



STATE OF ARIZONA
BOARD OF BEHAVIORAL HEALTH EXAMINERS
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JANICE K. BREWER
Governor

TOBI ZAVALA
Executive Director

MARRIAGE AND FAMILY THERAPY CREDENTIALING COMMITTEE MEETING MINUTES
Wednesday, October 8, 2014

Members Present: Gloria Gabler, Mary Doyle, Wendy Lehnertz, Patricia Dobratz

Members Absent: Jessica Thomas

Staff Present: Tobi Zavala, Executive Director; Elma Brambila, Credentialing Specialist; Zuri de Lucio Sillis, Credentialing Specialist; Mary Wilson

1. Call to Order

The meeting was called to order on October 8, 2014, at 9:02 a.m. with Ms. Doyle presiding.

2. Roll Call

See above.

3. Review and Approval of Minutes

Ms. Lehnertz moved, seconded by Ms. Dobratz, to approve the general meeting minutes from the September 10, 2014, meeting as submitted. The motion passed unanimously.

Ms. Doyle moved, seconded by Ms. Lehnertz, to rescind the previous motion. The motion passed unanimously.

Ms. Doyle moved, seconded by Ms. Dobratz, to approve the general meeting minutes from the September 10, 2014, meeting as submitted. The motion passed unanimously. Ms. Lehnertz abstained from the vote.

4. Report from the Chair: items for review, consideration and action

No report.

5. Report from the Executive Director and/or staff

A. General agency operations

No report

B. Application review processes

No report.

C. Implementation of SBI374 Update

Ms. Zavala reported that implementation is proceeding in a timely manner.

D. Processes related to non-contemporaneous documentation

Ms. Zavala discussed the importance of making sure the stakeholders understand the meaning of contemporaneous. She asked members to define the meaning for clarity.

Following discussion, Dr. Gabler moved, seconded by Ms. Lehnertz, to recommend to the Board that contemporaneous signing means within 2 weeks of the documented event and date your signature at the time. The motion passed unanimously.

In addition, Ms. Zavala reminded members that when an applicant submits documents that are not signed contemporaneously they will be forwarded to the Board for review.

6. Committee reports/matters

A. Rules Subcommittee

No report.

7. National and regional news regarding the profession

None

8. Applications for reassessment: review, consideration and action

None

9. Review, consideration and action of consent agenda for applications for deficiency extensions and inactive status

Jennifer Curran

Ms. Lehnertz moved, seconded by Dr. Gabler, to rescind this committee's July 9, 2014, motion to grant inactive status. The motion passed unanimously.

Following review and discussion, Ms. Doyle moved, seconded by Ms. Lehnertz, to approve the consent agenda as reviewed by Ms. Lehnertz, granting inactive status to Howard Harper and Carol Swager. The motion passed unanimously.

10. Review, consideration and action of requests for exam accommodations and inactive extensions

None

11. Review, consideration and action regarding applications for licensure

Appeals

A. Miles Overholt

Members reviewed information submitted in support of the appeal.

The applicant appeared in person and addressed the committee.

Following review and discussion by members, Dr. Gabler moved, seconded by Ms. Doyle, to recommend to the Board to deny the appeal based on failure to meet minimum work experience requirements by endorsement. The motion passed unanimously.

B. Jeanette Arnold

Members reviewed information submitted in support of the appeal.

The applicant appeared in person and addressed the committee.

Following review and discussion by members, Ms. Doyle moved, seconded by Ms. Lehnertz, to recommend to the Board to deny the application based on failure to meet minimum requirements by endorsement. The motion passed unanimously.

C. Scott Larson

Members reviewed information submitted in support of the appeal.

The applicant addressed the committee telephonically.

Following review and discussion by members, Ms. Doyle moved, seconded by Ms. Lehnertz, to recommend to the Board to deny the appeal based on failure to meet minimum requirements. The motion passed unanimously.

D. Ernestine Nieto

Members reviewed information submitted in support of the appeal.

The applicant addressed the committee telephonically.

Following review and discussion, members agreed the applicant meets minimum requirements.

E. Frances Franco

Members reviewed information submitted in support of the appeal.

The applicant addressed the committee telephonically.

Following review and discussion, members agreed the applicant meets minimum requirements.

The committee broke to review files at 10:37 a.m., reconvening its public meeting at 11:10 a.m.

Ms. Lehnertz moved, seconded by Ms. Doyle, to recommend to the Board to license MaryJo Brooks-Motl and Geoff Gibson as Licensed Marriage and Family Therapists by endorsement upon receipt of a passing score on the required exam and the required license issuance fee. The motion passed unanimously.

Ms. Doyle moved, seconded by Ms. Lehnertz, to recommend to the Board to license Nancy Read, Ernestine Nieto, Frances Franco and Natalie Pearson as Licensed Associate Marriage and Family Therapists upon receipt of a passing score on the required exam and the required license issuance fee. The motion passed unanimously.

12. Future agenda items

None

13. Call for public comment

No one responded to the call for public comment.

14. Establishment of future meeting date(s)

The next meeting is scheduled for November 12, 2014, at 9:00 a.m. at 3443 North Central Avenue, 9th floor.

Members discussed the date of the July meeting. Based on room availability the July meeting will be moved to the 22nd.

15. Adjournment

Ms. Doyle moved, seconded by Ms. Dobratz, to adjourn. The motion passed unanimously and the meeting was adjourned at 11:12 a.m.

Wendy Lehnertz
Secretary/Treasurer

Date