



STATE OF ARIZONA  
BOARD OF BEHAVIORAL HEALTH EXAMINERS  
3443 NORTH CENTRAL AVENUE, SUITE 1700  
PHOENIX, AZ 85012  
PHONE: 602.542.1882 FAX: 602-364-0890  
Website: [www.az.gov](http://www.az.gov)  
Website: [www.azbbhe.us](http://www.azbbhe.us)  
E-mail address: [information@azbbhe.us](mailto:information@azbbhe.us)

JANICE K. BREWER  
Governor

DEBRA RINAUDO  
Executive Director

COUNSELING CREDENTIALING COMMITTEE MEETING MINUTES  
Friday, January 28, 2011

Members Present: Laura de Blank, Paula Artac, Yvonne Fortier, Katherine Bloom  
Members Absent: Patrick Goodman  
Staff Present: Debra Rinaudo, Patricia Reynolds, Marc Harris, A.A.G., Doreen Romney, Elma Brambila

1. **Call to Order**

The meeting was called to order on January 28, 2011, at 9:10 a.m., with Ms. de Blank presiding.

2. **Roll Call**

See above.

3. **Review and Approval of Minutes**

Ms. Artac moved, seconded by Ms. Bloom, to approve the general meeting minutes from the December 13, 2010, meeting as submitted. The motion passed unanimously. Ms. Fortier abstained from the vote.

4. **Review, consideration and action of complaints and other disciplinary matters**

*Pending complaints represent unproven allegations. On investigation, many complaints are found to be without merit or not of sufficient seriousness to merit disciplinary action against the licensee and are dismissed. Action by the committee on all disciplinary matters is a recommendation only. All final decisions are made by the Board.*

Ms. de Blank reviewed the procedures for conducting an informal meeting.

A. *Janet McFarland, LAC-12775*

Ms. Reynolds summarized information received based on the professional's self-report of two felony convictions.

The professional was properly noticed, but did not appear.

Following discussion by members, Ms. Artac moved, seconded by Ms. de Blank, to open a complaint for further investigation. The motion passed unanimously.

B. *2011-0005, Kimberly Moriah, LPC-13283*

Ms. Reynolds summarized the results of the Board's investigation.

The complainant appeared in person and addressed the committee.

The professional appeared in person and addressed the committee.

Following discussion by members, Ms. Bloom moved, seconded by Ms. de Blank, to recommend to the Board to dismiss the complaint. The motion passed unanimously.

*The committee took a break at 10:15 a.m., reconvening its public meeting at 10:19 a.m.*

*C. 2011-00004, Dan Sours, LPC-11995*

Ms. Reynolds summarized the results of the Board's investigation.

The complainant was properly noticed, but did not appear.

The professional appeared in person and addressed the committee.

Following review and discussion by members, Ms. Fortier moved, seconded by Ms. Bloom, to recommend to the Board to dismiss the complaint. The motion passed unanimously.

*D. 2010-0078, Marlene Joy, LPC-0321*

Ms. Reynolds summarized the results of the Board's investigation.

The complainant was properly noticed, but did not appear.

The professional was properly noticed, but did not appear.

Following review and discussion by members, Ms. Fortier moved, seconded by Ms. de Blank, to find that the complaint is without merit pursuant to A.R.S. §32-3281 (D)(1) and to dismiss the complaint and to remove it from the professional's complaint history pursuant to A.R.S. §32-3281(E). The motion passed unanimously.

*E. 2009-0100, Nancy McCoy, LPC-0240*

Ms. Chapman summarized the results of the Board's investigation.

The complainants appeared in person and addressed the committee.

The professional and her attorney, Faren Akins, appeared in person and addressed the committee.

Ms. Bloom moved, seconded by Ms. Artac, to go into executive session to receive legal advice pursuant to A.R.S. §38-431.03(A)(3). The motion passed unanimously and the committee went into executive session at 9:40 a.m., reconvening its public meeting at 9:46 a.m.

