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BOARD OF BEHAVIORAL HEALTH EXAMINERS  
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JANICE K. BREWER  
Governor

TOBI ZAVALA  
Interim Executive Director

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MARRIAGE AND FAMILY THERAPY CREDENTIALING COMMITTEE  
MEETING MINUTES  
Wednesday, April 9, 2014

Members Present: Gloria Gabler, Mary Doyle, Wendy Lehnertz, Patricia Dobratz, Jessica Thomas

Staff Present: Donna Dalton, Assistant Director; Elma Brambila, Credentialing Specialist; Mary Wilson

**1. Call to Order**

The meeting was called to order on April 9, 2014, at 9:06 a.m. with Ms. Doyle presiding.

**2. Roll Call**

See above.

**3. Review and Approval of Minutes**

Ms. Thomas moved, seconded by Ms. Lehnertz, to approve the general meeting minutes from the March 12, 2014, meeting as submitted. The motion passed unanimously.

**4. Report from the Chair: items for review, consideration and action**

No report.

**5. Report from the Executive Director and/or staff**

*A. General agency operations*

No report

*B. Application review processes*

No report

*C. Implementation of SB1374 Update*

No report.

*D. Rules Subcommittee Update*

Ms. Dalton reported that this month the subcommittee has completed all the non-substantive changes and that information will be sent to all the committees. The subcommittee is currently working on the curriculum, exam and supervision issues.

**6. Committee reports/matters**

*A. Rules Subcommittee*

*a. Standards of practice (Article 11)*

Ms. Lehnertz moved, seconded by Ms. Doyle, to approve the rules as presented with modifications as recommended by members. The motion passed unanimously.

*b. Curriculum (A.A.C. R4-6-601)*

Ms. Doyle moved, seconded by Thomas, to approve the rules as presented with modifications as recommended by members. The motion passed unanimously.

*c. Exam (A.A.C. R4-6-602)*

Ms. Thomas moved, seconded by Ms. Doyle, to approve the rules as presented with modifications as recommended by members. The motion passed unanimously.

*d. Supervised work experience (A.A.C. R4-6-603)*

Ms. Doyle moved, seconded by Ms. Lehnertz, to approve the rules as presented with modifications as recommended by members. The motion passed unanimously.

*e. Clinical supervision (A.A.C. R4-6-604)*

Ms. Doyle moved, seconded by Ms. Thomas, to approve the rules as presented with modifications as recommended by members. The motion passed unanimously.

*f. Post-degree programs (A.A.C. R4-6-605)*

Dr. Gabler moved, seconded by Ms. Doyle, to approve the rules as presented with modifications as recommended by members. The motion passed unanimously.

**7. National and regional news regarding the profession**

None

**8. Supervisor exemption requests: review, consideration and action**

None

**9. Review, consideration and action regarding applications for reassessment**

None

**10. Review, consideration and action of consent agenda for applications for deficiency extensions and inactive status**

None

**11. Review, consideration and action of requests for exam accommodations and inactive extensions**

None

*The committee took a break at 10:48 a.m., reconvening its public meeting at 10:55 a.m.*

**12. Review, consideration and action regarding applications for licensure**

Appeals

A. *Ernesto Nieto*

Tabled

B. *Frances Franco*

Tabled

*C. Stefanie Carnes*

Members reviewed information submitted in support of the appeal.

The applicant was properly noticed, but did not appear.

Following review and discussion by members, Ms. Doyle moved, seconded by Ms. Thomas, to recommend to the Board to deny the appeal based on the previous reasons. The motion passed unanimously.

*D. Scott Larsen*

Members reviewed information submitted in support of the appeal.

The applicant was properly noticed, but did not appear.

Following review and discussion, members requested copies of 3 complete client files and an explanation regarding the documentation he has already submitted.

*E. Suzanne Call*

Members reviewed information submitted in support of the appeal.

The applicant addressed the committee telephonically.

Following review and discussion, members agreed the applicant meets minimum requirements.

*The committee broke to review files at 11:50 a.m., reconvening its public meeting at 12:20 p.m.*

Ms. Doyle moved, seconded by Dr. Gabler, to recommend to the Board to license Janis Shankle-Sevougian as a Licensed Marriage and Family Therapist by endorsement upon receipt of a passing score on the required exam and the required license issuance fee. The motion passed unanimously.

Ms. Lehnertz moved, seconded by Ms. Thomas, to recommend to the Board to license Suzanne Call as a Licensed Associate Marriage and Family Therapist upon receipt of a passing score on the required exam and the required license issuance fee. The motion passed unanimously.

Dr. Gabler moved, seconded by Ms. Doyle, to recommend to the Board to license Kathleen Henry, Bridget Malfer, Maureen Olinsky and Maleah Woodward as Licensed Marriage and Family Therapists by endorsement upon receipt of the required license issuance fee. The motion passed unanimously.

Ms. Thomas moved, seconded by Dr. Gabler, to recommend to the Board to license Brenda Dolan-Pascoe and Amanda Olson as Licensed Marriage and Family Therapists upon receipt of the required license issuance fee. The motion passed unanimously. Ms. Doyle and Ms. Dobratz abstained from the vote.

Ms. Doyle moved, seconded by Ms. Lehnertz, to recommend to the Board to deny Audrey Scott based on failure to meet minimum requirements. The motion passed unanimously.

Ms. Doyle moved, seconded by Dr. Gabler, to recommend to the Board to license Deborah DeYoung as a Licensed Professional Counselor upon receipt of the required license issuance fee. The motion passed unanimously.

Dr. Gabler moved, seconded by Ms. Doyle, to recommend to the Board to license Robert Fazekas and Jan Anderson as Licensed Associate Counselors upon receipt of a passing score on the required exam and the required license issuance fee. The motion passed unanimously.

Ms. Lehnertz moved, seconded by Ms. Thomas, to recommend to the Board to license Felicia Marsh, Ronald Machlowski and Jennifer Holmes as Licensed Associate Counselors upon receipt of the required license issuance fee. The motion passed unanimously.

**14. Future agenda items**

None

**15. Call for public comment**

No one was present to respond to the call for public comment.

**16. Establishment of future meeting date(s)**

The next meeting is scheduled for June 11, 2014, at 9:00 a.m. at 3443 North Central Avenue, 9<sup>th</sup> floor.

**17. Adjournment**

Ms. Doyle moved, seconded by Ms. Lehnertz, to adjourn. The motion passed unanimously and the meeting was adjourned at 12:22 p.m.

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Wendy Lehnertz  
Secretary/Treasurer

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Date