



STATE OF ARIZONA
BOARD OF BEHAVIORAL HEALTH EXAMINERS
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JANICE K. BREWER
Governor

DEBRA RINAUDO
Executive Director

COUNSELING CREDENTIALING COMMITTEE MEETING MINUTES
Friday, March 22, 2013

Members Present: Yvonne Fortier, Deborah Pettitt, Don DeValle
Members Absent: Patrick Goodman
Staff Present: Patricia Reynolds, Enforcement Manager, Marc Harris, A.A.G. (out at 10:05 a.m.), Michelle Clinkenbeard, Deputy Director, Doreen Romney, Elma Brambila, Mary Wilson

1. **Call to Order**

The meeting was called to order on March 22, 2013, at 9:00 a.m., with Ms. Fortier presiding.

2. **Roll Call**

See above.

3. **Review and Approval of Minutes**

Ms. Pettitt moved, seconded by Mr. DeValle, to approve the February 22, 2013, general meeting minutes as submitted. The motion passed unanimously.

4. **Review, consideration and action of complaints and other disciplinary matters**

Pending complaints represent unproven allegations. On investigation, many complaints are found to be without merit or not of sufficient seriousness to merit disciplinary action against the licensee and are dismissed. Except as provided by A.R.S. §§32-3281(D)(1) and 32-3281(E), action by the committee on all disciplinary matters is a recommendation only. All final decisions are made by the Board.

A. 2012-0063, Cynthia Beanblossom, LPC-10423

Ms. Reynolds summarized the results of the Board's investigation.

The complainant was properly noticed, but did not appear.

The professional and her attorney, Faren Akins, appeared in person and addressed the committee.

Following review and discussion by members, Mr. DeValle moved, seconded by Ms. Fortier, to find that the complaint is without merit pursuant to A.R.S. §32-3281(D)(1), and remove it from the professional's complaint history pursuant to A.R.S. §32-3281(E). The motion passed unanimously.

B. 2012-0038, Melissa King-Marvin, LPC-10746

Ms. Reynolds summarized the results of the Board's investigation.

The complainant was properly noticed, but did not appear.

The professional and her attorney, Faren Akins, appeared in person and addressed the committee.

Mr. DeValle moved, seconded by Ms. Fortier, to recommend to the board to dismiss the complaint with a letter of concern addressing the professional's responsibility to be practicing within the parameters of the minimum practice standards specifically in documentation. The motion passed unanimously.

Following review and discussion by members, Mr. DeValle moved, seconded by Ms. Fortier, to recommend to the Board to accept a non-disciplinary consent agreement that stipulates the following:

- Completion of 6-clock hours of continuing education in clinical documentation for behavioral health within 12 months
- The professional can submit continuing education completed after the complaint was filed
- The professional can request early release when the continuing education is completed

The motion passed unanimously.

Ms. Fortier moved, seconded by Mr. DeValle, to direct staff to obtain 3 random client records from the time after the professional revised her forms and if there are problems with the revised forms to have that information provided to the Board with the proposed non-disciplinary consent agreement. The motion passed unanimously.

C. Nancy Langsner, LAC applicant

Ms. Reynolds summarized the results of the Board's investigation.

The professional and her supervisor, Glennys Lim, appeared in person and addressed the committee.

Ms. Fortier moved, seconded by Mr. DeValle, to go into executive session to review medical information exempt from public inspection pursuant to A.R.S. §38-431.03(A)(2). The motion passed unanimously and the committee went into executive session at 10:12 a.m., reconvening its public meeting at 10:22 a.m.

Following review and discussion by members, Ms. Fortier moved, seconded by Mr. DeValle, to open a complaint and recommend to the Board to dismiss the complaint with a letter of concern addressing the importance of completing to application forms in a truthful matter. The motion passed unanimously.

D. 2012-0088, Julie Miller, LPC-11997

Ms. Reynolds summarized the results of the Board's investigation.

The complainant was properly noticed, but did not appear.

The professional appeared in person and addressed the committee.

Following review and discussion by members, Ms. Pettitt moved, seconded by Mr. DeValle, to recommend to the Board to dismiss the complaint. The motion passed unanimously.

E. 2013-0020, James Westly, LPC-2174

Ms. Reynolds summarized the results of the Board's investigation.

The complainant was properly noticed, but did not appear.

The professional appeared in person and addressed the committee.

Following review and discussion by members, Ms. Pettitt moved, seconded by Mr. DeValle, to recommend to the Board to dismiss the complaint. The motion passed unanimously.

The committee took a break at 10:47 a.m., reconvening its public meeting at 10:57 a.m.

5. Report from the Chair

No report

6. Report from the Executive Director and/or staff

A. General Agency Operations

No report.

