



STATE OF ARIZONA  
BOARD OF BEHAVIORAL HEALTH EXAMINERS  
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JANICE K. BREWER  
Governor

DEBRA RINAUDO  
Executive Director

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COUNSELING CREDENTIALING COMMITTEE MEETING MINUTES  
Friday, August 26, 2011

Members Present: Katherine Bloom, Paula Artac, Patrick Goodman, Yvonne Fortier

Members absent: Laura de Blank, Paula Artac

Staff Present: Patricia Reynolds, Deputy Director, Doreen Romney, Mary Wilson

1. **Call to Order**

The meeting was called to order on August 26, 2011, at 9:00 a.m., with Ms. Bloom presiding.

2. **Roll Call**

See above.

3. **Review and Approval of Minutes**

Mr. Goodman moved, seconded by Ms. Fortier, to approve the general meeting minutes from the July 22, 2011, meeting as submitted. The motion passed unanimously.

4. **Review, consideration and action of complaints and other disciplinary matters**

*Pending complaints represent unproven allegations. On investigation, many complaints are found to be without merit or not of sufficient seriousness to merit disciplinary action against the licensee and are dismissed. Action by the committee on all disciplinary matters is a recommendation only. All final decisions are made by the Board.*

Ms. Bloom reviewed the procedures for conducting an informal meeting.

A. 2010-0010, Jeffrey Cockayne, LPC-13077

Ms. Reynolds summarized the results of the Board's investigation.

The complainant was properly noticed, but did not appear.

The professional and his supervisor, Steve Nesky, appeared in person and addressed the committee.

Following discussion by members, Mr. Goodman moved, seconded by Ms. Bloom, to recommend to the Board to dismiss the complaint. The motion passed unanimously.

B. 2011-0131, Douglas Mitchell, LCSW-10956

C. 2011-0132, Kennie Sloan, LCSW-10844

Ms. Reynolds summarized the results of the Board's investigation.

The complainant was properly noticed, but did not appear.

The professionals appeared in person and addressed the committee.

Following discussion by members, Ms. Bloom moved, seconded by Mr. Goodman, to recommend to the Board to dismiss both complaints. The motion passed unanimously.

Following further discussion, Ms. Bloom moved, seconded by Mr. Goodman, to recommend to the Board to refer issues regarding the complainant to her licensing board in Texas. The motion passed unanimously.

*D. 2010-0083, Susan K. Warren, LPC-1182 and LISAC-0717*  
Ms. Reynolds summarized the results of the Board's investigation.

The complainant was properly noticed, but did not appear.

The professional and her attorney, Faren Akins, appeared in person and addressed the committee.

Following discussion by members, Ms. Fortier moved, seconded by Mr. Goodman, to recommend to the Board to find the following violations:

- A.R.S. §32-3251(12)(s), terminating behavioral health services without appropriate referral
- A.R.S. §32-3251(12)(t), disclosing a professional confidence
- A.R.S. §32-3251(12)(p), failing to conform to minimum practice standards as it relates to:
  - A.A.C. R4-6-1101, consent for treatment
  - A.A.C. R4-6-1102, treatment plan
  - A.A.C. R4-6-1103, client record
  - A.A.C. R4-6-1104, financial and billing records
- A.R.S. §32-3251(12)(l), any conduct, practice or condition that impairs the ability of the licensee to safely and competently practice

The motion passed unanimously.

Following further discussion, Ms. Fortier moved, seconded by Mr. Goodman, to recommend to the Board to accept a consent agreement that stipulates the following:

- The professional's license shall be placed on probation
- The professional shall receive clinical supervision twice a month for 12 months from a pre-approved supervisor
- Clinical supervision will address ethical practice, current behavioral health documentation requirements, diagnosis and assessment issues, behavioral health coordination
- Clinical supervision shall include a review of the professional's clinical records to ensure compliance with current documentation standards
- The professional shall complete 3-clock hours of pre-approved continuing education addressing 3<sup>rd</sup> party medical billing
- The professional shall complete 6-clock hours addressing behavioral health ethics. The professional can submit coursework completed after the complaint was filed for consideration.

The motion passed unanimously.

**5. Report from the Chair**

No report

**6. Report from the Executive Director and/or staff**

*A. General Agency Operations*

No report.

*B. Committee discussions outside scope of committee authority*

Ms. Reynolds reminded members that their role is limited to making decision on issues properly before them. It is not within members' role to counsel or advise professionals.

*C. Member communications outside of meetings*

Ms. Reynolds discussed recent incidents where licensees contacted members outside of a public meeting with regard to matters pending before the Board. She reminded members that they are free to refer any professional who contacts them to Board staff for assistance. Communicating with a professional outside of a public meeting regarding any issue pending before the Board is likely to result in a member having to recuse himself/herself from all matters involving that professional.

*D. Discussion regarding application review process*

No report.

*E. Discussion regarding impact of limited Board resources*

Tabled

*The committee took a break at 10:10 a.m. reconvening its public meeting at 10:27 a.m.*

**7. Board, committees and subcommittee reports**

None

**8. National and regional trends and news regarding the profession(s)**

None

**9. Supervisor exemption requests: review, consideration and action**

*A. Lisa Shows (Sharon Smith, LPC-AK)*

Members reviewed information submitted in support of the supervisor exemption request.

Following review, Ms. Bloom moved, seconded by Ms. Fortier, to approve the request for a supervisor exemption for Sharon Smith. The motion passed unanimously.

**10. Consent agenda: review, consideration and action of requests for inactive status and extension requests**

Mr. Goodman moved, seconded by Ms. Bloom, to accept the consent agenda as reviewed by Ms. Bloom, granting inactive status to Linda Sutherland, Susan Shunk, Erika Christian and Judith Sugg and 60-day extensions to Elizabeth Fowler and Misty Martin. The motion passed unanimously.

