



STATE OF ARIZONA
BOARD OF BEHAVIORAL HEALTH EXAMINERS
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JANICE K. BREWER
Governor

DEBRA RINAUDO
Executive Director

COUNSELING CREDENTIALING COMMITTEE MEETING MINUTES
Friday, May 16, 2011

Members Present: Laura de Blank, Patrick Goodman, Yvonne Fortier
Members by phone: Katherine Bloom, Paula Artac
Staff Present: Patricia Reynolds, Marc Harris, A.A.G., Doreen Romney, Mary Wilson

1. **Call to Order**

The meeting was called to order on May 16, 2011, at 9:07 a.m., with Ms. de Blank presiding.

2. **Roll Call**

See above.

3. **Review and Approval of Minutes**

Mr. Goodman moved, seconded by Ms. Fortier, to approve the general meeting minutes from the April 26, 2011, meeting as submitted. The motion passed unanimously.

4. **Review, consideration and action of complaints and other disciplinary matters**

Pending complaints represent unproven allegations. On investigation, many complaints are found to be without merit or not of sufficient seriousness to merit disciplinary action against the licensee and are dismissed. Action by the committee on all disciplinary matters is a recommendation only. All final decisions are made by the Board.

Ms. de Blank reviewed the procedures for conducting an informal meeting.

A. 2011-0069, Tara Allen, LPC-13154

Ms. Reynolds reported that the professional is unavailable because of the recent death of her father. Her attorney, Ms. Thompson, has requested that the matter not be continued unless the committee needs to have the professional present to respond to questions.

Ms. Reynolds summarized the results of the Board's investigation.

The complainant was properly noticed, but did not appear.

The professional's attorney, Michele Thompson, appeared in person and addressed the committee.

Members agreed to proceed without having the professional present.

Following discussion by members, Ms. Fortier moved, seconded by Ms. de Blank, to recommend to the Board to find the following violations:

- A.R.S. §32-3251(12)(l), any conduct, practice or condition that impairs the ability of the licensee to safely and competently practice
- A.R.S. §32-3251(12)(y), engaging in a dual relationship that could impair the licensee's objectivity or professional judgement or could create a risk of harm

- A.R.S. §32-3251(12)(p), failing to conform to minimum practice standards as developed by the Board, as they relate to:
 - A.A.C. R4-6-1101, consent for treatment
 - A.A.C. R4-6-1102, treatment plan
 - A.A.C. R4-6-1103, client record

The motion passed unanimously.

Following further discussion, Ms. Fortier moved, seconded by Ms. Bloom, to recommend to the Board to accept a consent agreement with the following stipulations:

- The professional's license shall be placed on probation
- The professional shall complete 3-clock hours of continuing education addressing ethical issues related to dual relationships/boundaries within 12 months
- The professional shall complete 6-clock hours of continuing education addressing risk assessment within 12 months
- The professional shall complete 6-clock hours of continuing education addressing clinical documentation requirements, such as the NASW Staying Out of Trouble course or an equivalent course, within 12 months
- The professional shall receive weekly clinical supervision from an independently licensed behavioral health professional focusing on ethics, risk assessment, clinical documentation, and dual relationships/boundaries for 12 months
- Clinical supervision shall include regular reviews of the professional's documentation to ensure compliance with current documentation standards
- The clinical supervisor shall submit quarterly reports that address the dates of all supervision sessions, focus of each supervision session, and results of all chart reviews
- Stayed assessment of a \$1000 civil penalty as long as the professional remains compliant with the consent agreement

The motion passed unanimously.

B. 2009-0094, Kathryn Cooper, LAC-12766

Ms. Reynolds summarized the professional's non-compliance with her consent agreement.

The professional was properly noticed, but did not appear.

Following review and discussion by members, Mr. Goodman moved, seconded by Ms. Fortier, to open a new complaint and find a violation of A.R.S. §32-3251(12)(n), failing to comply with a consent agreement. The motion passed unanimously.

Following further discussion, Mr. Goodman moved, seconded Ms. Bloom, to recommend to the Board to accept a consent agreement for the voluntary surrender of the professional's license and, if not signed, to remand the matter to formal hearing. The motion passed unanimously.

