



STATE OF ARIZONA
BOARD OF BEHAVIORAL HEALTH EXAMINERS
3443 NORTH CENTRAL AVENUE, SUITE 1700
PHOENIX, AZ 85012
PHONE: 602.542.1882 FAX: 602-364-0890
Website: www.az.gov
Website: www.azbbhe.us
E-mail address: information@azbbhe.us

JANICE K. BREWER
Governor

DEBRA RINAUDO
Executive Director

COUNSELING CREDENTIALING COMMITTEE MEETING MINUTES
Friday, September 23, 2011

Members Present: Katherine Bloom, Paula Artac, Patrick Goodman, Yvonne Fortier

Members by phone: Laura de Blank

Staff Present: Debra Rinaudo, Executive Director, Mary Wilson

1. Call to Order

The meeting was called to order on September 23, 2011, at 9:04 a.m., with Ms. Bloom presiding.

2. Roll Call

See above.

3. Review and Approval of Minutes

Mr. Goodman moved, seconded by Ms. Fortier, to approve the general meeting minutes from the August 26, 2011, meeting as submitted. The motion passed unanimously.

4. Review, consideration and action of complaints and other disciplinary matters

Pending complaints represent unproven allegations. On investigation, many complaints are found to be without merit or not of sufficient seriousness to merit disciplinary action against the licensee and are dismissed. Action by the committee on all disciplinary matters is a recommendation only. All final decisions are made by the Board.

Ms. Bloom reviewed the procedures for conducting an informal meeting.

A. Willis Beasley, LPC-10904 (suspended)

Ms. Rinaudo summarized the results of the Board's investigation of the professional's self-reported criminal charge.

The professional addressed the committee telephonically.

Following review and discussion, Mr. Goodman moved, seconded by Ms. Artac, to open a complaint and recommend to the Board to dismiss the complaint with a letter of concern. The motion passed unanimously.

B. 2012-0005, Jennifer Hill, LAC applicant

Ms. Rinaudo summarized the results of the Board's investigation.

The complainant appeared in person and addressed the committee.

The professional appeared in person and was available for questions.

Following discussion by members, Ms. de Blank moved, seconded by Mr. Goodman, to recommend to the Board to find a violation of A.R.S. §32-3251(12)(v), sexual conduct with a client. The motion passed unanimously.

Following further discussion, Ms. de Blank moved, seconded by Ms. Bloom, to rescind this committee's December 13, 2010, motion to approve the applicant upon receipt of a passing score on the exam and the license issuance fee and to deny the application based on a finding of unprofessional conduct pursuant to A.R.S. §32-3275. The motion passed unanimously.

C. 2010-0114, Katherine McGlynn , LPC-1198

Ms. Rinaudo summarized the results of the Board's investigation.

The complainant was not available at the telephone number he provided.

The professional was properly noticed, but did not appear.

Following discussion by members, Ms. Bloom moved, seconded by Mr. Goodman, to recommend to the Board to find the following violations:

- A.R.S. §32-3251(12)(d), any false, fraudulent or deceptive statement connected with the practice of behavioral health
- A.R.S. §32-3251(12)(l), any conduct, practice or condition that impairs the ability of the licensee to safely and competently practice
- A.R.S. §32-3251(12)(p), failing to conform to minimum practice standards as developed by the Board, as it relates to the following
 - A.A.C. R4-6-1101, consent for treatment
 - A.A.C. R4-6-1102, treatment plan
 - A.A.C. R4-6-1103, client record
- A.R.S. 32-3251(12)(ii), violating any federal or state law, rule or regulation applicable to the practice of behavioral health, as it relates to A.R.S. §13-3620, mandated reporting requirements
- A.R.S. §32-3251(12)(c)(ii), any oral or written misrepresentation of a fact by a licensee in any statements provided during an investigation

The motion passed unanimously.

Following further review, Ms. Bloom moved, seconded by Mr. Goodman, to recommend to the Board to accept a consent agreement that stipulates the following:

- The professional's license shall be placed on probation
- The professional shall practice only at an agency licensed by the Office of Behavioral Health Licensure for 24 months
- The professional shall receive weekly clinical supervision
- The clinical supervision will focus on mandated reporter requirements, minimum documentation standards, suicide risk assessments, ethical issues related to misrepresentations in client records, confidentiality issues, issues in treating minors, general assessment processes
- Within 12 months the professional shall complete 6-clock hours of continuing education in suicide risk assessment
- Within 12 months the professional shall complete a 3-semester credit hour graduate level in person behavioral health ethics course
- Within 12 months the professional shall complete 6-clock hours of continuing education addressing minimum clinical documentation standards

The motion passed unanimously.

5. Report from the Chair

No report

6. Report from the Executive Director and/or staff

A. *General Agency Operations*

No report.

B. *Discussion regarding application review process*

No report.

C. *Discussion regarding impact of limited Board resources*

No report.

