



STATE OF ARIZONA  
BOARD OF BEHAVIORAL HEALTH EXAMINERS  
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JANICE K. BREWER  
Governor

DEBRA RINAUDO  
Executive Director

COUNSELING CREDENTIALING COMMITTEE MEETING MINUTES  
Friday, April 27, 2012

Members Present: Yvonne Fortier, Don DeValle, Deborah Pettitt  
Members Absent: Patrick Goodman, John Stevens  
Staff Present: Debra Rinaudo, Executive Director, Marc Harris, A.A.G., (in at 11:03 a.m.), Michelle Clinkenbeard, Investigator, Doreen Romney, Elma Brambila, Mary Wilson

1. **Call to Order**

The meeting was called to order on April 27, 2012, at 9:00 a.m., with Ms. Fortier presiding.

2. **Roll Call**

See above.

3. **Review and Approval of Minutes**

Tabled

4. **Review, consideration and action of complaints and other disciplinary matters**

*Pending complaints represent unproven allegations. On investigation, many complaints are found to be without merit or not of sufficient seriousness to merit disciplinary action against the licensee and are dismissed. Action by the committee on all disciplinary matters is a recommendation only. All final decisions are made by the Board.*

Ms. Fortier reviewed the procedures for conducting an informal meeting.

A. 2012-0033, Laurel Cozzuli, LAC-12223 (suspended)

Ms. Rinaudo summarized the results of the Board's investigation.

The complainant appeared in person and was available for questions.

The professional appeared in person and addressed the committee.

Following review and discussion by members, Mr. DeValle moved, seconded by Ms. Fortier, to recommend to the Board to find the following violations:

- A.R.S. §32-3251(12)(l), any conduct or practice that impairs the ability to the licensee to safely and competently practice
- A.R.S. §32-3251(12)(k), any conduct or practice that is contrary to recognized standards of ethics in the behavioral health profession as it relates to the ACA Code of Ethics Section C.4.a.

The motion passed unanimously.

Following further discussion, Mr. DeValle moved, seconded by Ms. Fortier, to recommend to the Board to accept a consent agreement that stipulates the following:

- The professional's license shall be suspended for 12 months
- The suspension shall be stayed as long as the professional is compliant with the terms of the consent agreement
- The professional shall work only at an agency licensed by the Office of Behavioral Health Licensure.

- The professional shall receive weekly clinical supervision by a pre-approved clinical supervisor for 12 months
- The clinical supervision shall focus on issues identified in the investigative report
- The clinical supervisor shall submit quarterly supervision reports for approval
- The 12 months of supervised work completed under the consent agreement cannot be used in support of an LPC application
- The professional shall complete a 3-semester credit hour pre-approved graduate level course in ethics within 12 months

The motion passed unanimously.

*B. 2010-0128, Ben Gallaway, LISAC-0759*

Ms. Rinaudo summarized the results of the Board's investigation.

The complainant was properly noticed, but did not appear.

The professional and his attorney, Gordon Bueler, appeared in person and addressed the committee.

Following review and discussion by members, Ms. Fortier moved, seconded by Ms. Pettit, to recommend to the Board to find the following violations:

- A.R.S. §32-3251(12)(n), failing to comply with or violating, attempting to violate or assisting in violation of any provision of this chapter, as it relates to A.R.S. §32-3251(10) , practice of substance abuse counseling
- A.R.S. §32-3251(12)(l), any conduct, practice or condition that impairs the ability of the licensee to safely and competently practice
- A.R.S. §32-3251(12)(p), failing to conform to minimum practice standards as developed by the Board, as it relates to the following:
  - A.A.C. R4-6-1101, consent for treatment
  - A.A.C. R4-6-1102, treatment plan
  - A.A.C. R4-6-1103, client record

The motion passed unanimously.

Following further discussion, Ms. Fortier moved, seconded by Ms. Pettitt, to recommend to the Board to offer a consent agreement that stipulates the following:

- The professional's license shall be placed on probation for 12 months
- The professional's license will be suspended for a period of 24 months
- The suspension shall be stayed as long as the professional is compliant with the consent agreement
- The professional shall work only at an agency licensed by the Office of Behavioral Health Licensure for a period of 12 months
- The professional shall submit a practice termination plan for pre-approval
- The professional shall receive weekly clinical supervision by a pre-approved clinical supervisor focusing on minimum practice standards, treatment planning, assessments and scope of practice issues
- The clinical supervisor shall submit quarterly reports for approval
- The professional shall complete a pre-approved 3-semester credit hour graduate level course in assessment, diagnosis and treatment planning within 12 months
- The professional shall complete 3-clock hours of pre-approved continuing education in behavioral health ethics within 12 months
- The professional shall complete 3-clock hours of pre-approved continuing education in current behavioral health documentation standards within 12 months

The motion passed unanimously.

*C. Derek Mellor, LAC applicant*

Ms. Rinaudo summarized the results of the Board's investigation.

