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JANICE K. BREWER  
Governor

TOBI ZAVALA  
Executive Director

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MARRIAGE AND FAMILY THERAPY CREDENTIALING COMMITTEE MEETING MINUTES  
Wednesday, September 10, 2014

**Amended (5/20/15)**

Members Present: Gloria Gabler, Mary Doyle, Patricia Dobratz

Members Absent: Wendy Lehnertz, Jessica Thomas

Staff Present: Elma Brambila, Credentialing Specialist; Zuri de Lucio Sillis, Credentialing Specialist; Mary Wilson

**1. Call to Order**

The meeting was called to order on September 10, 2014, at 9:10 a.m. with Ms. Doyle presiding.

**2. Roll Call**

See above.

**3. Review and Approval of Minutes**

Ms. Dobratz moved, seconded by Dr. Gabler, to approve the general meeting minutes from the July 9, 2014, meeting as submitted. The motion passed unanimously.

**4. Report from the Chair: items for review, consideration and action**

No report.

**5. Report from the Executive Director and/or staff**

*A. General agency operations*

No report.

*B. Application review processes*

No report..

*C. Implementation of SBI374 Update*

No report.

*D. Possible modification of Substantive Policy Statement*

Members reviewed the draft language to modify the substantive policy statement.

Following review and discussion, the consensus of the committee is concern with vagueness of the draft language and the broad interpretation. Consensus is that the committee agrees that if the clinical supervisor was approved by the other state to provide the applicant's supervision or has the 12 hours of continuing education in clinical supervision it would be acceptable.

*E. Possible modification of definition of 'applicable degree' for endorsement*

Ms. Doyle moved, seconded by Dr. Gabler, to define applicable as 'a clinical graduate degree in a behavioral or mental health field'. The motion passed unanimously.

**6. Committee reports/matters**

*A. Rules Subcommittee*

Ms. Brambila reported that a final draft of the rules for work experience, clinical supervision and curriculum is on the website. The draft has been forwarded to the rules writer.

7. **National and regional news regarding the profession**

None

8. **Supervisor exemption requests: review, consideration and action**

A. *Sherrina Grajeda (Julie Nave, LPC)*

Members reviewed information submitted in support of the request for a supervisor exemption.

Following review and discussion by members, Dr. Gabler moved, seconded by Ms. Dobratz, to deny the request based on failure to establish the supervisor's education and experience specific to marriage and family therapy. The motion passed unanimously.

9. **Review, consideration and action regarding applications for reassessment**

A. *Jennifer Dean*

Members reviewed the information submitted for reassessment.

10. **Review, consideration and action of consent agenda for applications for deficiency extensions and inactive status**

Following review and discussion, Dr. Gabler moved, seconded by Ms. Doyle, to approve the consent agenda as reviewed by Ms. Doyle, granting inactive status to Yvonne Bentle and 60-day extensions to Richard Smith and Ailene Woods. The motion passed unanimously.

11. **Review, consideration and action of requests for exam accommodations and inactive extensions**

A. *Thomas Creen, exam accommodation*

Members reviewed information submitted in support of the request for an exam accommodation.

Following review and discussion by members, Dr. Gabler moved, seconded by Ms. Doyle, to approve the request for an exam accommodation and an extension. The motion passed unanimously.

B. *Alexandra Chatilovicz, exam accommodation*

Members reviewed information submitted in support of the request for an exam accommodation.

Following review and discussion by members, Ms. Doyle moved, seconded by Ms. Dobratz, to approve the request for an exam accommodation and an extension. The motion passed unanimously.

*The committee took a break at 9:56 a.m., reconvening its public meeting at 10:05 a.m.*

12. **Review, consideration and action regarding applications for licensure**

Appeals

A. *Sandra Hassel*

Members reviewed information submitted in support of the appeal.

The applicant and her attorney, Larry Cohen, appeared in person and addressed the committee.

Following review and discussion, members requested additional information and forwarded the file to investigations.

B. *Heather Genovese*

Members reviewed information submitted in support of the appeal.

The applicant appeared in person and addressed the committee.

Following review and discussion, members agreed that the applicant meets requirements.

C. *Alan Ketterling*

Members reviewed information submitted in support of the appeal.

The applicant appeared in person and addressed the committee.

Following review and discussion, Ms. Doyle moved, seconded by Ms. Dobratz, to accept COUN8203 For MFT Studies and to deny the appeal based on failure to establish a course in Research specific to marriage and family therapy per AAC R4-6-601(2)(e). The motion passed unanimously.

*The committee broke to review files at 10:40 a.m., reconvening its public meeting at 12:10 p.m.*

Dr. Gabler moved, seconded by Ms. Doyle, to recommend to the Board to license Charles Macchi as a Licensed Marriage and Family Therapist by endorsement upon receipt of the required license issuance fee. The motion passed unanimously.

Ms. Doyle moved, seconded by Dr. Gabler, to recommend to the Board to license the following 9 applicants as Licensed Associate Marriage and Family Therapists upon receipt of a passing score on the required exam and the required license issuance fee:

Heather Genovese	Troy Stone	Laura Lynd
Wilder Nutting-Heath	Catherine Wilkins	Kellee Clark
Sherrina Grajeda	Kera Roerig	Thea Thompson

The motion passed unanimously.

Ms. Dobratz moved, seconded by Ms. Doyle, to recommend to the Board to deny the following 5 applications based on failure to meet minimum requirements:

Mechelle Jungsten	Jennifer Dean	Rahul Sivaprasad
James Kip Moyer	Joanne Baird	

The motion passed unanimously.

**14. Future agenda items**

None

**15. Call for public comment**

No one responded to the call for public comment.

**16. Establishment of future meeting date(s)**

The next meeting is scheduled for October 8, 2014, at 9:00 a.m. at 3443 North Central Avenue, 9<sup>th</sup> floor.

Ms. Doyle moved, seconded by Dr. Gabler, to accept the draft calendar for meetings in 2015. The motion passed unanimously.

**17. Adjournment**

Ms. Doyle moved, seconded by Dr. Gabler, to adjourn. The motion passed unanimously and the meeting was adjourned at 12:12 p.m.

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Wendy Lehnertz  
Secretary/Treasurer

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Date