



STATE OF ARIZONA
BOARD OF BEHAVIORAL HEALTH EXAMINERS
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JANICE K. BREWER
Governor

DEBRA RINAUDO
Executive Director

COUNSELING CREDENTIALING COMMITTEE MEETING MINUTES
Friday, May 17, 2013

Members Present: Yvonne Fortier, Deborah Pettitt, Don DeValle
Members Absent: Jerri Shields
Staff Present: Debra Rinaudo, Executive Director, Michelle Clinkenbeard, Deputy Director, Tobi Zavala, Assistant Director, Marc Harris, A.A.G., Doreen Romney, Elma Brambila, Mary Wilson

1. **Call to Order**

The meeting was called to order on May 17, 2013, at 9:02 a.m., with Ms. Fortier presiding.

2. **Roll Call**

See above.

3. **Review and Approval of Minutes**

Ms. Pettitt moved, seconded by Mr. De Valle, to approve the April 26, 2013, general meeting minutes as submitted. The motion passed unanimously.

4. **Review, consideration and action of complaints and other disciplinary matters**

Pending complaints represent unproven allegations. On investigation, many complaints are found to be without merit or not of sufficient seriousness to merit disciplinary action against the licensee and are dismissed. Except as provided by A.R.S. §§32-3281(D)(1) and 32-3281(E), action by the committee on all disciplinary matters is a recommendation only. All final decisions are made by the Board.

A. 2012-0022, Alexis Alexander, LPC-12923

Ms. Rinaudo summarized the results of the Board's investigation.

The complainant and his attorney, Adam Wilkes, appeared in person and addressed the committee.

The professional and her attorney, Don Smith, appeared and addressed the committee.

Following review and discussion by members, Mr. De Valle moved, seconded by Ms. Fortier, to find the following violations:

- A.R.S. §32-3251(12)(p), failure to conform to minimum practice standards as developed by the Board as it relates to the following:
 - A.A.C. R4-6-1103(A)(2), the licensee shall ensure that a client record is maintained for each client
 - A.A.C. R4-6-1103(F), a licensee shall ensure the safety and confidentiality of the client record

The motion passed unanimously.

Following further discussion, Mr. De Valle moved, seconded by Ms. Fortier, to recommend to the Board to accept a consent agreement for an order of censure. The motion passed unanimously.

B. Susan Barrette-Mozes, LAC-11663

Ms. Rinaudo summarized results of the Board's investigation.

The professional appeared telephonically.

The professional's attorney, Faren Akins, appeared in person and addressed the committee.

Following review and discussion by members, Ms. Fortier moved, seconded by Mr. De Valle, to open a complaint and recommend to the Board to dismiss the complaint with a letter of concern addressing the licensee's inappropriate involvement of clients in her attempt to obtain independent licensure. The motion passed unanimously.

C. 2013-0060, Becky Goudy, LAC-13378 and LASAC-13105

Ms. Rinaudo summarized the results of the Board's investigation.

The complainant was properly noticed, but did not appear.

The client and her friend appeared in person and addressed the committee.

The professional and her supervisor, Clarice Parham, appeared telephonically.

The professional's attorney, Faren Akins, appeared in person and addressed the committee.

The committee took a break at 9:23 a.m., reconvening its public meeting at 9:31 a.m.

Following review and discussion by members, Ms. Fortier moved, seconded by Mr. De Valle, to recommend to find the following violations:

- A.R.S. §32-3251(12)(l), any conduct, practice or condition that impairs the ability of the licensee to safely and competently practice
- A.R.S. §32-3251(12)(p), failure to conform to minimum practice standards as developed by the Board as it relates to
 - A.A.C. R4-6-1103, a licensee shall ensure that a client record is maintained for each client and that it is current and accurate

The motion passed unanimously.