C. 2011-0072, George Green, LISAC-1044 and LPC-1784

Ms. Reynolds summarized the results of the Board's investigation.

The complainant was properly noticed, but did not appear.

The professional was properly noticed, but did not appear.

Following review and discussion by members, Ms. Bloom moved, seconded by Mr. Goodman, to recommend to the Board to find the following violations:

- A.R.S. §32-3251(12)(ii), violating any federal or state rule or regulation applicable to the practice of behavioral health as it relates to
 - A.R.S. §46-454(A), mandated vulnerable adult abuse reporting requirements
 - A.A.C. R9-20-202(A)(1)(c), a licensee shall notify OBHL within one working day of discovering that a client has experienced suspected or alleged abuse, neglect or exploitation
 - A.A.C. R9-20-202(D), a licensee shall require that a staff member, employee, intern or volunteer

- immediately report suspected or alleged abuse, neglect or exploitation
- A.R.S. §32-3251(12)(l), any conduct, practice or condition that impairs the ability of the licensee to safely and competently practice
- A.R.S. §32-3251(12)(c), any misrepresentation by a licensee in an attempt to renew a license

The motion passed unanimously.

Following further discussion, Ms. Bloom moved, seconded by Ms. de Blank, to recommend to the Board to accept a consent agreement that stipulates the following:

- The professional's license shall be placed on probation
- The professional shall complete a 3-semester credit hour graduate level course in behavioral health ethics within 12 months
- The professional shall complete 3-clock hours of continuing education addressing mandated reporting requirements within 6 months

The motion passed unanimously.

D. 2010-0090 and 2011-0031, Diana Vigil, LPC-0805
Tabled

5. Report from the Chair

No report

6. Report from the Executive Director and/or staff

A. General Agency Operations

No report.

B. Update regarding budget negotiations

No report.

C. Discussion regarding application review process

No report.

The committee took a break at 10:22 a.m., reconvening its public meeting at 10:30 a.m.

7. Board, committees and subcommittee reports

None

8. National and regional trends and news regarding the profession(s)

None

9. Supervisor exemption requests: review, consideration and action

None

10. Consent agenda: review, consideration and action of requests for inactive status and extension requests

Ms. de Blank moved, seconded by Mr. Goodman, to accept the consent agenda as reviewed by Ms. de Blank, granting inactive status to Tamera Powers and Tanya Hillman. The motion passed unanimously.

11. Inactive status extension or exam extension requests: review, consideration and action

None

12. Applications for renewal: review, consideration and action

None

13. Applications for reassessment: review, consideration and action

None

*The committee took a break to review files at 10:30 a.m., reconvening its public meeting at 12:00 p.m.
The committee took a break for lunch at 12:00 p.m., reconvening its public meeting at 1:00 p.m.*

14. Applications for licensure: review, consideration and action

Erin Patterson, LPC applicant

Ms. de Blank moved, seconded by Ms. Bloom, to rescind this committee's December 13, 2010, motion to recommend to the Board to deny the application. The motion passed unanimously.

Appeals

A. Gloria Mathiesen

Members reviewed information submitted in support of the appeal.

The applicant addressed the committee telephonically.

Following review and discussion by members, Mr. Goodman moved, seconded by Ms. Bloom, to recommend to the Board to deny the appeal based on continuing deficiencies in curriculum. The motion passed unanimously.

B. Kerry Van Volkinburgh

Members reviewed information submitted in support of the appeal.

The applicant appeared in person and addressed the committee.

Following review and discussion by members, Ms. de Blank moved, seconded by Mr. Goodman, to accept the work experience acquired as an independent contractor and to deny the appeal based on continued deficiencies in supervised work experience. The motion passed unanimously.

The committee took a break at 1:32 p.m., reconvening its public meeting at 1:35 p.m.

C. Jill Coxen

Members reviewed information submitted in support of the appeal.

The applicant and her supervisor, Robert Johansson, appeared in person and addressed the committee.

Following review and discussion by members, Ms. Fortier moved, seconded by Mr. Goodman, to recommend to the Board to deny the appeal of the reassessment denial based on the applicant's failure to establish that she obtained qualifying work experience and clinical supervision in accordance with Board rules. The motion passed unanimously.

D. Sandra Richardson

Members reviewed information submitted in support of the appeal.