Following review and discussion by members, Ms. de Blank moved, seconded by Ms. Fortier, to open a new complaint for further investigation regarding information obtained indicating that the professional may have created a falsified clinical record where psychotherapy services were not provided. The motion passed unanimously.

*F. 2010-0010 and 2011-0021, Willis Beasley, LPC-10904*

Following review and discussion by members, Ms. Bloom moved, seconded by Ms. Artac, to consolidate the pending complaints against the professional. The motion passed unanimously.

*G. 2011-0021, Willis Beasley, LPC-10904*

Ms. Chapman summarized the results of the Board's investigation.

The complainant was properly noticed, but did not appear.

The professional addressed the committee telephonically.

Following review and discussion by members, Ms. Bloom moved, seconded by Ms. Artac, to find the following violations:

- A.R.S. § 32-3251(12)(s), terminating behavioral health services to a client without making an appropriate referral for continuation of care for the client if continuing behavioral health services are indicated
- A.R.S. § 32-3211, a health professional shall prepare a written protocol for access to medical records
- A.R.S. § 32-3251(12) (ii), violating any federal or state law, rule or regulation applicable to the practice of behavioral health, as it relates to A.R.S. § 13-3620, a licensee who reasonably believes that a child is or has been the victim of child abuse shall immediately report this information or cause reports of this information to be made to appropriate authorities

- A.R.S. § 32-3251(12) (n), failing to comply with any rule adopted by the Board, as it relates to:
  - A.A.C. R4-6-205, a licensee shall notify the agency in writing no later than 30 days after any change of the licensee’s residence of office mailing address or telephone number
- A.R.S. § 32-3251(12) (o), failing to furnish information within a specified time to the Board or its investigators if legally requested by the Board
- A.R.S. § 32-3251(12) (p), failing to conform to minimum practice standards as developed by the Board, as it relates to:
  - A.A.C. R4-6-1101(2), a licensee shall document in writing for each client served an informed consent for treatment:
  - A.A.C. R4-6-1102(1)(e), a licensee shall work jointly with the client to prepare a written treatment plan
  - A.A.C. R4-6-1103(A)(5), a licensee shall ensure that a client record is maintained and is current and accurate
  - A.A.C. R4-6-1103(A)(6), a licensee shall ensure that the client record contains original signatures
  - A.A.C. R4-6-1103(B)(10), a licensee shall ensure that the client record contains documentation of services provided
  - A.A.C. R4-6-1103(B)(4), a licensee shall ensure that the client record contains documentation of records or information provided by another person
  - A.A.C. R4-6-1103(F), a licensee shall ensure the safety and confidentiality of client records

and to offer the professional a modified consent agreement with all of the terms previously recommended and to include discussion of mandated reporter issues as a topic of discussion during required clinical supervision.

The motion passed unanimously.

**5. Report from the Chair**

No report

**6. Report from the Executive Director and/or staff**

*A. General Agency Operations*

None

*B. Consent agreement language*

Following review and discussion, members agreed that standard language in future consent agreements will require that clinical supervision sessions be individual only and that AA attendance be in-person only.

**7. Board, committees and subcommittee reports**

None

**8. National and regional trends and news regarding the profession(s)**

None

**9. Supervisor exemption requests: review, consideration and action**

*A. Brigitte Sullivan (Mary Teresa Freman, LPC-GA)*

Members reviewed information submitted in support of the request for a supervisor exemption.

Following review and discussion by members, Ms. Fortier moved, seconded by Ms. Bloom, to deny the request for an exemption for the clinical supervision hours provided by Mary Teresa Freeman, LPC-GA, pursuant to A.A.C. R4-6-504(E) based on the applicant’s failure to establish that the supervisor completed 12 hours of clinical supervision training prior to providing the clinical supervision . The motion passed unanimously.

*B. Brigitte Sullivan (Denise Draper, LCSW-GA)*

Members reviewed information submitted in support of the request for a supervisor exemption.