Following further discussion, Ms. Fortier moved, seconded by Mr. De Valle, to recommend to the Board to accept a consent agreement that stipulates the following:

- The license will be placed on probation for 12 months
- Clinical supervision 1 hour per 40 hours worked for 12 months with pre-approved supervisor
- Clinical supervision focusing on transference, using gifts with clients, professional boundaries and one-on-one counseling sessions
- The professional shall complete 6 hours of pre-approved continuing education hours in ethics and boundary issues
- The professional shall complete 3 hours of pre-approved continuing education hours in documentation
- The professional can submit any continuing education completed after the complaint was filed for consideration

The motion passed unanimously.

The committee took a break at 10:50 a.m., reconvening its public meeting at 11:00 a.m.

D. 2011-0158, Nicole Heim, LPC-13503

Ms. Rinaudo summarized information regarding the Board's investigation.

The complainant was properly noticed, but did not appear.

The professional and her attorney, Ken Baker, appeared in person and addressed the committee.

Mr. De Valle moved, seconded by, Ms. Fortier, to recommend to the Board to dismiss the complaint with a non-disciplinary consent agreement that stipulates completion of 3 hours of pre-approved continuing education in documentation and recordkeeping within 6 months. The motion carried with Ms. Pettitt opposed.

E. Abilash Pulicken, LAC applicant

Ms. Rinaudo summarized information regarding the background investigation.

The applicant addressed the committee telephonically.

Following review and discussion by members, Ms. Pettitt moved, seconded by Mr. De Valle, to open a complaint, find violations of A.R.S. §32-3251(12)(l), impaired judgment and A.R.S. §32-3251(12)(t), disclosing a professional confidence, and recommend to the Board to deny the application based on a finding of unprofessional conduct pursuant to A.R.S. §32-3275(6). The motion passed unanimously.

F. 2012-0079, Celeste Spane, LPC-0716

Ms. Rinaudo summarized results of the Board's investigation.

Board staff was unable to contact the complainant at the telephone number provided.

The professional appeared in person and addressed the committee.

Following review and discussion by members, Ms. Fortier moved, seconded by Mr. De Valle, to recommend to the Board to dismiss the complaint. The motion passed unanimously.

The committee took a break for lunch at 12:42 p.m., reconvening its public meeting at 1:22 p.m.

5. Report from the Chair

No report

6. Report from the Executive Director and/or staff

A. General Agency Operations

No report.

B. Discussion regarding application review process

No report.

C. Update regarding SB1374

No report.

D. Discussion regarding paperless system for meeting materials

No report.

E. Review of ACA Code of Ethics proposed revisions

Tabled

F. Appointment of delegate to NBCC Conference

Tabled

7. Board, committees and subcommittee reports

None

8. National and regional trends and news regarding the profession(s)

A. Discussion regarding potential risks and benefits of online communication by professionals

Mr. Harris provided information regarding the use of social media by professionals.

9. Supervisor exemption requests: review, consideration and action

None

10. Consent agenda: review, consideration and action of requests for inactive status and extension requests

None

11. Inactive status extension, exam extension/accommodation requests: review, consideration and action

None

13. Applications for reassessment: review, consideration and action

None

14. Applications for licensure: review, consideration and action

School Counselor

Kathleen Buri-Baca (Copper Canyon)

Tabled

Appeals

A. *Ruth Garnett*

Tabled

B. *Euvada Shernaye Beaton*

Members reviewed information submitted in support of the appeal.

The applicant appeared in person and addressed the committee.

Following review and discussion, Ms. Fortier moved, seconded by Mr. De Valle, to recommend to the Board to deny the appeal based on continuing curriculum deficiencies. The motion passed unanimously.

C. *Nancy Plouffe*

Tabled

D. *Stephanie Marino*

Members reviewed information submitted in support of the appeal.

The applicant was properly noticed, but did not appear.

Following review and discussion, members agreed that the applicant meets minimum requirements.

E. *Steven Johnson*

Members reviewed information submitted in support of the appeal.

The applicant and his attorney, Kelly McDonald, appeared in person and addressed the committee.

