



STATE OF ARIZONA  
BOARD OF BEHAVIORAL HEALTH EXAMINERS  
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JANICE K. BREWER  
Governor

DEBRA RINAUDO  
Executive Director

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COUNSELING CREDENTIALING COMMITTEE MEETING MINUTES  
Friday, June 24, 2011

Members Present: Katherine Bloom, Paula Artac, Patrick Goodman, Yvonne Fortier  
Members by phone: Laura de Blank  
Staff Present: Debra Rinaudo, Executive Director, Marc Harris, A.A.G., Doreen Romney, Mary Wilson

1. **Call to Order**

The meeting was called to order on June 24, 2011, at 9:03 a.m., with Ms. Bloom presiding.

2. **Roll Call**

See above.

3. **Review and Approval of Minutes**

Ms. de Blank moved, seconded by Ms. Fortier, to approve the general meeting minutes from the May 16, 2011, meeting as submitted. The motion passed unanimously.

4. **Review, consideration and action of complaints and other disciplinary matters**

*Pending complaints represent unproven allegations. On investigation, many complaints are found to be without merit or not of sufficient seriousness to merit disciplinary action against the licensee and are dismissed. Action by the committee on all disciplinary matters is a recommendation only. All final decisions are made by the Board.*

Ms. Bloom reviewed the procedures for conducting an informal meeting.

A. 2011-0092, Jodi Bracy, LPC-10568

Ms. Rinaudo summarized the results of the Board's investigation.

The complainants were properly noticed, but did not appear.

The professional appeared briefly and left before the matter was called.

Following discussion by members, Ms. Bloom moved, seconded by Mr. Goodman, to recommend to the Board to find the following violations:

- A.R.S. §32-3251(12)(v), any sexual conduct between a licensee and a client or former client
- A.R.S. §32-3251(12)(l), any conduct, practice or condition that impairs the ability of the licensee to safely and competently practice

and to recommend to the Board to accept a consent agreement for the voluntary surrender of the professional's license and, if not signed, to remand the matter to formal hearing. The motion passed unanimously.

B. 2011-0104, Jon Nelson, LAC-13268

Ms. Rinaudo summarized the results of the Board's investigation.

The complainant was properly noticed, but did not appear.

The professional appeared in person and addressed the committee.

The committee determined that it did not have jurisdiction to review the allegation that the professional engaged in sexual conduct with a former client where:

1. The professional represented that he only provided pastoral counseling to the client, and
2. There was no evidence supporting the allegations by the client's husband that the professional provided counseling services to the client in his role as a professional counselor

Following review and discussion by members, Mr. Goodman moved, seconded by Ms. Bloom, to recommend to the Board to dismiss the complaint. The motion passed unanimously.

*C. Ingrid Davis, LPC-11905*

Ms. Artac recused herself from all matters involving the professional.

Ms. Rinaudo summarized information regarding the professional's self-report of DUI charges.

The professional and her attorney, Ken Baker, appeared in person and addressed the committee.

Following review and discussion, members agreed no further action is necessary regarding the background issue.

*The committee took a break at 10:35 a.m. reconvening its public meeting at 10:46 a.m.*

**5. Report from the Chair**

No report

**6. Report from the Executive Director and/or staff**

*A. General Agency Operations*

No report.

*B. Curriculum Review Subcommittee*

Ms. Rinaudo summarized the committee's previous use of a curriculum review subcommittee to conduct initial curriculum reviews for the committee. The committee discussed whether to ask the Board for a budget increase to allow the committee to reappoint a curriculum review subcommittee.

Following discussion, Mr. Goodman moved, seconded by Ms. Bloom, to request that the Board seek a budget increase to fund the reappointment of a curriculum review subcommittee. The motion passed unanimously.

*C. Annual election of Chair and Secretary*

Ms. Bloom moved, seconded by Mr. Goodman, to nominate Ms. de Blank to continue as Chair. The motion passed unanimously.

Ms. Artac moved, seconded by Mr. Goodman, to nominate Ms. Bloom to continue as Secretary. The motion passed unanimously.

*D. Discussion regarding application review process*

Ms. Rinaudo provided information regarding new processes developed to allow for a more substantive/uniform review of courses submitted to meet the training requirements of A.A.C. R4-6-212(J).

