



STATE OF ARIZONA  
BOARD OF BEHAVIORAL HEALTH EXAMINERS  
3443 NORTH CENTRAL AVENUE, SUITE 1700  
PHOENIX, AZ 85012  
PHONE: 602.542.1882 FAX: 602.364.0890  
Board Website: [www.azbbhe.us](http://www.azbbhe.us)  
Email Address: [information@azbbhe.us](mailto:information@azbbhe.us)

DOUGLAS A. DUCEY  
Governor

TOBI ZAVALA  
Executive Director

---

MARRIAGE AND FAMILY THERAPY ACADEMIC REVIEW COMMITTEE MEETING MINUTES  
Friday, June 10, 2016

Members Present: Mary Doyle, Keith Cross, Lesley Wimmer Kelly

Staff Present: Tobi Zavala, Executive Director; Marc Harris, A.A.G.; Donna Dalton, Deputy Director; Zuri de Lucio Silis, Credentialing Specialist

1. **Call to Order**

The meeting was called to order on June 10, 2016, at 9:04 a.m. with Ms. Doyle presiding.

2. **Roll Call**

See above.

3. **Review and Approval of Minutes**

Ms. Doyle moved, seconded by Ms. Wimmer Kelly, to approve the general meeting minutes from the May 20, 2016, meeting as submitted. The motion passed unanimously.

4. **Report from the Chair: items for review, consideration and action**

No report.

5. **Report from the Executive Director and/or staff**

A. *General agency operations*

No report

B. *Annual Election of Chair and Secretary*

Ms. Wimmer Kelly moved, seconded by Mr. Cross, to nominate Ms. Doyle to continue to serve as Chair. The motion passed unanimously.

Ms. Doyle moved, seconded by Mr. Cross, to nominate Ms. Wimmer Kelly to continue to serve as Secretary. The motion passed unanimously.

Ms. Doyle and Ms. Wimmer Kelly agreed to serve.

C. *Discussion regarding curriculum*

Ms. Doyle moved, seconded by Mr. Cross, to go into executive session to obtain legal advice pursuant to A.R.S. §43-431.03(A)(3). The motion passed unanimously and the Board went into executive session at 9:08 a.m., reconvening its public meeting at 9:19 a.m.

6. **Assistant Attorney General's Report: Marc Harris, A.A.G.**

No report

7. **Committee reports/matters**

No report.

8. **Request for supervisor exemptions: review, consideration and action**

A. *Elizabeth Frances, outside supervisor*

Tabled

9. **Consent agenda: review, consideration and action of requests for inactive status and deficiency extensions**

Mr. Cross moved, seconded by Ms. Wimmer Kelly, to approve the consent agenda as submitted granting a 60-day extension to Kelli Branch-Dircks. The motion passed unanimously.

**10. Consent agenda: review, consideration and action regarding applications requesting review under rules prior to November 1, 2015**

Mr. Cross moved, seconded by Ms. Doyle, to approve the consent agenda allowing review of applications for Molly Haak, Rebecca Price and Mily Ami Gomez pursuant to rules in effect prior to November 1, 2015. The motion passed unanimously.

**11. Review, consideration and action of requests for exam accommodations and inactive extensions**

*A. Iffa Wolkaba, exam accommodation*

Members reviewed information submitted in support of the request for an exam accommodation.

Following review and discussion by members, Ms. Doyle moved, seconded by Ms. Wimmer Kelly, to approve the request for an exam accommodation. The motion passed unanimously.

**12. Applications for licensure: review, consideration and action**

*The committee broke to review files at 9:21 a.m., reconvening its public meeting at 12:03 p.m.*

Ms. Doyle moved, seconded by Ms. Wimmer Kelly, to recommend to the Board to license Michele Mulcahy as a Licensed Associate Marriage and Family Therapist upon receipt of a passing score on the required exam and receipt of the required license issuance fee. The motion passed unanimously.

Ms. Wimmer Kelly moved, seconded by Ms. Doyle, to recommend to the Board to license Richard Gallagher as a Licensed Marriage and Family Therapist by endorsement upon receipt of a favorable fingerprint report and receipt of the required license issuance fee. The motion passed unanimously.

Mr. Cross moved, seconded by Ms. Wimmer Kelly, to recommend to the Board to license Renelle Nelson as a Licensed Marriage and Family Therapist by endorsement upon receipt of a passing score on the required exam and receipt of the required license issuance fee. The motion passed unanimously.

Ms. Doyle moved, seconded by Ms. Wimmer Kelly, to recommend to the Board to deny the following 4 applications based on failure to meet minimum requirements:

|                |                       |
|----------------|-----------------------|
| Yamile Daher   | Kerry Martin-Doehring |
| Sharon Thomsen | Jessica Drachenberg   |

The motion passed unanimously.

Following review, members requested additional information on the following application:

- Melody Orak

**13. Applications for educational programs: review, consideration and action**

None

**14. Future agenda items**

None

**15. Call for public comment**

No one responded to the call for public comment.

**16. Establishment of future meeting dates**

The next meeting is scheduled for July 15, 2016, at 9:00 a.m. at 3443 North Central Avenue, 17<sup>th</sup> floor.

**17. Adjournment**

Mr. Cross moved, seconded by Ms. Doyle, to adjourn. The motion passed unanimously and the meeting was adjourned at 12:09 p.m.

---

Lesley Wimmer Kelly  
Secretary/Treasurer

---

Date