



STATE OF ARIZONA
BOARD OF BEHAVIORAL HEALTH EXAMINERS
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JANICE K. BREWER
Governor

DEBRA RINAUDO
Executive Director

COUNSELING CREDENTIALING COMMITTEE MEETING MINUTES
Friday, February 25, 2011

Members Present: Laura de Blank, Paula Artac, Patrick Goodman, Katherine Bloom, Yvonne Fortier

Staff Present: Debra Rinaudo, Marc Harris, A.A.G., Patricia Reynolds, Doreen Romney, Mary Wilson

1. **Call to Order**

The meeting was called to order on February 25, 2011, at 9:02 a.m., with Ms. de Blank presiding.

2. **Roll Call**

See above.

3. **Review and Approval of Minutes**

Ms. Bloom moved, seconded by Ms. Artac, to approve the general meeting minutes from the January 28, 2011, meeting as submitted. The motion passed unanimously. Mr. Goodman abstained from the vote.

4. **Review, consideration and action of complaints and other disciplinary matters**

Pending complaints represent unproven allegations. On investigation, many complaints are found to be without merit or not of sufficient seriousness to merit disciplinary action against the licensee and are dismissed. Action by the committee on all disciplinary matters is a recommendation only. All final decisions are made by the Board.

Ms. de Blank reviewed the procedures for conducting an informal meeting.

A. 2010-0032, David Orłowski, LPC-1276

Ms. Rinaudo summarized the results of the Board's investigation.

The complainant appeared in person and addressed the committee.

The professional appeared in person and addressed the committee.

Following discussion by members, Ms. Bloom moved, seconded by Mr. Goodman, to recommend to the Board to find the following violations:

- A.R.S. §32-3251(12)(y), engaging in a dual relationship with a client
- A.R.S. §32-3251(12)(l), any conduct, practice or condition that impairs the ability of the licensee to safely and competently practice
- A.R.S. §32-3251(12)(b), use of fraud or deceit in connection with rendering services as a licensee
- A.R.S. §32-3251(12)(p), failing to conform to minimum practice standards as developed by the Board, as it relates to:
 - A.A.C. R4-6-1101(2), informed consent for treatment
 - A.A.C. R4-6-1102(1), treatment plan
 - A.A.C. R4-6-1103(A)(5), client record
 - A.A.C. R4-6-1103(H)(4), progress notes

The motion passed unanimously.

Following further review and discussion by members, Ms. Bloom moved, seconded by Ms. de Blank, to recommend to the Board to accept a consent agreement that stipulates the following:

- The professional's license shall be suspended for a period of 12 months
- The suspension shall be stayed as long as the professional complies with the consent agreement
- The professional's license will be placed on probation
- The professional shall submit a private practice termination plan
- While on probation, the professional shall only practice psychotherapy in an agency licensed by the Office of Behavioral Health licensure
- The professional is prohibited from engaging in any type of private practice while on probation
- The professional shall complete 24 months of supervised work experience limited to the practice of psychotherapy at an OBHL licensed site with pre-approved on-site supervision
- The professional shall have weekly individual in-person clinical supervision while completing the 24 months of supervised work experience at an OBHL licensed site
- The clinical supervision shall focus on documentation, treatment planning and ethics
- Within the first 12 months of probation, the professional shall complete 3-clock hours of pre-approved continuing education addressing dual relationships and boundary issues
- Within the first 12 months of probation, the professional shall complete 3-clock hours of pre-approved continuing education addressing behavioral health ethics
- Within the first 12 months of probation, the professional shall complete 6-clock hours of the NASW Staying Out of Trouble course or a pre-approved equivalent course
- While on probation, the professional is prohibited from providing supervision to anyone seeking independent licensure

The motion passed unanimously.

B. Gina Siler, LAC applicant

Ms. Rinaudo summarized the results of the Board's background investigation.

The applicant and her attorney, Donna McDaniel, appeared in person and addressed the committee.

Following discussion by members, Ms. de Blank moved, seconded by Ms. Artac, to open a complaint and recommend to the Board to dismiss the complaint with a letter of concern addressing the applicant's misrepresentations both by omission and commission and the importance of complete accuracy in all professional communications. The motion passed unanimously.

C. 2009-0023, Martha Nordin, LPC-0344 and LISAC-0706

Ms. de Blank reviewed her concerns that the 4th quarterly supervision report indicated that the clinical supervisor was co-facilitating therapy with the professional. Co-facilitation of therapy was not included in the pre-approved supervision plan and creates a conflict of interest with regard to the supervisor's ability to remain objective regarding her clinical supervision of the professional.