**7. Board, committees and subcommittee reports**

None

**8. National and regional trends and news regarding the profession(s)**

None

**9. Supervisor exemption requests: review, consideration and action**

None

**10. Consent agenda: review, consideration and action of requests for inactive status and extension requests**

Mr. Goodman moved, seconded by Ms. Bloom, to accept the consent agenda as reviewed by Ms. Bloom, granting inactive status to Nadine Lockhart. The motion passed unanimously.

**11. Inactive status extension or exam extension requests: review, consideration and action**

None

**12. Applications for renewal: review, consideration and action**

None

**13. Applications for reassessment: review, consideration and action**

*A. Jasmine Cook*

Members reviewed information submitted in support of the reassessment request.

Following review, members agreed the applicant meets minimum requirements.

*B. Jody Pennington*

Members reviewed information submitted in support of the reassessment request.

Following review, Ms. Bloom moved, seconded by Mr. Goodman, to deny the reassessment request based on the applicant's failure to establish her supervisors' compliance with A.A.C. R4-6-212(J), a deficiency of at least 5.5 months of work experience, and a clinical supervisor's inability to evaluate the applicant's psychotherapy skills. The motion passed unanimously.

**14. Applications for licensure: review, consideration and action**

School Counselor

*Michelle Rauss (Copper Canyon Academy)*

Members reviewed information submitted in support of the work experience acquired in a school setting.

The applicant appeared in person and addressed the committee.

Following review and discussion, Ms. de Blank moved, seconded by Ms. Bloom, to deny the work experience at Copper Canyon based on:

1. The applicant's failure to submit 5 complete client records, as requested
2. The applicant's failure to establish that her practice included the use of an appropriate informed consent for treatment form
3. The applicant's failure to establish that the clinical supervision notes for October meet the requirements set forth in A.A.C. R4-6-212(F)(4)

The motion passed unanimously.

Outside Supervisor

*Creche Tuffly (Chris Zamzow, LPC)*

Members reviewed information submitted in support of the clinical supervision completed by an independent clinical supervisor.

Mr. Goodman moved, seconded by Ms. Artac, to deny the clinical supervision hours acquired from Chris Zamzow, LPC, as an independent supervisor based on:

1. The applicant's failure to establish that her clinical supervisor had unrestricted access to the applicant's clinical documentation, and
2. The applicant's failure to establish compliance with A.A.C. R4-6-212(F)(3)

The motion passed unanimously.

*Derick Bugg (Shannon Morrill, LPC)*

Members reviewed information submitted in support of the clinical supervision completed by an independent clinical supervisor.

Ms. Fortier moved, seconded by Ms. Bloom, to deny the hours acquired from Shannon Morrill, LPC, as an outside supervisor based on the applicant's failure to establish all of the following:

- There was an appropriate contract between the applicant's clinical supervisor and the agency employing the applicant
- The clinical supervisor had unrestricted access to the applicant's clinical documentation.
- Compliance with A.A.C. R4-6-212(F)(3)
- That direct observation hours of educational groups meet the requirements set forth in A.A.C. R4-6-212(G)

and based on the denial of clinical supervision hours where the supervision documentation lacked the requirements set forth in A.A.C. R4-6-212(F)(4). The motion passed unanimously.

*The committee took a break for lunch at 11:55 a.m., reconvening its public meeting at 1:02 p.m.*

#### Curriculum review for Stephanie Schoville

Members discussed the committee's prior and current reviews of the applicant's curriculum.

Ms. Bloom moved, seconded by Ms. de Blank, to go into executive session to receive legal advice pursuant to A.R.S. §38-431.03(A)(2). The motion passed unanimously and the committee went into executive session at 10:03 a.m., reconvening its public meeting at 10:21 a.m.

Following review and discussion by members, Mr. Goodman moved, seconded by Ms. Artac, to find the following courses do not meet the requirements set forth in A.A.C. R4-6-501(K)(1):

- CSL664: Anxiety and Mood Disorders
- CSL697: Special Topics Professional Orientation
- CSL608: Human Sexuality
- CSL668: Crisis and Trauma
- CSL615: Theories of Personality
- CSL672: Research and Evaluation
- CSL697: Special Topic Substance Abuse
- CSL690: Independent Study Chemical Dependency
- CSL653: Pre-practicum
- CSL651 and 652: Internship deficient 149 hours

The motion passed unanimously.

#### Appeals

##### *A. Sarah Van Holland*

Members reviewed information submitted in support of the appeal.

The applicant was properly noticed, but did not appear.

Following review and discussion, members agreed the applicant meets minimum requirements.

##### *B. Kerry Ramella*

Members reviewed information submitted in support of the appeal.

