



STATE OF ARIZONA  
BOARD OF BEHAVIORAL HEALTH EXAMINERS  
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JANICE K. BREWER  
Governor

DEBRA RINAUDO  
Executive Director

COUNSELING CREDENTIALING COMMITTEE MEETING MINUTES  
Friday, January 25, 2013

Members Present: Yvonne Fortier, Deborah Pettitt, Don DeValle  
Members Absent: Patrick Goodman  
Staff Present: Patricia Reynolds, Enforcement Manager, Marc Harris, A.A.G., Michelle Clinkenbeard, Investigator, Elma Brambila, Mary Wilson  
Staff by telephone: Marc Harris, A.A.G.

1. **Call to Order**

The meeting was called to order on January 25, 2013, at 9:04 a.m., with Ms. Fortier presiding.

2. **Roll Call**

See above.

3. **Review and Approval of Minutes**

Ms. Pettitt moved, seconded by Ms. Pettitt, to approve the December 7, 2012, general meeting minutes as submitted. The motion passed unanimously.

4. **Review, consideration and action of complaints and other disciplinary matters**

*Pending complaints represent unproven allegations. On investigation, many complaints are found to be without merit or not of sufficient seriousness to merit disciplinary action against the licensee and are dismissed. Except as provided by A.R.S. §§32-3281(D)(1) and 32-3281(E), action by the committee on all disciplinary matters is a recommendation only. All final decisions are made by the Board.*

A. 2011-0154, Frank Bejarano, LPC-11949

Ms. Reynolds summarized results of the Board's investigation.

The complainant was properly noticed, but did not appear.

The professional appeared in person and addressed the committee.

Following review and discussion by members, Mr. DeValle moved, seconded by Ms. Pettitt, to find that the complaint is without merit pursuant to A.R.S. §32-3281(D)(1), and remove it from the professional's complaint history pursuant to A.R.S. §32-3281(E). The motion passed unanimously.

B. 2012-0036, Stephen Kitelson, LAC-13596

Ms. Reynolds summarized results of the Board's investigation.

The complainant was properly noticed, but did not appear.

The professional's attorney, Larry Cohen, was represented at the meeting.

Following review and discussion by members, Mr. DeValle moved, seconded by Ms. Fortier, to find that the complaint is without merit pursuant to A.R.S. §32-3281(D)(1), and remove it from the professional's complaint history pursuant to A.R.S. §32-3281(E). The motion passed unanimously.

C. 2012-0134, Kathleen Miholich, LCSW-0762

Ms. Reynolds summarized results of the Board's investigation.

The complainant appeared and addressed the committee.

The professional was properly noticed, but did not appear.

Following review and discussion by members, Ms. Pettitt moved, seconded by Mr. DeValle, to find that the complaint is without merit pursuant to A.R.S. §32-3281(D)(1), and remove it from the professional's complaint history pursuant to A.R.S. §32-3281(E). The motion passed unanimously.

D. 2011-0007, Julie Skakoon, LPC-13162

Ms. Reynolds summarized results of the Board's investigation.

Mr. Harris, A.A.G., appeared telephonically.

The complainant addressed the committee telephonically.

The professional and her attorney, John Ager, appeared in person and addressed the committee.

Following review and discussion by members, Ms. Fortier moved, seconded by Mr. DeValle, to find that the complaint is without merit pursuant to A.R.S. §32-3281(D)(1), and remove it from the professional's complaint history pursuant to A.R.S. §32-3281(E). The motion passed unanimously.

E. 2011-0097, Julie Skakoon, LPC-13162

Ms. Reynolds summarized results of the Board's investigation.

The complainant appeared in person and addressed the committee.

The professional and her attorney, John Ager, appeared in person and addressed the committee.

Following review and discussion by members, Mr. DeValle moved, seconded by Ms. Pettitt, to find that the complaint is without merit pursuant to A.R.S. §32-3281(D)(1), and remove it from the professional's complaint history pursuant to A.R.S. §32-3281(E). The motion passed unanimously.

F. 2012-0009, Diana Vigil, LPC-0805

Ms. Reynolds summarized results of the Board's investigation.

The complainant appeared in person and addressed the committee.

The professional and her attorney, John Ager, appeared in person and addressed the committee.

Following review and discussion by members, Ms. Pettitt moved, seconded by Mr. DeValle, to find that the complaint is without merit pursuant to A.R.S. §32-3281(D)(1), and remove it from the professional's complaint history pursuant to A.R.S. §32-3281(E). The motion passed unanimously.