**11. Inactive status extension or exam extension requests: review, consideration and action**

*A. Susan Scherer-Hicks, Inactive extension request*

Members reviewed information submitted in support of the request for an extension of inactive status.

Following review and discussion, Ms. Fortier moved, seconded by Mr. Goodman, to approve the request for an extension to inactive status. The motion passed unanimously.

*B. Karen Ohlwiler, Inactive extension request*

Members reviewed information submitted in support of the request for an extension to inactive status.

Following review and discussion, Mr. Goodman moved, seconded by Ms. Bloom, to approve the request for an extension to inactive status. The motion passed unanimously.

**12. Applications for renewal: review, consideration and action**

None

**13. Applications for reassessment: review, consideration and action**

*A. Mary Jane Abril*

Members reviewed information submitted in support of the reassessment request.

Following review, members agreed the applicant meets minimum requirements.

**14. Applications for licensure: review, consideration and action**

*Members reviewed files from 10:40 a.m. through 11:55 a.m.*

*Members took a break for lunch at 11:55 a.m., reconvening its public meeting at 1:00 p.m.*

Appeals

*A. Joshua White*

Members reviewed information submitted in support of the appeal.

The applicant appeared in person and addressed the committee.

Following review and discussion, members requested additional information.

*B. Richard Killen*

Members reviewed information submitted in support of the appeal.

The applicant appeared in person and addressed the committee.

Following review and discussion, Mr. Goodman moved, seconded by Ms. Bloom, to accept SB7200 for Research Methods and to deny the appeal based on continuing curriculum deficiencies. The motion passed unanimously.

*C. Autumn Simonds*

Members reviewed information submitted in support of the appeal.

The applicant appeared in person and addressed the committee.

Following review and discussion, Ms. Fortier moved, seconded by Ms. Bloom, to accept GCN740 for Counseling Theories, GCN606 for Social and Cultural Diversity Issues, GCN741 for Basic Counseling Skills, GCN503 for 2 credit hours in Research Methods, and GCN851 for 2 semester credit hours in Chemical Dependency Counseling, and to deny the appeal based on continuing curriculum deficiencies. The motion passed unanimously.

*D. Jeanne Charleton*

Members reviewed information submitted in support of the appeal.

The applicant appeared in person and addressed the committee.

Following review and discussion, Ms. Fortier moved, seconded by Ms. Bloom, to accept ESPY6023 for Research Methods and to deny the appeal based on continuing curriculum deficiencies. The motion passed unanimously.

*E. Alice Brangan*

Members reviewed information submitted in support of the appeal.

The applicant was properly noticed, but did not appear.

Following review and discussion, members agreed the applicant meets minimum requirements.

*F. Erica Robertson*

Members reviewed information submitted in support of the appeal.

The applicant was properly noticed, but did not appear.

Following review and discussion, members agreed the applicant meets minimum requirements.

*G. Kendra Stewart*

Members reviewed information submitted in support of the appeal.

The applicant appeared in person and addressed the committee.

Following review and discussion, Ms. Bloom moved, seconded by Ms. Fortier, to deny the appeal based on the reasons previously stated. The motion passed unanimously.

*The committee went off record to review files at 2:40 p.m., reconvening its public meeting 3:50 p.m.*

Ms. Bloom moved, seconded by Mr. Goodman, to recommend to the Board to approve Deborah Harris as a Reciprocal Licensed Professional Counselor upon receipt of the required license issuance fee. The motion passed unanimously.

Mr. Goodman moved, seconded by Ms. Fortier, to recommend to the Board to approve the following 3 applicants as Licensed Associate Counselors upon receipt of the license issuance fee and a passing score on the required exam:

Mary Jane Abril

Christine Colburn

Matthew Merrick

The motion passed unanimously.

Ms. Fortier moved, seconded by Mr. Goodman, to recommend to the Board to approve the following 15 applicants as Licensed Associate Counselors upon receipt of the license issuance fee:

Darcy Child	Holly Wallace	Lisa Tolhurst	Tamar Shindel
Angela Hendrix	Jessica Stanley	Lisa Shows	Erin Taylor
Katherine Kincaid	Shari Bragg	Ariella Allaman	Alice Brangan
Bernadette Mariscal	Lisa Daughters	Brienne Lorey	

The motion passed unanimously.

Ms. Bloom moved, seconded by Mr. Goodman, to recommend to the Board to approve the following 4 applicants as Licensed Professional Counselors upon receipt of the license issuance fee and a passing score on the required exam:

Nancy Wetherell	Michiko Pepple	Erica Robertson	Melissa Cox-Pasqua
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The motion passed unanimously.

Mr. Goodman moved, seconded by Ms. Fortier, to recommend to the Board to deny the following 9 applicants based on their failure to establish that they meet minimum requirements in education and/or supervised work experience:

Sharon Engel	Alison VanDyke	Elijah Bedrosian
Terucko Couch	Mireya Roe	Kristen Long
Eliza Homer	Kara Callaghan	Patricia Herrewig

The motion passed unanimously.

**16. Future agenda items**

None

**17. Call for public comment**

No one asked to speak in response to the call for public comment.

**18. Establishment of future meeting date(s)**

The next meeting is scheduled for Friday, September 23, 2011, at 9:00 a.m., at 3443 North Central Avenue, Room 908.

**19. Adjournment**

Ms. Fortier moved, seconded by Mr. Goodman, to adjourn. The motion passed unanimously and the meeting was adjourned at 3:53 p.m.

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Katherine Bloom  
Secretary/Treasurer

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Date