee on all disciplinary matters is a recommendation only. All final decisions are made by the Board.

5. Report from the Chair and items for review, consideration and possible action

The Committee may go into executive session to discuss personnel records pursuant to A.R.S. §38-431.03(A)(1), to review and consider records exempt from public inspection pursuant to A.R.S. §38-431.03(A)(2) or to obtain legal advice pursuant to A.R.S. §38-431.03(A)(3).

6. Report from the Executive Director and/or staff

The Committee may go into executive session to discuss personnel records pursuant to A.R.S. §38-431.03(A)(1), to review and consider records exempt from public inspection pursuant to A.R.S. §38-431.03(A)(2) or to obtain legal advice pursuant to A.R.S. §38-431.03(A)(3).

A. *General agency operations*

B. *Discussion regarding application review process requirements*

C. *Update regarding the Board's Sunset Review audit*

- D. *Update regarding the Board's FY13 budget*
- E. *Review, consideration and possible action regarding independent level license applications where:*
 - *The forms used in the agency where the applicant practices do not meet Board minimum documentation standards, and/or*
 - *The forms used in the agency where the applicant practices include provisions required by the Board's documentation standards, but are presented in such a way as to make it extremely unlikely/impossible for clients to understand them.*
- F. *Open Meeting Law training*
- G. *Discussion regarding formation of a work group by the Arizona behavioral health professional associations to review issues identified by the Council of Human Service Providers*
- H. *Appointment of member to serve on the Clinical Supervisor Continuing Education Review Subcommittee*

7. Committee reports/matters (discussion and action)

8. National and regional news regarding the profession(s)

9. Supervisor exemption requests: review, consideration and action.

The Committee may go into executive session to discuss personnel records pursuant to A.R.S. §38-431.03(A)(1), to review and consider records exempt from public inspection pursuant to A.R.S. §38-431.03(A)(2) or to obtain legal advice pursuant to A.R.S. §38-431.03(A)(3).

10. Applications for reassessment: review, consideration and action.

The Committee may go into executive session to discuss personnel records pursuant to A.R.S. §38-431.03(A)(1), to review and consider records exempt from public inspection pursuant to A.R.S. §38-431.03(A)(2) or to obtain legal advice pursuant to A.R.S. §38-431.03(A)(3).

11. Consent agenda: review, consideration and action of requests for inactive status and deficiency extensions

Any item on this consent agenda can be removed for independent discussion by committee members.

A. *Todd Call, Inactive status*

12. Exam accommodation and inactive extension requests: review, consideration and action.

13. Applications for licensure: review, consideration and action.

Names are posted for review in the reception area of 3443 N. Central Avenue, Suite 1700, Phoenix, AZ at least twenty-four (24) hours in advance of the meeting.

14. Future agenda items

15. Call for public comment

Those wishing to address the Committee do not need to request permission in advance; however, the Committee may limit those persons speaking during this time to a reasonable number on any given public matter. In addition, each person wishing to address the Committee will be given five (5) minutes to do so. Pursuant to A.R.S. § 38-431.02(H), the Committee can only take action on matters listed on the agenda. Action on public comment matters that are not listed on the agenda will be limited to directing staff to study the matter or to schedule the matter for further discussion at a later date.

16. Establishment of future meeting date(s)

The next meeting is scheduled for June 13, 2012, at 9:00 a.m.

17. Adjournment

April 9, 2012

Debra Rinaudo
Executive Director