Following review and discussion by members, Ms. Fortier moved, seconded by Ms. Artac, to deny the request for an exemption for the clinical supervision hours provided by Denise Draper, LCSW-GA, pursuant to A.A.C. R4-6-504(E) based on the applicant’s failure to establish that the supervisor completed 12 hours of clinical supervision training prior to providing the clinical supervision . The motion passed unanimously.

*C. Brigitte Sullivan (Darry Burden, LPC-GA)*

Members reviewed information submitted in support of the request for a supervisor exemption.

Following review and discussion by members, Ms. Fortier moved, seconded by Ms. Bloom, to deny the request for an exemption for the clinical supervision hours provided by Darry Burden, LPC-GA, pursuant to A.A.C. R4-6-504(E) based on the applicant's failure to establish that the supervisor completed 12 hours of clinical supervision training prior to providing the clinical supervision. The motion passed unanimously.

*C. Amy Boston (Ronald Kanwischer, LCPC-IL)*

Members reviewed information submitted in support of the request for a supervisor exemption.

Following review and discussion by members, Ms. Fortier moved, seconded by Ms. de Blank, to deny the request for an exemption for the clinical supervision hours provided by Ronald Kanwischer, LCPC-IL, pursuant to A.A.C. R4-6-504(E) based on the applicant's failure to establish that the supervisor completed 12 hours of clinical supervision training prior to providing the clinical supervision. The motion passed unanimously.

**10. Consent agenda: review, consideration and action of requests for inactive status and extension requests**

Following review, Ms. de Blank moved, seconded by Ms. Artac, to approve the consent agenda as reviewed by Ms. Bloom, granting 60-day extensions to Rebecca Laham, Heather Berger, Kristen Przewlocki, a 2<sup>nd</sup> 60-day extension to Michelle Rauss and inactive status to Janelle Valencia-Tickin, Victoria Lewis and Carah Elizabeth. The motion passed unanimously.

**11. Inactive status extension or exam extension requests: review, consideration and action**

*A. Veronica Mills, Inactive status extension request*

Members reviewed information submitted in support of the request for an extension of inactive status.

Following review and discussion by members, Ms. Artac moved, seconded by Ms. Bloom, to approve the request for an extension of inactive status based on a finding of good cause. The motion passed unanimously.

**12. Applications for renewal: review, consideration and action**

None

**13. Applications for reassessment: review, consideration and action**

*A. Charles Sharpe*

Deficient

*B. Jeffrey Trujillo*

Members reviewed the request for reassessment

Following review and discussion, members agreed the applicant meets minimum requirements.

**14. Applications for licensure: review, consideration and action**

*The committee took a break at 11:30 a.m., reconvening its public meeting at 1:00 p.m.*

Independent Contractor

*Brigit Sullivan (Freeman Counseling and Consulting, LLC-Georgia)*

Members reviewed information submitted in support of the work experience acquired as an independent contractor.

Following review and discussion by members, Ms. de Black, moved, seconded by Ms. Bloom, to find that the work experience acquired as an independent contractor does not meet the requirements set forth in A.A.C. R4-6-210(3). The motion passed unanimously.

Contracted Supervisor

*Rock Todd (Andrea Hartwig, LCSW)*

Members reviewed information submitted regarding clinical supervision hours completed by an outside clinical supervisor.

Following review and discussion by members, Ms. Fortier moved, seconded by Ms. de Blank, to deny the clinical supervision hours provided by Ms. Hartwig as an outside supervisor based on the supervisor's lack of required continuing clinical supervision training, inadequate clinical supervision documentation, and failure to provide required contact information regarding the clinical supervisor to clients. The motion passed unanimously.

#### Appeals

##### *A. Angela Veneziano*

Members reviewed information submitted in support of the appeal.

The applicant was properly noticed, but did not appear.

Following review and discussion, members agreed the applicant meets minimum requirements under licensure.

##### *B. Jennifer Stevenson*

Members reviewed information submitted in support of the appeal.

The applicant was properly noticed, but did not appear.

Following review and discussion by members, Ms. Fortier moved, seconded by Ms. Bloom, to deny the appeal based on continuing curriculum deficiencies. The motion passed unanimously.

