



STATE OF ARIZONA
BOARD OF BEHAVIORAL HEALTH EXAMINERS
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JANICE K. BREWER
Governor

DEBRA RINAUDO
Executive Director

COUNSELING CREDENTIALING COMMITTEE
NOTICE OF AGENDA & PUBLIC MEETING
Scheduled for March 23, 2012, at 9:00 AM
3443 North Central Avenue, Room 908, Phoenix, Arizona

Pursuant to A.R.S. Sec. 38-431.02, notice is hereby given to the general public and to members of the Counseling Credentialing Committee that the Committee will hold a regular meeting open to the public on the date and at the time indicated above. (The meeting room is located on the 9th floor of the building.)

The Committee reserves the right to change the order of items on the agenda, except for those matters set for a specific time.

The Committee, upon majority vote of a quorum of the members, may hold an Executive Session on any item on the agenda, where applicable, for purposes of reviewing and discussing confidential records, to obtain legal advice and/or to consider its position and instruct its attorneys pursuant to A.R.S. § 38-431.03(A)(2), (3) and (4). Executive Sessions are not open to the public.

Americans with Disabilities Act: Persons with a disability may request a reasonable accommodation, such as a sign language interpreter or a copy of this document in alternative format, by contacting Mary Wilson at 602-542-1832 or the TDD number at 800-367-8939.

The agenda for the meeting is as follows:

1. **Call to order (Chair)**
2. **Roll call (staff)**
3. **Minutes: review, consideration and action**
 - A. February 26, 2012, general meeting minutes
4. **Complaints and other disciplinary matters: review, consideration and action. (9:00 a.m.)**

The Committee may go into executive session to discuss records exempt from public inspection pursuant to A.R.S. §38-431.03(A)(2) or to obtain legal advice pursuant to A.R.S. §38-431.03(A)(3).

Pending complaints represent unproven allegations. On investigation, many complaints are found to be without merit or not of sufficient seriousness to merit disciplinary action against the licensee and are dismissed. Action by the committee on all disciplinary matters is a recommendation only. All final decisions are made by the Board.

 - A. 2010-0120, P. Lauren Levy, LPC-2126
Informal meeting for review, consideration and action.
 - B. 2012-0087, Moira Lynn, LPC-0836
Informal meeting for review, consideration and action.
 - C. 2010-0111, Lawrence Minniefield, LPC-12797
Informal meeting for review, consideration and action.
 - D. Anthony Parrish, LISAC-1381
Review, consideration and action regarding opening a complaint based on information received from the Office of Behavioral Health Licensure.

E. 2010-0129, Courtney Penniman, LISAC-10574
Informal meeting for review, consideration and action.

F. Carl Schwartz, LPC-0355
Review, consideration and action regarding opening a complaint based on information received from the Office of Behavioral Health Licensure.

G. 2012-0018, John Thorne, LPC-13059
Informal meeting for review, consideration and action.

5. Report from the Chair

The Committee may go into executive session to discuss records exempt from public inspection pursuant to A.R.S. §38-431.03(A)(2) or to obtain legal advice pursuant to A.R.S. §38-431.03(A)(3).

6. Report from Executive Director and/or staff

The Committee may go into executive session to discuss records exempt from public inspection pursuant to A.R.S. §38-431.03(A)(2) or to obtain legal advice pursuant to A.R.S. §38-431.03(A)(3).

A. General agency operations

B. Discussion regarding application review process requirements

C. Update/report regarding Sunset Review audit

D. Update regarding the Board's FY13 budget

E. Review, consideration and possible action regarding request that the Board interpret its rules to allow more than 6 supervisees to participate in clinical supervision where the ratio of supervisors to supervisees does not exceed 1:6.

F. Review, consideration and possible action regarding independent level licensure applications where:

- The forms used in the agency where the applicant practices do not meet Board minimum documentation standards, and/or
- The forms used in the agency where the applicant practices include provisions required by the Board's documentation standards, but are presented in such a way as to make it extremely unlikely/impossible for clients to understand them.

G. Open Meeting Law training

7. Board, committee and subcommittee reports (discussion and possible action)

8. National and regional trends and news regarding the profession(s)

9. Supervisor exemption requests: review, consideration and action

10. Consent agenda: review, consideration and action regarding requests for inactive status and deficiency extensions.

A. Thomas Walter, 60-day extension

B. John Carruthers, 60-day extension

C. Eric Felber, 60-day extension

11. Inactive status or exam extension requests: review, consideration and action.

12. Re-review of applications denied pursuant to A.A.C. R4-6-212(J) and (K) deficiencies

A. Loraine Kern

13. Applications for reassessment: review, consideration and action

A. Betsy Leavitt

14. Applications for licensure: review, consideration and possible action.

Names of applicants to be reviewed are posted in the reception area of 3443 North Central Avenue, Suite 1700, Phoenix, AZ at least 24 hours prior to the meeting.

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Sarah Ligeikis

Review, consideration and action to rescind this committee's February 24, 2012, motion to recommend to the Board to approve Sarah Ligeikis as a Licensed Associate Counselor upon receipt of the license issuance fee.

Appeals

1. *Debra Lowther*
2. *Brandi Gaskill*
3. *Derrick Bugg*
4. *Robert Hall*
5. *Linda Abalos*
6. *Teresa Prince*
7. *Tiffany Lupton-Stegall*
8. *Lisa Gianetto*
9. *Creche Tuffly*
10. *Chang Lee*
11. *Nathan Velez*
12. *Michael Oviatt*

15. Future agenda items

16. Call for public comment

Those wishing to address the Committee do not need to request permission in advance; however, the Committee may limit those persons speaking during this time to a reasonable number on any given public matter. In addition, each person wishing to address the Committee will be given five (5) minutes to do so. Pursuant to A.R.S. § 38-431.02(H), the Committee can only take action on matters listed on the agenda. Action on public comment matters that are not listed on the agenda will be limited to directing staff to study the matter or to schedule the matter for further discussion at a later date.

17. Establishment of future meeting date(s)

The next meeting is scheduled for Friday, April 27, 2012, at 9:00 a.m., at 3443 North Central Avenue, Conference Room 908.

Summer meeting schedule.

18. Adjournment

March 14, 2012

Debra Rinaudo
Executive Director