*The committee took a break at 10:00 a.m., reconvening its public meeting at 10:14 a.m.*

**5. Report from the Chair**

No report

**6. Report from the Executive Director and/or staff**

A. *General Agency Operations*

No report.

B. *Discussion regarding application review process*

No report.

7. **Board, committees and subcommittee reports**

None

8. **National and regional trends and news regarding the profession(s)**

None

9. **Supervisor exemption requests: review, consideration and action**

A. *Kathleen McFarland (Marsha Bowman)*

Members reviewed information submitted in support of the request for a supervisor exemption.

Following review and discussion, Ms. Fortier moved, seconded by Mr. DeValle, to accept the 3 clock hours Ethics and Values in Clinical Supervision and to deny the request for a supervisor exemption based on the applicant's failure to establish that the clinical supervisor had completed 12 hours of continuing education in clinical supervision prior to the supervision be acquired. The motion passed unanimously.

B. *Tarah Carmody (Janice Womack)*

Tabled

C. *Tarah Carmody (Melissa Roth)*

Tabled

E. *Tarah Carmody (Tracy Shirley)*

Tabled

10. **Consent agenda: review, consideration and action of requests for inactive status and extension requests**

Ms. Fortier moved, seconded by Ms. Pettitt, to approve the consent agenda as reviewed by Ms. Fortier, granting inactive status to Jennifer Schilling and 60-day extensions to Melissa Cacialli, Anthony Cameron, Susan Salmonson and Elizabeth Jackson. The motion passed unanimously.

11. **Inactive status extension, exam extension/accommodation requests: review, consideration and action**

None

12. **Re-review of applications denied pursuant to A.A.C. R4-6-212(J) and (K) deficiencies**

None

*The committee reviewed files from 10:50 a.m., reconvening its public meeting at 1:02 p.m.*

13. **Applications for reassessment: review, consideration and action**

A. *Rock Todd*

Members reviewed information submitted in support of the reassessment.

Following review, members agreed the applicant meets minimum requirements.

B. *Leslie Pechkurow*

Members reviewed information submitted in support of the reassessment.

Following review, members agreed the applicant meets minimum requirements.

C. *Kristen Przewlocki*

Members reviewed information submitted in support of the reassessment.

Following review by members, Ms. Fortier moved, seconded by Ms. Pettitt, to accept the practicum and deny the reassessment based on continuing curriculum deficiencies. The motion passed unanimously.

D. *Donna Schmidt*

Members reviewed information submitted in support of the reassessment.

Following review, members agreed the applicant meets minimum requirements.

#### **14. Applications for licensure: review, consideration and action**

##### Independent Contractor

1. *Michael Rehm (North Pointe Counseling Center)*

Members reviewed information submitted in support of the independent contract.

Following discussion, Ms. Pettitt moved, seconded by Mr. DeValle, to find that the work acquired as an independent contractor at North Pointe Counseling Center was under direct supervision. The motion passed unanimously.

2. *Maggie Dobai (Tucson Institute for Advancement of Psychotherapy)*

Members reviewed information submitted in support of the independent contract.

Following discussion, Ms. Fortier moved, seconded by Mr. DeValle, to find that the work experience acquired as an independent contractor at Tucson Institute for Advancement of Psychotherapy was under direct supervision. The motion passed unanimously.

3. *Maggie Dobai (Acosta Job Corps Behavioral Wellness Center)*

Members reviewed information submitted in support of the independent contract.

Following discussion Mr. DeValle moved, seconded by Ms. Fortier, to find that the work experience acquired at Acosta Job Corps does not meet requirements based on failure to establish that the applicant received direct supervision, failure to establish that the applicant receives no payment directly from clients and failure to establish that clients were advised in writing that they were clients of the agency. The motion passed unanimously.

##### School Counselor

A. *Tracey Frederiksen*

Tabled

B. *Daniel Harner*

Tabled

*The committee reviewed files from 4:20 p.m., reconvening its public meeting at 5:27 p.m.*

##### Appeals

A. *Nathan Velez*

Members reviewed information submitted in support of the appeal.

The applicant appeared in person and addressed the committee.

Following review and discussion, Ms. Fortier moved, seconded by Mr. DeValle, to deny the appeal based on the previous reasons. The motion passed unanimously.

B. *John Hope*

Members reviewed information submitted in support of the appeal.

The applicant appeared in person and addressed the committee.