The applicant appeared in person and addressed the committee.

Following review and discussion by members, Ms. Pettitt moved, seconded by Ms. Fortier, to open a complaint and recommend to the Board to find a violation of A.R.S. §32-3251(12)(l), any conduct or practice that impairs the ability to the licensee to safely and competently practice, and to deny the application based on a finding of unprofessional conduct pursuant to A.R.S. §32-3275(6). The motion passed unanimously.

*D. 2011-0015, Larry Ross, LPC-1753*

Ms. Rinaudo summarized the results of the Board's investigation.

The complainant was properly noticed, but did not appear.

The professional appeared in person and was available for questions.

Following review and discussion by members, Ms. Fortier moved, seconded by Mr. DeValle, to recommend to the Board to dismiss the complaint. The motion passed unanimously.

*E. 2011-0110, Cedar Stagner, LASAC-13223, LAC-13312 and LPC applicant*

Ms. Rinaudo summarized the results of the Board's investigation.

The complainant was properly noticed, but did not appear.

The professional and her attorney, Ed Gaines, appeared and were available for questions.

Following review and discussion by members, Ms. Fortier moved, seconded by Ms. Pettitt, to recommend to the Board to dismiss the complaint. The motion passed unanimously.

*The committee took a break at 10:12 a.m., reconvening its public meeting at 10:26 a.m.*

**5. Report from the Chair**

No report

**6. Report from the Executive Director and/or staff**

*A. Election of Chair and Secretary*

Ms. Fortier moved, seconded by Mr. DeValle, to nominate Mr. Goodman to serve as Chair of the committee. The motion passed unanimously.

Mr. DeValle moved, seconded by Ms. Pettitt, to nominate Ms. Fortier to serve as Secretary of the committee. The motion passed unanimously.

*B. Appointment of member to NBCC 2012 Conference*

Ms. Fortier moved, seconded by Ms. Pettitt, to approve Mr. Goodman to attend the NBCC 2012 conference and, if he is not available, to approve Mr. DeValle and Ms. Fortier as alternates. The motion passed unanimously.

*C. General Agency Operations*

No report.

*D. Discussion regarding application review process*

No report.

*E. Update/report regarding Sunset Review audit*

No report.

*F. Rule interpretation regarding limit of supervisees in group clinical supervision*

Tabled

*G. Applications using work experience from agencies where the documentation does not meet Board standards or is unlikely/impossible for clients to locate*

Tabled

*H. Open Meeting Law training*

Mr. Harris, A.A.G., provided training regarding the open meeting law.

**7. Board, committees and subcommittee reports**

None

**8. National and regional trends and news regarding the profession(s)**

None

**9. Supervisor exemption requests: review, consideration and action**

None

**10. Consent agenda: review, consideration and action of requests for inactive status and extension requests**

Ms. Fortier moved, seconded by Mr. DeValle, to approve the consent agenda as reviewed by Ms. Fortier, granting inactive status to Ilse Billings, Claudia Ward, Christine Seumalo and Kimberly Chavez. The motion passed unanimously.

**11. Inactive status extension, exam extension/accommodation requests: review, consideration and action**

*A. Kevin Hemstreet, exam accommodation*

Members reviewed information submitted in support of the request for an exam accommodation.

Following review, Ms. Fortier moved, seconded by Ms. Pettitt, to approve the request for an exam accommodation. The motion passed unanimously.

**12. Re-review of applications denied pursuant to A.A.C. R4-6-212(J) and (K) deficiencies**

None

**13. Applications for reassessment: review, consideration and action**

*A. Betsy Leavitt*

Members reviewed the request for LPC reassessment request.

Following review and discussion, Ms. Fortier moved, seconded by Ms. Pettitt, to deny the LPC reassessment request where the applicant did not have a previously denied LPC application. The motion passed unanimously.

*Members took a break for lunch at 11:50 p.m., reconvening its public meeting at 1:02 p.m.*

**14. Applications for licensure: review, consideration and action**

Appeals

*1. Jennifer Mathis*

Members reviewed information submitted in support of the appeal.

The applicant appeared in person and addressed the committee.

Following review and discussion by members, Ms. Fortier moved, seconded by Ms. Pettitt, to recommend to the Board to deny the appeal based on incomplete verification forms, no objective verifiable information to support the hours verified, and clinical supervision forms that do not comply with A.A.C. R4-6-212(F)(4). The motion passed unanimously.

*2. Ann Van Hook*

Members reviewed information submitted in support of the appeal.

The applicant appeared in person and addressed the committee.

Following review and discussion by members, Ms. Fortier moved, seconded by Mr. DeValle, to recommend to the Board to deny the appeal based on failure to provide a verification of credentials and below average ratings by the clinical supervisor and to reserve the right to consider the background issue if the applicant qualifies for licensure in the future. The motion passed unanimously.