Following review and discussion by members, Ms. de Blank moved, seconded by Ms. Bloom, to deny the 4th quarter supervision report based on the supervisor's engagement in activities falling outside the pre-approved supervision plan. The motion passed unanimously.

Following further discussion, Ms. de Blank moved, seconded by Ms. Fortier, to direct the professional to either discontinue the co-therapy relationship with the supervisor or to submit the name of another clinical supervisor for pre-approval. The motion passed unanimously.

The committee took a break at 10:43 a.m., reconvening its public meeting at 11:01 a.m.

5. Report from the Chair

A. Appointment of member to attend the NBCC annual meeting

Ms. de Blank moved, seconded by Ms. Bloom, to appoint Ms. Fortier as the committee's delegate to the NBCC Annual Meeting. The motion passed unanimously.

6. Report from the Executive Director and/or staff

A. General Agency Operations

No report.

B. Election of committee Chair and Secretary

Mr. Goodman moved, seconded by Ms. Artac, to nominate Ms. de Blank for Chair and Ms. Bloom for Secretary. The motion passed unanimously.

C. Update regarding adoption of clinical supervisor training Substantive Policy Statement

Ms. Rinaudo reviewed the Board's new substantive policy statement that clarifies the clinical supervision training requirement under A.A.C. R4-6-212(J).

D. Update regarding process to provide information to clinical supervisors

Ms. Rinaudo reviewed the agency's new process that provides a procedure for clinical supervisors to submit a request for Board staff to provide a written explanation regarding their compliance with A.A.C. R4-6-212(J) and the new forms that will be used for this process.

E. Update regarding Board decision regarding out-of-state clinical supervisor training requirements

Ms. Rinaudo advised members regarding the Board's new substantive policy statement regarding required clinical supervision training for out-of-state clinical supervisors.

F. Update regarding fund sweep

Ms. Rinaudo advised members regarding the proposed fund sweep from the Board's fund recommended in the Governor's proposed budget.

7. Board, committees and subcommittee reports

No report

8. National and regional trends and news regarding the profession(s)

No report

9. Supervisor exemption requests: review, consideration and action

No report

10. Consent agenda: review, consideration and action of requests for inactive status and extension requests

Following review, Ms. Artac moved, seconded by Mr. Goodman, to approve the consent agenda as reviewed by Ms. Bloom, granting 60-day extensions to Jeanne Charleton, Stephanie Schoville, Martha White, and Carolyn Bridgman, a 2nd 60-day extension to Jamie Dana and inactive status to Wanda Miller. The motion passed unanimously.

11. Inactive status extension or exam extension requests: review, consideration and action

None

12. Applications for renewal: review, consideration and action

None

13. Applications for reassessment: review, consideration and action

A. Jill Coxen

Members reviewed information submitted in support of the reassessment request.

Following review and discussion by members, Ms. Fortier moved, seconded by Ms. Artac, to deny the reassessment request based on continuing supervised work experience and clinical supervision deficiencies. The motion passed unanimously.

B. Katie Lyon

Members reviewed information submitted in support of the reassessment request.

Following review and discussion, members agreed that the applicant meets requirements under licensure.

The committee took a break for lunch at 11:50 a.m., reconvening its public meeting at 12:30 p.m.

The committee went off record to review files at 12:30 p.m., reconvening its public meeting 1:00 p.m.

14. Applications for licensure: review, consideration and action

Appeals

A. Jennifer Walker

Members reviewed information submitted in support of the appeal.

The applicant appeared in person and addressed the committee.

Following review and discussion, members agreed the applicant meets minimum requirements under licensure.

B. Cassandra Barry

Members reviewed information submitted in support of the appeal.

The applicant appeared in person and addressed the committee.

Following review and discussion, members agreed the applicant meets minimum requirements under licensure.

C. Wanda Hakeman

Members reviewed information submitted in support of the appeal.

The applicant appeared in person and addressed the committee.

Following review and discussion by members, Ms. Bloom moved, seconded by Mr. Goodman, to deny the appeal based on continuing deficiencies in supervised work experience. The motion passed unanimously.

D. Suzanne Talts

Members reviewed information submitted in support of the appeal.

The applicant appeared in person and addressed the committee.

Following review and discussion by members, Ms. de Blank moved, seconded by Mr. Goodman, to deny the appeal based on continuing curriculum deficiencies. The motion passed unanimously.

E. Antoinette Wilson

Members reviewed information submitted in support of the appeal.

The applicant addressed the committee telephonically.

Following review and discussion by members, Ms. Bloom moved, seconded by Mr. Goodman, to deny the appeal based on continuing curriculum deficiencies. The motion passed unanimously.