B. Discussion regarding application review process
No report.

C. Discussion regarding SB1374
Ms. Clinkenbeard provided an update regarding SB1374.

D. Discussion regarding HB2578
Ms. Clinkenbeard provided an update regarding HB2578.

E. Member training for paperless system for meeting materials
Ms. Clinkenbeard provided information regarding the schedule for training.

7. Board, committees and subcommittee reports

None

8. National and regional trends and news regarding the profession(s)

None

9. Supervisor exemption requests: review, consideration and action

A. Amy Lounsbury-Enk (Mary Maulsby)

Members reviewed information submitted in support of the request for a supervisor exemption.

Following review and discussion, Ms. Fortier moved, seconded by Mr. DeValle, to approve the request for a supervisor exemption. The motion passed unanimously.

B. Erin Hopper (Christine Urban)

Members reviewed information submitted in support of the request for a supervisor exemption.

Following review and discussion, Ms. Pettitt moved, seconded by Ms. Fortier, to deny the request for a supervisor exemption based on failure to establish that the clinical supervisor had completed 12 hours of continuing education in clinical supervision prior to the supervised hours being acquired. The motion passed unanimously.

C. Brooke Swisher (Pamela Kostecki)

Members reviewed information submitted in support of the request for a supervisor exemption.

Following review and discussion, Ms. Pettitt moved, seconded by Mr. DeValle, to approve the request for a supervisor exemption. The motion passed unanimously.

10. Consent agenda: review, consideration and action of requests for inactive status and extension requests

Mr. DeValle moved, seconded by Ms. Pettitt, to approve the consent agenda as reviewed by Ms. Fortier, granting 60-day extensions to Debra Cockrell, Tapia Hugo, Amy Lounsbury-Enk and Maria Arambula, a 2nd 60-day extension to Fatima Celaya-Trejo and inactive status to Robin Lewis and Sharon Silvia. The motion passed unanimously.

11. Inactive status extension, exam extension/accommodation requests: review, consideration and action

None

13. Applications for reassessment: review, consideration and action

None

14. Applications for licensure: review, consideration and action

Independent Contractors

A. Edith Moore (Family Christian Counseling Center)

Ms. Pettitt recused herself from all matters involving the applicant.

The independent contract was reviewed during the file review by two committee members.

B. Rosemary Wick (Tucson Institute for Advancement of Psychotherapy)

Members reviewed information submitted in support of the work experience acquired as an independent contractor.

Following review and discussion, Mr. DeValle moved, seconded by Ms. Pettitt, to find that the work experience acquired as an independent contractor meets requirements and is under direct supervision. The motion passed unanimously.

C. Susan Barrette-Mozes (Pathways Counseling Services)

Members reviewed information submitted in support of the work experience acquired as an independent contractor.

Following review and discussion, Ms. Pettitt moved, seconded by Ms. Fortier, to find that the work experience acquired as an independent contractor meets requirements and is under direct supervision. The motion passed unanimously.

D. Lisa Keller (Peacemakers)

Members reviewed information submitted in support of the work experience acquired as an independent contractor.

Following review and discussion, Mr. DeValle moved, seconded by Ms. Fortier, to find that the work experience acquired as an independent contractor does not minimum requirements of A.A.C. R4-6-212(F)(4). The motion passed unanimously.

The committee reviewed files from 11:42 a.m., reconvening its public meeting at 1:03 p.m.

Appeals

A. Misty Martin

Members reviewed information submitted in support of the appeal.

The applicant was properly noticed, but did not appear.

Following review and discussion, Ms. Pettitt moved, seconded by Ms. Fortier, to accept PSY500 for 2 hours in Social and Cultural Issues, PSY520 for Group Counseling, PSY530 for Research Methods, PSY598A for 2 hours in Chemical Dependency Counseling and deny the appeal based on continuing curriculum deficiencies. The motion passed unanimously.

B. Ted Mullen

Members reviewed information submitted in support of the appeal.

The applicant and his attorney, Kenneth Schutt, appeared in person and addressed the committee.

Following review and discussion by members, Ms. Pettitt moved, seconded by Mr. DeValle, to deny the appeal based on the clinical supervision notes missing required elements. The motion passed unanimously.

C. Laura Lawrence

Members reviewed information submitted in support of the appeal.

The applicant appeared in person and addressed the committee.

Following review and discussion, Ms. Fortier moved, seconded by Mr. DeValle, to deny the appeal based on continuing curriculum deficiencies. The motion passed unanimously.

D. Debbie Ritterbush

Members reviewed information submitted in support of the appeal.

The applicant appeared in person and addressed the committee.

Following review and discussion, Ms. Fortier moved, seconded by Mr. DeValle, to accept the new forms and deny the appeal based on continuing deficiencies in supervised work experience. The motion passed unanimously.

E. Janine Cwiklinski

Members reviewed information submitted in support of the appeal.

The applicant appeared in person and addressed the committee.

Following review and discussion, members agreed the applicant meets requirements.

