



STATE OF ARIZONA
BOARD OF BEHAVIORAL HEALTH EXAMINERS
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JANICE K. BREWER
Governor

DEBRA RINAUDO
Executive Director

COUNSELING CREDENTIALING COMMITTEE
NOTICE OF AGENDA & PUBLIC MEETING

Scheduled for May 25, 2012, at 9:00 AM
3443 North Central Avenue, Room 908, Phoenix, Arizona

Pursuant to A.R.S. Sec. 38-431.02, notice is hereby given to the general public and to members of the Counseling Credentialing Committee that the Committee will hold a regular meeting open to the public on the date and at the time indicated above. (The meeting room is located on the 9th floor of the building.)

The Committee reserves the right to change the order of items on the agenda, except for those matters set for a specific time.

The Committee, upon majority vote of a quorum of the members, may hold an Executive Session on any item on the agenda, where applicable, for purposes of reviewing and considering confidential records, to obtain legal advice and/or to consider its position and instruct its attorneys pursuant to A.R.S. § 38-431.03(A)(2), (3) and (4). Executive Sessions are not open to the public.

Americans with Disabilities Act: Persons with a disability may request a reasonable accommodation, such as a sign language interpreter or a copy of this document in alternative format, by contacting Mary Wilson at 602-542-1832 or the TDD number at 800-367-8939.

The agenda for the meeting is as follows:

1. Call to order (Chair)

2. Roll call (staff)

3. Minutes: review, consideration and action

- A. February 24, 2012, general meeting minutes
- B. March 23, 2012, general meeting minutes
- C. April 27, 2012, general meeting minutes
- D. April 27, 2012, executive session minutes

4. Complaints and other disciplinary matters: review, consideration and action. (9:00 a.m.)

The Committee may go into executive session to review and consider records exempt from public inspection pursuant to A.R.S. §38-431.03(A)(2) or to obtain legal advice pursuant to A.R.S. §38-431.03(A)(3).

Pending complaints represent unproven allegations. On investigation, many complaints are found to be without merit or not of sufficient seriousness to merit disciplinary action against the licensee and are dismissed. Action by the committee on all disciplinary matters is a recommendation only. All final decisions are made by the Board.

A. John Henry, LAC applicant

Review, consideration and action regarding opening a complaint and possible disciplinary action based on the background investigation.

B. 2012-0114, Donald Thomas, LPC-10230 and LISAC-11843

Informal meeting for review, consideration and action.

5. Report from the Chair

The Committee may go into executive session to review and consider records exempt from public inspection pursuant to A.R.S. §38-431.03(A)(2) or to obtain legal advice pursuant to A.R.S. §38-431.03(A)(3).

6. Report from Executive Director and/or staff

The Committee may go into executive session to review and consider records exempt from public inspection pursuant to A.R.S. §38-431.03(A)(2) or to obtain legal advice pursuant to A.R.S. §38-431.03(A)(3).

- A. *General agency operations*
- B. *Discussion regarding application review process requirements*
- C. *Update regarding Sunset Review performance audit*
- D. *Review, consideration and possible action regarding independent level licensure applications where:*
 - *The forms used in the agency where the applicant practices do not meet Board minimum documentation standards, and/or*
 - *The forms used in the agency where the applicant practices include provisions required by the Board's documentation standards, but are presented in such a way as to make it extremely unlikely/impossible for clients to understand them.*

7. Board, committee and subcommittee reports (discussion and possible action)

8. National and regional trends and news regarding the profession(s)

9. Supervisor exemption requests: review, consideration and action

10. Consent agenda: review, consideration and action regarding requests for inactive status and deficiency extensions.

- A. *Michelle Marks, 60-day extension*
- B. *Raman Eremia, 60-day extension*
- C. *Jamie Bustamonte, 60-day extension*
- D. *Christopher Knack, 60-day extension*
- E. *Diane Williams, Inactive request*
- F. *Catherine Jones, Inactive request*

11. Inactive extension, exam extension and/or exam accommodation requests: review, consideration and action.

- A. *Christine Fair, Inactive extension request*

12. Re-review of applications denied pursuant to A.A.C. R4-6-212(J) and (K) deficiencies

- A. *Raquel Dorame*

13. Applications for reassessment: review, consideration and action

- A. *Teresa Hoffmeyer*

14. Applications for licensure: review, consideration and possible action.

Names of applicants to be reviewed are posted in the reception area of 3443 North Central Avenue, Suite 1700, Phoenix, AZ at least 24 hours prior to the meeting.

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Independent Contractor

Brielle Piper

Appeals

- 1. *Maryanne Kelly*
- 2. *Heather Dixon*
- 3. *Jane Sullivan*
- 4. *Michael Jordan*
- 5. *Jerimya Fox*
- 6. *Rebecca Lahann*

15. Future agenda items

16. Call for public comment

Those wishing to address the Committee do not need to request permission in advance; however, the Committee may limit those persons speaking during this time to a reasonable number on any given public matter. In addition, each person wishing to address the Committee will be given five (5) minutes to do so. Pursuant to A.R.S. § 38-431.02(H), the Committee can only take action on matters listed on the agenda. Action on public comment matters that are not listed on the agenda will be limited to directing staff to study the matter or to schedule the matter for further discussion at a later date.

17. Establishment of future meeting date(s)

The next meeting is scheduled for Friday, June 22, 2012, at 9:00 a.m., at 3443 North Central Avenue, Conference Room 908.

18. Adjournment

May 16, 2012

Debra Rinaudo
Executive Director