F. Dwayne McIntosh

Members reviewed information submitted in support of the appeal.

The applicant appeared in person and addressed the committee.

Following review and discussion by members, Ms. de Blank moved, seconded by Mr. Goodman, to deny the appeal based on the applicant's failure to establish that he has a degree in counseling. The motion passed unanimously.

G. Teresa Hoffmeyer

Members reviewed information submitted in support of the appeal.

The applicant appeared in person and addressed the committee.

Following review and discussion by members, Ms. Fortier moved, seconded by Ms. Bloom, to deny the appeal based on continuing deficiencies in supervised work experience. The motion passed unanimously.

H. Patricia Lloyd

Members reviewed information submitted in support of the appeal.

The applicant was properly noticed, but did not appear.

Following review and discussion, members agreed the applicant meets minimum requirements under licensure.

I. David Franzen

Members reviewed information submitted in support of the appeal.

The applicant and his attorney, David Morrison, appeared in person and addressed the committee.

Following review and discussion by members, Ms. de Blank moved, seconded by Mr. Goodman, to deny the appeal based on continuing deficiencies in supervised work experience and clinical supervision. The committee reserved the right for further review of whether the applicant's position included non-psychotherapy related duties. The motion passed unanimously.

J. Inga Hanson

Members reviewed information submitted in support of the appeal.

The applicant appeared in person and addressed the committee.

Following review and discussion by members, Mr. Goodman moved, seconded by Ms. de Blank, to accept coursework completed to meet the requirements for Chemical Dependency, Marriage and Family Therapy and Diagnosis, Assessment and Treatment Planning, and to deny the appeal based on the applicant's failure to complete a qualifying internship/practicum. The motion passed unanimously.

K. Sharla Denton

Members reviewed information submitted in support of the appeal.

The applicant appeared in person and addressed the committee.

Following review and discussion, members requested additional information regarding the applicant's supervised work experience and direct client contact hours. The motion passed unanimously.

L. Richard Cox

Members reviewed information submitted in support of the appeal.

The applicant appeared in person and addressed the committee.

Following review and discussion by members, Mr. Goodman moved, seconded by Ms. de Blank, to accept CHD635 for Chemical Dependency Counseling, EGC 623 for Ethics, and to deny the appeal based on the applicant's failure to complete a qualifying course in Basic Counseling Skills. The motion passed unanimously.

The committee went off record to review files at 3:27 p.m., reconvening its public meeting 4:14 p.m.

Mr. Goodman moved, seconded by Ms. Bloom, to recommend to the Board to approve Brenda Leal as a Reciprocal Licensed Professional Counselor upon receipt of the required license issuance fee. The motion passed unanimously.

Ms. Bloom moved, seconded by Ms. de Blank, to recommend to the Board to approve Shirley Johnson and Cassandra Barry as Licensed Associate Counselors upon receipt of the required license issuance fee and a passing score on the required exam. The motion passed unanimously.

Ms. Artac moved, seconded by Ms. Bloom, to recommend to the Board to approve the following 7 applicants as Licensed Associate Counselors upon receipt of the required license issuance fee:

Christopher Sandum	Jason Lee	Patricia Lloyd	Monica Aquilera
Sharon Jackson	Cynthia Kiddoo	Katie Lyon	

The motion passed unanimously.

Ms. Bloom moved, seconded by Ms. Artac, to recommend to the Board to approve Jaclyn Calhoun and Jennifer Walker as Licensed Professional Counselors upon receipt of the license issuance fee. The motion passed unanimously.

Ms. de Blank moved, seconded by Mr. Goodman, to recommend to the Board to deny the following 7 applicants based on their failure to establish that they meet minimum requirements in education and/or supervised work experience:

Betsy Leavitt	Sandra Richardson	Donna Schmidt	Jennifer Edwards
Nathan Velez	Michael Oviatt	Samara Liverant	

The motion passed unanimously.

16. Future agenda items

None

17. Call for public comment

No one asked to speak in response to the call for public comment.

18. Establishment of future meeting date(s)

The next meeting is scheduled for Friday, March 25, 2011, at 9:00 a.m., at 3443 North Central Avenue, Room 908.

A. *Reschedule May meeting (mandatory furlough day)*

B. *Approve 2011 meeting calendar*

Following discussion by members, Mr. Goodman moved, seconded by Ms. de Blank, to approve the 2011 meeting calendar with Monday, 05/16/11 as the scheduled meeting date in May. The motion passed unanimously.

19. Adjournment

Mr. Goodman moved, seconded by Ms. Fortier, to adjourn. The motion passed unanimously and the meeting was adjourned at 4:17 p.m.

Katherine Bloom
Secretary/Treasurer

Date