



STATE OF ARIZONA
BOARD OF BEHAVIORAL HEALTH EXAMINERS
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JANICE K. BREWER
Governor

DEBRA RINAUDO
Executive Director

COUNSELING CREDENTIALING COMMITTEE
NOTICE OF AGENDA & PUBLIC MEETING

Scheduled for February 25, 2011, at 9:00 AM
3443 North Central Avenue, Room 908, Phoenix, Arizona

1st amended (2/23/11)

Pursuant to A.R.S. Sec. 38-431.02, notice is hereby given to the general public and to members of the Counseling Credentialing Committee that the Committee will hold a regular meeting open to the public on the date and at the time indicated above. (The meeting room is located on the 9th floor of the building.)

The Committee reserves the right to change the order of items on the agenda, except for those matters set for a specific time.

The Committee, upon majority vote of a quorum of the members, may hold an Executive Session on any item on the agenda, where applicable, for purposes of reviewing and discussing confidential records, to obtain legal advice and/or to consider its position and instruct its attorneys pursuant to A.R.S. § 38-431.03(A)(2), (3) and (4). Executive Sessions are not open to the public.

Americans with Disabilities Act: Persons with a disability may request a reasonable accommodation, such as a sign language interpreter or a copy of this document in alternative format, by contacting Mary Wilson at 602-542-1832 or the TDD number at 800-367-8939.

The agenda for the meeting is as follows:

1. **Call to order (Chair)**
2. **Roll call (staff)**
3. **Minutes: review, consideration and action**
 - A. *January 28, 2011, general meeting minutes*
4. **Complaints and other disciplinary matters: review, consideration and action. (9:00 a.m.)**

The Committee may go into executive session to discuss records exempt from public inspection pursuant to A.R.S. §38-431.03(A)(2) or to obtain legal advice pursuant to A.R.S. §38-431.03(A)(3).

Pending complaints represent unproven allegations. On investigation, many complaints are found to be without merit or not of sufficient seriousness to merit disciplinary action against the licensee and are dismissed. Action by the committee on all disciplinary matters is a recommendation only. All final decisions are made by the Board.

 - A. *2010-0032, David Orłowski, LPC-1276*
Informal meeting for review, consideration and action.
 - B. *Gina Siler, LAC applicant*
Review, consideration and action regarding opening a complaint and possible disciplinary action based on the applicant's response to background questions on the application.
 - C. *2009-0023, Martha Nordin, LPC-0344 and LISAC-0706*
Review, consideration and action regarding whether to accept 4th quarterly report regarding supervision under the professional's consent agreement.

5. Report from the Chair

The Committee may go into executive session to discuss records exempt from public inspection pursuant to A.R.S. §38-431.03(A)(2) or to obtain legal advice pursuant to A.R.S. §38-431.03(A)(3).

- A. *Review, consideration and action regarding appointment of a committee member to attend the NBCC annual meeting*

6. Report from Executive Director and/or staff

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- A. *General agency operations*
- B. *Annual election of Committee Chair and Secretary*
- C. *Update regarding Board adoption of substantive policy statement regarding required clinical supervision training for supervisors*
- D. *Update regarding new process for providing information to clinical supervisors regarding completion of required clinical supervision training*
- E. *Update regarding Board decision regarding clinical supervision training requirements for all supervision exemption requests*
- F. *Update regarding proposed fund sweep for BBHE*

7. Board, committee and subcommittee reports (discussion and possible action)

8. National and regional trends and news regarding the profession(s)

9. Supervisor exemption requests: review, consideration and action

10. Consent agenda: review, consideration and action regarding requests for inactive status and deficiency extensions

- A. *Jeanne Charleton, 60-day extension*
- B. *Stephanie Schoville, 60-day extension*
- C. *Martha White, 60-day extension*
- D. *Carolyn Bridgman, 60-day extension*
- E. *Jamie Dana, 2nd 60-day extension*
- F. *Wanda Miller, Inactive status*

11. Inactive status or exam extension requests: review, consideration and action.

12. Applications for renewal: review, consideration and action.

13. Applications for reassessment: review, consideration and action

- A. *Jill Coxen*
- B. *Katie Lyon*

14. Applications for licensure: review, consideration and possible action.

Names of applicants to be reviewed are posted in the reception area of 3443 North Central Avenue, Suite 1700, Phoenix, AZ at least 24 hours prior to the meeting.

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Appeals

- 1. *Jennifer Walker*
- 2. *Cassandra Barry*
- 3. *Wanda Hakeman*
- 4. *Suzanne Talts*
- 5. *Antoinette Wilson*
- 6. *Dwayne McIntosh*

7. *Teresa Hoffmeyer*
8. *Patricia Lloyd*
9. *David Franzen*
10. *Inga Hanson*
11. *Sharla Denton*
12. *Richard Cox*

15. Future agenda items

16. Call for public comment

Those wishing to address the Committee do not need to request permission in advance; however, the Committee may limit those persons speaking during this time to a reasonable number on any given public matter. In addition, each person wishing to address the Committee will be given five (5) minutes to do so. Pursuant to A.R.S. § 38-431.02(H), the Committee can only take action on matters listed on the agenda. Action on public comment matters that are not listed on the agenda will be limited to directing staff to study the matter or to schedule the matter for further discussion at a later date.

17. Establishment of future meeting date(s)

The next meeting is scheduled for Friday, March 25, at 9:00 a.m., at 3443 North Central Avenue, Conference Room 908.

- A. *Reschedule May 2011 meeting.*
- B. *Approve 2011 meeting calendar.*

18. Adjournment

February 23, 2011

Debra Rinaudo
Executive Director