F. Janet Ander

Members reviewed information submitted in support of the appeal.

The applicant and her attorney, Larry Cohen, appeared in person and addressed the committee.

Following review and discussion, members agreed the applicant meets requirements.

G. Thomas Walter

Members reviewed information submitted in support of the appeal.

The applicant's attorney, Larry Cohen, appeared in person and addressed the committee. The applicant appeared telephonically.

Following review and discussion, members agreed the applicant meets requirements at the LAC level.

H. Melissa Giblin

Members reviewed information submitted in support of the appeal.

The applicant appeared in person and addressed the committee.

Following review and discussion, Mr. DeValle moved, seconded by Ms. Fortier, to accept coursework in Basic Tests, Social & Cultural, Human Growth & Development, Group Counseling and Research Methods and to deny the appeal based on failure to establish a 3-semester credit hour course in Diagnostics and Treatment Planning and hours in practicum. The motion passed unanimously.

The committee took a break at 3:00 p.m., reconvening its public meeting at 3:10 p.m.

I. Derrick Snyder

Members reviewed information submitted in support of the appeal.

The applicant was properly noticed, but did not appear.

Following review and discussion, members agreed the applicant meets requirements.

J. Stacey Byers

Members reviewed information submitted in support of the appeal.

The applicant appeared in person and addressed the committee.

Following review and discussion, members agreed the applicant meets requirements.

K. Letha Grady

Members reviewed information submitted in support of the appeal.

The applicant was properly noticed, but did not appear.

Following review and discussion, members agreed the applicant meets requirements at the LAC level.

L. Shannon Engel

Members reviewed information submitted in support of the appeal.

The applicant was properly noticed, but did not appear.

Following review and discussion, members agreed the applicant meets requirements.

The committee reviewed files from 3:25 p.m., reconvening its public meeting at 6:30 p.m.

Ms. Fortier moved, seconded by Mr. DeValle, to recommend to the Board to approve Nancy Langsner as a Licensed Associate Counselor upon the Board's dismissal of the complaint, issuance of a letter of concern and receipt of the required license issuance fee. The motion passed unanimously.

Ms. Fortier moved, seconded by Mr. DeValle, to recommend to the Board to approve the following 13 applicants as Licensed Professional Counselors upon receipt of the required license issuance fee:

Daniel Harner	Alanna Boyd	Maynard Bell	Jennifer Rollins
Todd Scherzer	Elia Simon	Carrie Thomas	Leigh Ann Stambaugh
William Couthran	Julie Westin	Michael Keegan	Rosemary Wick
Janet Ander			

The motion passed unanimously.

Ms. Fortier moved, seconded by Mr. DeValle, to recommend to the Board to approve Thomas Walters, Shannon Engel, Erin Paige and Crystal Contreras as Licensed Associate Counselors upon receipt of a passing score on the required exam and the license issuance fee. The motion passed unanimously.

Ms. Fortier moved, seconded by Mr. DeValle, to recommend to the Board to approve Jennifer Flugstad as a Reciprocal Licensed Professional Counselor upon receipt of the required license issuance fee. The motion passed unanimously.

Ms. Fortier moved, seconded by Ms. Pettitt, to recommend to the Board to approve the following 22 applicants as Licensed Associate Counselors upon receipt of the required license issuance fee:

Stacey Byers	Bret Dorsett	Sharon Hundt	Claudette Waite
Michael Thomson	Chastity Meadows	Christine Cast	Brenda Manthei
Janine Cwiklinski	Kirstin Yates	Dara Boykan	Lizzette Novelo
Letha Grady	Gyann Phillips	Ryan Goldman	Derrick Snyder
Christopher Haddox	Heather Montierth	Hershel Hillman	Salvador Cepeda
Jennifer Carmody	Angelika Babcock		

The motion passed unanimously.

Ms. Fortier moved, seconded by Ms. Pettitt, to recommend to the Board to deny the following 13 applicants based on their failure to establish that they meet minimum requirements in education and/or supervised work experience:

Lisa Keller	Megan Budde	Shareef Muhammad	Jill Follensbee
Melissa Cacialli	Shannon Fore	Eldon Post	Daniela Rossi
Stephanie Marino	Fatima Celaya-Trejo	Donald Erickson	Barbara Brody
Amy Boylan			

The motion passed unanimously.

16. **Future agenda items**

None

17. Call for public comment

No one was present to respond to the call for public comment.

18. Establishment of future meeting date(s)

The next meeting is scheduled for Friday, April 26, 2013, at 9:00 a.m., at 3443 North Central Avenue, Room 908.

19. Adjournment

Ms. Fortier moved, seconded by Ms. Pettitt, to adjourn. The motion passed unanimously and the meeting was adjourned at 6:32 p.m.

Yvonne Fortier
Secretary/Treasurer

Date