The applicant and her attorney, Faren Akins, appeared in person and addressed the committee.

Following review and discussion by members, Ms. de Blank moved, seconded by Mr. Goodman, to recommend to the Board to deny the appeal based on the applicant's continuing deficiencies in supervised work experience. The motion passed unanimously.

E. Samara Liverant

Members reviewed information submitted in support of the appeal.

The applicant appeared in person and addressed the committee.

Following review and discussion by members, Ms. de Blank moved, seconded by Ms. Bloom, to recommend to the Board to deny the appeal based on continuing deficiencies in supervised work experience. The motion passed unanimously.

The committee took a break at 3:00 p.m., reconvening its public meeting at 3:08 p.m.

F. Betsy Leavitt

Members reviewed information submitted in support of the appeal.

The applicant and her clinical director, Cathy Hersom, appeared in person and addressed the committee.

Following review and discussion by members, Mr. Goodman moved, seconded by de Blank, to recommend to the Board to deny the appeal based on continuing deficiencies in supervised work experience. The motion passed unanimously.

G. Kendra Stewart

Members reviewed information submitted in support of the appeal.

The applicant appeared in person and addressed the committee.

Following review and discussion by members, Mr. Goodman moved, seconded by Ms. de Blank, to recommend to the Board to deny the appeal based on deficiencies in curriculum and supervised work experience. The motion passed unanimously.

H. Suzanne Talts

Members reviewed information submitted in support of the appeal.

The applicant appeared in person and addressed the committee.

Following review and discussion by members, Ms. Fortier moved, seconded by Mr. Goodman, to recommend to the Board to deny the appeal based on continuing curriculum deficiencies. The motion passed unanimously.

I. Jennifer Edwards

Members reviewed information submitted in support of the appeal.

The applicant appeared in person and addressed the committee.

Following review and discussion by members, Ms. Bloom moved, seconded by Ms. Fortier, to recommend to the Board to deny the appeal based on continuing curriculum deficiencies. The motion carried with Ms. de Blank opposed.

J. Jessica Stahl

Members reviewed information submitted in support of the appeal.

The applicant appeared in person and addressed the committee.

Following review and discussion, members agreed that the applicant meets minimum requirements.

K. Bridgette Sullivan

Members reviewed information submitted in support of the appeal.

The applicant appeared in person and addressed the committee.

Following review and discussion by members, Ms. Artac moved, seconded by Ms. Fortier, to recommend to the Board to deny the appeal based on continuing deficiencies in curriculum and supervised work experience. The motion passed unanimously.

L. David Paul

Members reviewed information submitted in support of the appeal.

The applicant appeared in person and addressed the committee.

Following review and discussion by members, Mr. Goodman moved, seconded by Ms. de Blank, to accept the Basic Skills course and to recommend to the Board to deny the appeal based on continuing curriculum deficiencies. The motion passed unanimously.

The committee went off record to review files at 4:23 p.m., reconvening its public meeting 4:47 p.m.

Ms. de Blank moved, seconded by Ms. Fortier, to recommend to the Board to approve the following 5 applicants as Licensed Associate Counselors upon receipt of the license issuance fee:

Sandra Lehmann
Jessica Stahl

Liesl Lang
Tyffany Neiheiser

Chante Pantila

The motion passed unanimously.

Ms. Bloom moved, seconded by Mr. Goodman, to recommend to the Board to approve Erin Patterson and Kara Jasper as Licensed Professional Counselors upon receipt of the required license issuance fee. The motion passed unanimously.

Ms. Bloom moved, seconded by Ms. Fortier, to recommend to the Board to deny Erica Robertson and Martha White based on their failure to establish that they meet minimum requirements in education and/or supervised work experience. The motion passed unanimously.

16. Future agenda items

None

17. Call for public comment

No one asked to speak in response to the call for public comment.

18. Establishment of future meeting date(s)

The next meeting is scheduled for Friday, June 24, 2011, at 9:00 a.m., at 3443 North Central Avenue, Room 908.

19. Adjournment

Ms. de Blank moved, seconded by Ms. Bloom, to adjourn. The motion passed unanimously and the meeting was adjourned at 4:54 p.m.

Katherine Bloom
Secretary/Treasurer

Date