The applicant appeared in person and addressed the committee.

Following review and discussion, members agreed the applicant meets minimum requirements.

##### *C. Betsy Leavitt*

Members reviewed information submitted in support of the appeal.

The applicant was properly noticed, but did not appear.

Following review and discussion, members agreed the applicant meets minimum requirements.

*D. Ann Bruno*

Members reviewed information submitted in support of the appeal.

The applicant appeared in person and addressed the committee.

Following review and discussion by members, Ms. Fortier moved, seconded by Mr. Goodman, to recommend to the Board to deny the appeal based on continued curriculum deficiencies. The motion passed unanimously.

*E. Rock Todd*

Members reviewed information submitted in support of the appeal.

The applicant appeared in person and addressed the committee.

Following review and discussion by members, Ms. Fortier moved, seconded by Ms. Bloom, to recommend to the Board to deny the appeal based on deficiencies previously identified. The motion passed unanimously.

*F. Sharla Denton*

Members reviewed information submitted in support of the appeal.

The applicant appeared in person and addressed the committee.

Following review and discussion, members agreed that the applicant meets minimum requirements.

*G. David Franzen*

Members reviewed information submitted in support of the appeal.

The applicant and his attorney, Jim Junker, appeared in person and addressed the committee.

Following review and discussion by members, Mr. Goodman moved, seconded by Ms. Bloom, to recommend to the Board to deny the appeal based on deficiencies previously identified. The motion passed unanimously.

*H. Inga Hanson*

Members reviewed information submitted in support of the appeal.

The applicant was properly noticed, but did not appear.

Following review and discussion by members, Ms. Artac moved, seconded by Mr. Goodman, to recommend to the Board to deny the appeal based on deficiencies previously identified. The motion passed unanimously.

*The committee went off record to review files at 3:07 p.m., reconvening its public meeting 6:05 p.m.*

Ms. Artac moved, seconded by Ms. Bloom, to recommend to the Board to approve the following 4 applicants as Licensed Associate Counselors upon receipt of the license issuance fee and a passing score on the required exam:

Jasmine Cook	Michelle Merbeth	Pamela Rebel	Andrea White
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The motion passed unanimously.

Ms. Bloom moved, seconded by Mr. Goodman, to recommend to the Board to approve the following 5 applicants as Licensed Professional Counselors upon receipt of the license issuance fee:

Sarah Van Holland	Michelle Malinak	Carolyn Bridgman
Sharla Denton	Rachel Tombaugh	

The motion passed unanimously.

Ms. Fortier moved, seconded by Mr. Goodman, to recommend to the Board to approve the following 23 applicants as Licensed Associate Counselors upon receipt of the license issuance fee:

Betsy Leavitt	Teresa Scott	Del Rey Honeycutt	Sanja Sobo
Kerry Ramella	Venus Jacobus	Brenda Allison	Laura Medluck
Elena Navarro	Rosario Lorigan	Shari Gootter	Derek Allen
Summer Marie Sanchez	Serap Franz-Under	Marissa Mascorro	Meagan Rakes
Leigh Rupert	Mark Branson	Darla Barritt-Davies	Amanda Kraus
Heidi Kaplan	Kristi Brown	Dominecaa Smith	

The motion passed unanimously.

Ms. Bloom moved, seconded by Ms. Fortier, to recommend to the Board to deny the following 17 applicants based on their failure to establish that they meet minimum requirements in education and/or supervised work experience:

Crèche Tuffly	Stephanie Schoville	Derrick Bugg	Diana Zumas
Dulce Fuentes	Heidi Haden	Jennifer Mathis	Rebecca Anderson
Michelle Rauss	Monique Mort	Marnta Bhargava	Huichun Hung
Roumen Bezergianiv	Wesley White	Jennifer Garrison	Leslie Pechkurow
Jody Pennington			

The motion passed unanimously. Ms. Artac was recused from the vote.

**16. Future agenda items**

None

**17. Call for public comment**

No one asked to speak in response to the call for public comment.

**18. Establishment of future meeting date(s)**

The next meeting is scheduled for Friday, July 22, 2011, at 9:00 a.m., at 3443 North Central Avenue, Room 908.

Members were reminded to bring their calendars to the next meeting to schedule November and December meeting dates.

**19. Adjournment**

Mr. Goodman moved, seconded by Ms. Artac, to adjourn. The motion passed unanimously and the meeting was adjourned at 6:09 p.m.

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Katherine Bloom  
Secretary/Treasurer

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Date