##### *C. Heather Jelonek*

Members reviewed information submitted in support of the appeal.

The applicant was properly noticed, but did not appear.

Following review and discussion by members, Ms. Bloom moved, seconded by Ms. Artac, to deny the appeal based on continuing curriculum deficiencies. The motion passed unanimously.

##### *D. Gloria Mathiesen*

Members reviewed information submitted in support of the appeal.

The applicant appeared in person and addressed the committee.

Following review and discussion by members, Mr. de Blank moved, seconded by Ms. Bloom, to accept following courses:

- MFCC 550 Legal/Ethical Issues for Professional Counseling Ethics
- COUN 8476 Methods of Family Research for Research Method
- CMHC 560 Dependency & Addictions for Chemical Dependency Counseling

and to recommend to the Board to deny the appeal based on the applicant's failure to complete a 3-semester credit hour graduate level course in Basic Counseling Skills in the Helping Relationship. The motion passed unanimously.

##### *E. Steven Johnson*

Members reviewed information submitted in support of the appeal.

The applicant appeared in person and addressed the committee.

Following review and discussion, members agreed the applicant meets minimum requirements under licensure.

##### *F. Kerry Van Volkinburgh*

Members reviewed information submitted in support of the appeal.

The applicant appeared in person and addressed the committee.

Following review and discussion by members, Ms. de Blank moved, seconded by Ms. Artac, to deny the appeal based on continuing deficiencies in supervised work experience and clinical supervision. The motion passed unanimously.

*G. Dixie Ciccarelli*

Members reviewed information submitted in support of the appeal.

The applicant appeared in person and addressed the committee.

Following review and discussion, members agreed the applicant meets minimum requirements under licensure.

*The committee went off record to review files at 3:20 p.m., reconvening its public meeting 4:52 p.m.*

Ms. Bloom moved, seconded by Ms. Artac, to recommend to the Board to approve John Pettingill as a Licensed Associate Counselor upon receipt of the license issuance fee and a passing score on the required exam. The motion passed unanimously.

Ms. Artac moved, seconded by Ms. de Blank, to recommend to the Board to approve Sherry Gaft as a Licensed Professional Counselor upon receipt of the license issuance fee. The motion passed unanimously. Ms. Bloom was recused from the vote.

Ms. Bloom moved, seconded by Ms. de Blank, to recommend to the Board to approve the following 14 applicants as Licensed Associate Counselors upon receipt of the license issuance fee:

Danielle Maffetone	Ann Eberhardt	Sierra Groenewold	Charles Hursh II
Jeanne Esquerria	Jessica Hauser	Marlo Mendez	Kelly Castillo
Kristen Eldridge	Jill Fishburn	Allison Garrett	
Sumer Marney	Shylo Swanty	Jennifer Hoffman	

The motion passed unanimously. Ms. Artac was recused from the vote.

Ms. Bloom moved, seconded by Ms. de Blank, to recommend to the Board to approve the following 6 applicants as Licensed Professional Counselors upon receipt of the license issuance fee:

Dixie Ciccarelli	Jeffrey Trujillo	Irene Norman
Angela Veneziano	Amanda Leno	Mary Colburn

The motion passed unanimously. Ms. Artac was recused from the vote.

Ms. Fortier moved, seconded by Ms. Bloom, to recommend to the Board to deny the following 6 applicants based on their failure to establish that they meet minimum requirements in education and/or supervised work experience:

Catherine Caburn	Amy Boston	Kendra Stewart
Rock Todd	Heather Wilsdon	Brigitte Sullivan

The motion passed unanimously.

**16. Future agenda items**

None

**17. Call for public comment**

None

**18. Establishment of future meeting date(s)**

The next meeting is scheduled for Friday, February 25, 2011, at 9:00 a.m., at 3443 North Central Avenue, Room 908.

**19. Adjournment**

Ms. Bloom moved, seconded by Ms. Fortier, to adjourn. The motion passed unanimously and the meeting was adjourned at 4:56 p.m.

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Katherine Bloom  
Secretary/Treasurer

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Date