3. *Viliulfo Valderrama*

Members reviewed information submitted in support of the appeal.

The applicant appeared in person and addressed the committee.

Following review and discussion by members, Ms. Fortier moved, seconded by Mr. DeValle, to accept CSL521 for Career Development and Counseling and to recommend to the Board to deny the appeal based on continuing curriculum deficiencies. The motion passed unanimously.

4. *Peter Cicconi*

Members reviewed information submitted in support of the appeal.

The applicant appeared in person and addressed the committee.

Following review and discussion by members, Ms. Pettitt moved, seconded by Mr. DeValle, to deny the appeal for the reasons previously stated. The motion passed unanimously.

5. *Cheryl DeHaven*

Members reviewed information submitted in support of the appeal.

The applicant appeared in person and addressed the committee.

Following review and discussion by members, Ms. Fortier moved, seconded by Mr. DeValle, to accept the supervised hours verified by Ms. Koenig-Colsch and to deny the appeal based on continuing deficiencies. The motion passed unanimously.

6. *Amy Safier*

Members reviewed information submitted in support of the appeal.

The applicant appeared in person and addressed the committee.

*The committee took a break at 2:41 p.m., reconvening its public meeting at 3:00 p.m.*

Ms. Fortier moved, seconded by Mr. DeValle, to go into executive session to receive legal advice pursuant to A.R.S. §38-431.03(A)(3). The motion passed unanimously and the committee went into executive session at 3:00 p.m., reconvening its public meeting at 3:27 p.m.

Following review and discussion by members, Ms. Fortier moved, seconded by Mr. DeValle, to recommend to the Board to deny the appeal based on clinical supervision forms that do not comply with A.A.C. R4-6-212(F)(4). The motion passed unanimously.

7. *Diane Palacios*

Members reviewed information submitted in support of the appeal.

The applicant appeared in person and addressed the committee.

Following review and discussion, members agreed that the applicant meets minimum requirements.

8. *Anjaneane Knudsen*

Members reviewed information submitted in support of the appeal.

The applicant appeared in person and addressed the committee.

Following review and discussion, members agreed that the applicant meets minimum requirements.

9. *Janet Judd*

Members reviewed information submitted in support of the appeal.

The applicant appeared in person and addressed the committee.

Following review and discussion, members agreed that the applicant meets minimum requirements.

*The committee reviewed files from 4:00 p.m., reconvening its public meeting at 6:30 p.m.*

Ms. Fortier moved, seconded by Mr. DeValle, to recommend to the Board to approve Cedar Stagner as a Licensed Professional Counselor upon receipt of the required license issuance fee and the Board's dismissal of the pending complaint. The motion passed unanimously.

Ms. Fortier moved, seconded by Ms. Pettitt, to recommend to the Board to approve Lynette Houston as a Licensed Associate Substance Abuse Counselor upon receipt of the required license issuance fee. The motion passed unanimously.

Ms. Fortier moved, seconded by Ms. Pettitt, to recommend to the Board to approve the following 6 applicants as Licensed Professional Counselors upon receipt of the required license issuance fee:

Courtney Bruno	Ann Hall	Christine Emens
Ronald Gluff	Rebecca Johnston	Maria Melendez Montoya

The motion passed unanimously.

Ms. Fortier moved, seconded by Mr. DeValle, to recommend to the Board to approve the following 16 applicants as Licensed Associate Counselors upon receipt of the required license issuance fee:

Diane Palacios	Krisann Mayfield	Christopher Keck	Aubrey Wegleitner
Anjaneane Knudsen	Jessica Hagen	Lori Morse	Dorothy Poczulp
Malinda Moore	George Moredock	Kristi Proch	Eric Felber
Ginger Montague	Janine Faux	Deborah Curren	Heather Hassinger

The motion passed unanimously.

Ms. Fortier moved, seconded by Mr. DeValle, to recommend to the Board to approve the following 4 applicants as Licensed Associate Counselors upon receipt of a passing score on the required exam and the required license issuance fee:

Guinneverre Kappler	Lisa Loree
Aida DeJonghe	Janet Judd

The motion passed unanimously.

Ms. Fortier moved, seconded by Mr. DeValle, to recommend to the Board to deny the following 4 applicants based on their failure to establish that they meet minimum requirements in education and/or supervised work experience:

Lindsay Redman	Sharon Amelung
Linda Ward	Marie Tueller

The motion passed unanimously.

**16. Future agenda items**

None

**17. Call for public comment**

No one asked to speak in response to the call for public comment.

**18. Establishment of future meeting date(s)**

The next meeting is scheduled for Friday, April 27, 2012, at 9:00 a.m., at 3443 North Central Avenue, Room 908.

**19. Adjournment**

Ms. Pettitt moved, seconded by Mr. DeValle, to adjourn. The motion passed unanimously and the meeting was adjourned at 6:32 p.m.

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Yvonne Fortier  
Secretary/Treasurer

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Date