Following review, Mr. DeValle moved, seconded by Ms. Pettitt, to deny the appeal based on the applicant's failure to establish a degree in counseling from a regionally accredited university, failure to submit a verification of the supervisor's license that addresses discipline when the license was surrendered and the supervision is not post-graduate to a qualifying degree and it the supervised work experience and clinical supervision for not verify the same time period. The motion passed unanimously.

C. *Bambi Denton*

Members reviewed information submitted in support of the appeal.

The applicant appeared in person and addressed the committee.

Following review by members, Ms. Fortier moved, seconded by Mr. DeValle, to deny the appeal based on the applicant's failure to establish a course in Basic Tests and Appraisal and in Research. The motion passed unanimously.

*D. Tonya Kinnamann*

Members reviewed information submitted in support of the appeal.

The applicant and her attorney, Larry Cohen, appeared in person and addressed the committee.

Following discussion, member consensus was to recommend that the Board decide the intent of A.A.C. R4-6-212(F)(4)(d) and offer guidance to the credentialing committees regarding:

- Another way to verify, validate, declare the date on which the supervision occurred and was approved by the clinical supervisor
- Alternate form of verification
- Verify electronic dates
- Date on document shows when it took place – asking that the electronic date created be taken as the date signed by supervisor
- If the supervisor knows the date they signed can they go back and put it in

Following review, members agreed to table the appeal until the Board can give its interpretation of and guidance regarding A.A.C. R4-6-212(F)(4)(d).

*E. Samuel Wolde*

Members reviewed information submitted in support of the appeal.

The applicant appeared in person and addressed the committee.

Following review by members, Mr. DeValle moved, seconded by Ms. Fortier, to recommend to the Board to deny the appeal based on continuing curriculum deficiencies. The motion passed unanimously.

*F. Edward Ottesen*

Members reviewed information submitted in support of the appeal.

The applicant appeared in person and addressed the committee.

Following review, Mr. DeValle moved, seconded by Ms. Fortier to accept the applicant's HS815 Professional Ethics course as meeting requirements. The motion passed unanimously.

*G. Michael Oviatt*

Members reviewed information submitted in support of the appeal.

The applicant and his attorney, Kelly McDonald, appeared in person and addressed the committee.

Following review, members agreed the applicant meets minimum requirements.

*H. Robert Hall*

Members reviewed information submitted in support of the appeal.

The applicant appeared in person and addressed the committee.

Following review, members agreed the applicant meets minimum requirements.

Ms. Fortier moved, seconded by Mr. DeValle, to recommend to the Board to approve Edward Ottesen as a Licensed Associate Counselor upon receipt of the license issuance fee and the disposition of the background investigation. The motion passed unanimously.

Ms. Fortier moved, seconded by Ms. Pettitt, to recommend to the Board to approve the following 11 applicants as Licensed Professional Counselors upon receipt of the required license issuance fee:

Rock Todd	Donna Schmidt	Michael Oviatt	Holly Krebsbach
Michael Rehm	Leslie Pechkurow	Robert Hall	Stanley Savoia
Chandra Caraway	Tej West	Heather Coate	

The motion passed unanimously.

Ms. Fortier moved, seconded by Ms. Pettitt, to recommend to the Board to approve Sarah Loseman, Frederick Westby and Erin Smith as Licensed Associate Counselors upon receipt of a passing score on the required exam and the license issuance fee. The motion passed unanimously.

Ms. Fortier moved, seconded by Mr. DeValle, to recommend to the Board to approve Steve Farmer and Danelle Cartun as Reciprocal Licensed Professional Counselors upon receipt of the required license issuance fee. The motion passed unanimously.

Ms. Fortier moved, seconded by Ms. Pettitt, to recommend to the Board to approve the following 12 applicants as Licensed Associate Counselors upon receipt of the required license issuance fee:

Stephanie Wake	Cherene Watkin	John Oपुरoku	Lisa Mendoza
Lindsay McCann-Greenman	Roberta Zatkowsky	Peggy Bond	Robert Tremp
Chomonic Glascoe	Jessica Butler	Chad Mabee	Lora Zoller

The motion passed unanimously.

**16. Future agenda items**

Discussion regarding the way interviews are conducted and treatment of the professional who is being interviewed

**17. Call for public comment**

No one was present to respond to the call for public comment.

**18. Establishment of future meeting date(s)**

The next meeting is scheduled for Friday, February 22, 2013, at 9:00 a.m., at 3443 North Central Avenue, Room 908.

**19. Adjournment**

Ms. Pettitt moved, seconded by Mr. DeValle, to adjourn. The motion passed unanimously and the meeting was adjourned at 5:29 p.m.

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Yvonne Fortier  
Secretary/Treasurer

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Date