



STATE OF ARIZONA
BOARD OF BEHAVIORAL HEALTH EXAMINERS
3443 NORTH CENTRAL AVENUE, SUITE 1700
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JANICE K. BREWER
Governor

DEBRA RINAUDO
Executive Director

COUNSELING CREDENTIALING COMMITTEE
NOTICE OF AGENDA & PUBLIC MEETING

Scheduled for April 26, 2013, at 9:00 AM
3443 North Central Avenue, Room 908, Phoenix, Arizona

2nd amended (4/24/13)

Pursuant to A.R.S. Sec. 38-431.02, notice is hereby given to the general public and to members of the Counseling Credentialing Committee that the Committee will hold a regular meeting open to the public on the date and at the time indicated above. (The meeting room is located on the 9th floor of the building.)

The Committee reserves the right to change the order of items on the agenda, except for those matters set for a specific time.

The Committee, upon majority vote of a quorum of the members, may hold an Executive Session on any item on the agenda, where applicable, for purposes of reviewing and considering confidential records, to obtain legal advice and/or to consider its position and instruct its attorneys pursuant to A.R.S. § 38-431.03(A)(2), (3) and (4). Executive Sessions are not open to the public.

Americans with Disabilities Act: Persons with a disability may request a reasonable accommodation, such as a sign language interpreter or a copy of this document in alternative format, by contacting Mary Wilson at 602-542-1832 or the TDD number at 800-367-8939.

The agenda for the meeting is as follows:

1. **Call to order (Chair)**
2. **Roll call (staff)**
3. **Minutes: review, consideration and action**
 - A. *March 22, 2013, general meeting minutes*
 - B. *March 28, 2013, teleconference minutes*
 - C. *March 22, 2013, executive session minutes*
4. **Complaints and other disciplinary matters: review, consideration and action. (9:00 a.m.)**

The Committee may go into executive session to discuss confidential medical records pursuant to A.R.S. §38-431.03(A)(2) or to obtain legal advice pursuant to A.R.S. §38-431.03(A)(3).

Pending complaints represent unproven allegations. On investigation, many complaints are found to be without merit or not of sufficient seriousness to merit disciplinary action against the licensee and are dismissed. Except as provided by A.R.S. §§32-3281(D)(1) and 32-3281(E), action by the committee on all disciplinary matters is a recommendation only and all final decisions are made by the Board.

 - A. *2011-0013, Jeffrey Aronson, LPC-1655*
Informal meeting for review, consideration and action.
 - B. *Edward Ottesen, LAC applicant*
Review, consideration and action regarding opening a complaint and possible disciplinary action based on the background investigation.

C. 2011-0133, Jodi Wilton, LPC-12135 and LISAC-1101
Informal meeting for review, consideration and action.

5. Report from the Chair

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6. Report from Executive Director and/or staff

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- A. *General agency operations*
- B. *Discussion regarding application review process requirements*
- C. *Election of Committee Chair and Secretary*
- D. *Update regarding SB1374*
- E. *Update regarding paperless system for meeting materials*
- F. *Review, consideration and action regarding revision of ACA Code of Ethics*
- G. *Appointment of delegates to NBCC conference*
- H. *Adoption of a policy regarding whether to accept attestation from a university that an updated syllabus was in place when an applicant took a course*

7. Board, committee and subcommittee reports (discussion and possible action)

- A. *Board's discussion regarding interpretation of the rules and statute*

8. National and regional trends and news regarding the profession(s)

9. Supervisor exemption requests: review, consideration and action

10. Consent agenda: review, consideration and action regarding requests for inactive status and deficiency extensions.

- A. *Catherine Wilson, 60-day extension*
- B. *Nha Tran, 60-day extension*
- C. *Gary Tupper, 60-day extension*
- D. *Shannon Sims, 60-day extension*
- E. *Crystal Harris, 60-day extension*
- F. *Diane Dichtenberg, Inactive request*
- G. *Megan Lorimer, Inactive request*

11. Inactive extension, exam extension and/or exam accommodation requests: review, consideration and action.

13. Applications for reassessment: review, consideration and action

- A. *Jennifer Marrero*
- B. *Amy Bartlett*

14. Applications for licensure: review, consideration and possible action.

Names of applicants to be reviewed are posted in the reception area of 3443 North Central Avenue, Suite 1700, Phoenix, AZ at least 24 hours prior to the meeting.

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Independent Contractor

Terry Thorstad (Journey Counseling Center)

School Counselor

Kimberly Campbell (Spring Ridge Academy)

Appeals

1. *Inge Detweiler*
2. *Byron Watson*
3. *Angela Berry*
4. *Michelle Harper*
5. *Brielle Piper*
6. *Sharon Marshall-French*
7. *Bambi Denton*
8. *Deborah Lowther*

15. Future agenda items

16. Call for public comment

Those wishing to address the Committee do not need to request permission in advance; however, the Committee may limit those persons speaking during this time to a reasonable number on any given public matter. In addition, each person wishing to address the Committee will be given five (5) minutes to do so. Pursuant to A.R.S. § 38-431.01(H), the Committee can only take action on matters listed on the agenda. Action on public comment matters that are not listed on the agenda will be limited to directing staff to study the matter or to schedule the matter for further discussion at a later date.

17. Establishment of future meeting date(s)

The next meeting is scheduled for Friday, May 17, 2013, at 9:00 a.m., at 3443 North Central Avenue, Conference Room 908.

18. Adjournment

April 24, 2013

Debra Rinaudo
Executive Director