7. **Board, committees and subcommittee reports**

None

8. **National and regional trends and news regarding the profession(s)**

None

9. **Supervisor exemption requests: review, consideration and action**

A. *Kelly Brown (C.Mark Knecht, Psychologist-NC)*

Tabled

B. *Kelly Brown (Richard Johnson, Psychologist-NC)*

Tabled

10. **Consent agenda: review, consideration and action of requests for inactive status and extension requests**

None

11. **Inactive status extension or exam extension requests: review, consideration and action**

None

12. **Applications for renewal: review, consideration and action**

None

13. **Applications for reassessment: review, consideration and action**

None

14. **Applications for licensure: review, consideration and action**

Members reviewed files from 11:25 a.m. through 11:59 a.m.

Members took a break for lunch at 12:00 p.m., reconvening its public meeting at 1:00 p.m.

Jennifer Hill

See agenda item 4(B).

Kara Callaghan

Ms. Artac moved, seconded by Ms. Bloom, to rescind this committee's August 26, 2011, motion to recommend to the Board to deny the application. The motion passed unanimously.

Terucko Couch

Ms. Bloom moved, seconded by Mr. Goodman, to rescind this committee's August 26, 2011, motion to recommend to the Board to deny the application. The motion passed unanimously.

Appeals

A. *Lori Epting*

Members reviewed information submitted in support of the appeal.

The applicant was properly noticed, but did not appear.

Following review and discussion, members agreed that the applicant meets minimum requirements.

B. *Lynda Bull*

Members reviewed information submitted in support of the appeal.

The applicant appeared in person and addressed the committee.

Following review and discussion, members agreed that the applicant meets minimum requirements.

C. *Donna Schmidt*

Members reviewed information submitted in support of the appeal.

The applicant appeared in person and addressed the committee.

Ms. Bloom moved, seconded by Mr. Goodman, to accept the hours acquired at New Arizona Family and to deny the appeal based on continued deficiencies in supervised work experience and clinical supervision. The motion passed unanimously.

D. Sandra Richardson

Members reviewed information submitted in support of the appeal.

The applicant appeared in person and addressed the committee.

Following review and discussion, members tabled the appeal and requested additional information.

E. Rachel Houseman

Members reviewed information submitted in support of the appeal.

The applicant appeared in person and addressed the committee.

Following review and discussion, members agreed that the applicant meets minimum requirements.

F. Raymond Mitchell

Members reviewed information submitted in support of the appeal.

The applicant appeared in person and addressed the committee.

Following review and discussion, Mr. Goodman moved, seconded by Ms. Bloom, to accept CP640 for Chemical Dependency Counseling and to deny the appeal based on continuing curriculum deficiencies. The motion passed unanimously.

G. Suzanne Talts

Members reviewed information submitted in support of the appeal.

The applicant appeared in person and addressed the committee.

Following review and discussion, members agreed that the applicant meets minimum requirements.

H. David Paul

Members reviewed information submitted in support of the appeal.

The applicant was properly noticed, but did not appear.

Following review and discussion, members agreed that the applicant meets minimum requirements.

I. Jennifer Stevenson

Members reviewed information submitted in support of the appeal.

The applicant was properly noticed, but did not appear.

Following review and discussion, Ms. Fortier moved, seconded by Ms. Artac, to deny the appeal based on the applicant's failure to establish that she completed a qualifying course in Counseling Theories. The motion passed unanimously.

Ms. Bloom moved, seconded by Mr. Goodman, to recommend to the Board to approve the following 7 applicants as Licensed Associate Counselors upon receipt of the license issuance fee:

Mark Waldrop, III	Marisa Mathews	Jennifer Campbell	Suzanne Talts
Amber Williams	Melissa Monahan	Paula Moreno	

The motion passed unanimously.

Mr. Goodman moved, seconded by Ms. Fortier, to recommend to the Board to approve David Paul as a Licensed Associate Counselor upon receipt of the license issuance fee and a passing score on the required exam. The motion passed unanimously.

Mr. Goodman moved, seconded by Ms. Fortier, to recommend to the Board to approve the following 5 applicants as Licensed Professional Counselors upon receipt of the license issuance fee:

Matthew Lenertz	Lynda Bull	Lori Epting
Rachel Houseman	Kellee Ellis	

The motion passed unanimously. Ms. Artac was recused from the vote

Ms. Bloom moved, seconded by Mr. Goodman, to recommend to the Board to deny Terucko Couch and Jamie Dana based on their failure to establish that they meet minimum requirements in education and/or supervised work experience. The motion passed unanimously.

16. Future agenda items

None

17. Call for public comment

No one asked to speak in response to the call for public comment.

18. Establishment of future meeting date(s)

The next meeting is scheduled for Friday, October 28, 2011, at 9:00 a.m., at 3443 North Central Avenue, Room 908.

19. Adjournment

Ms. Bloom moved, seconded by Ms. Fortier, to adjourn. The motion passed unanimously and the meeting was adjourned at 2:30 p.m.

Katherine Bloom
Secretary/Treasurer

Date