Following review and discussion, Ms. Fortier moved, seconded by Mr. De Valle, to accept the supervised work experience from September 1, 2011, through January 15, 2013, and to deny the appeal based on continuing deficiencies in supervised work experience and clinical supervision. The motion passed unanimously.

F. *Charles Sharpe*

Tabled

G. *Heather Robinson*

Tabled

H. *Tonya Kinnaman*

Members reviewed information submitted in support of the appeal.

The applicant and her attorney, Larry Cohen, appeared in person and addressed the committee.

Following review and discussion, members agreed that the applicant meets minimum requirements.

I. Viliulfo Valderrama

Members reviewed information submitted in support of the appeal.

The applicant was properly noticed, but did not appear.

Following review and discussion, Ms. Pettitt moved, seconded by Ms. Fortier, to accept EPS 660 for Chemical Dependency, EPS590 for Basic Counseling Skills and to recommend to the Board to deny the appeal based on continuing curriculum deficiencies. The motion passed unanimously.

J. Debbie Ritterbush

Members reviewed information submitted in support of the appeal.

The applicant appeared in person and addressed the committee.

Following review and discussion, members agreed the applicant meets minimum requirements.

K. Meghann Sherman

Tabled

L. Tricia Nealon

Members reviewed information submitted in support of the appeal.

The applicant appeared in person and addressed the committee.

Following review and discussion, Ms. Fortier moved, seconded by Ms. Pettitt, to approve the supervisor exemption request for Margaret Muchan and recommend to the Board to deny the appeal based on continuing curriculum deficiencies. The motion passed unanimously.

M. Michelle Harper

Members reviewed information submitted in support of the appeal.

The applicant addressed the committee telephonically.

Following review and discussion, members agreed the applicant meets minimum requirements at the associate level.

The committee reviewed files from 3:15 p.m., reconvening its public meeting at 4:31 p.m.

Ms. Fortier moved, seconded by Mr. DeValle, to recommend to the Board to approve the following 9 applicants as Licensed Professional Counselors upon receipt of the required license issuance fee:

Edna Rosas-Gutierrez	Danielle Maffetone	Eve Coffman
Debbie Ritterbush	Linda Focht	Sarah Drummond
Chase Kerrey	Tonya Kinnaman	Katherine Phelan

The motion passed unanimously.

Ms. Fortier moved, seconded by Ms. Pettitt, to recommend to the Board to approve Francine Sims as a Reciprocal Licensed Professional Counselor upon receipt of the required license issuance fee. The motion passed unanimously. Ms. Fortier was recused from the vote.

Ms. Fortier moved, seconded by Mr. DeValle, to recommend to the Board to approve the following 6 applicants as Licensed Associate Counselors upon receipt of the required license issuance fee:

Stephanie Marino	Michelle Harper	Holly Williams
Eliel Chavez	Angela White	Lisa Romero

The motion passed unanimously.

Ms. Fortier moved, seconded by Mr. DeValle, to recommend to the Board to approve Melodie Thomas as a Licensed Associate Counselor upon receipt of a passing score on the required exam and the license issuance fee. The motion passed unanimously.

Ms. Fortier moved, seconded by Mr. DeValle, to recommend to the Board to deny Shauna Brown and Shannon Sims based on their failure to establish that they meet minimum requirements in education and/or supervised work experience. The motion passed unanimously.

16. Future agenda items

Revisions to ACA Code of Ethics
Appointment of delegate to NBCC Conference

17. Call for public comment

No one was present to respond to the call for public comment.

18. Establishment of future meeting date(s)

The next meeting is scheduled for Friday, June 28, 2013, at 9:00 a.m., at 3443 North Central Avenue, Room 908.

19. Adjournment

Ms. Pettitt moved, seconded by Ms. Fortier, to adjourn. The motion passed unanimously and the meeting was adjourned at 4:33 p.m.

Don DeValle
Secretary/Treasurer

Date