



STATE OF ARIZONA  
BOARD OF BEHAVIORAL HEALTH EXAMINERS  
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DOUGLAS A. DUCEY  
Governor

TOBI ZAVALA  
Executive Director

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COUNSELING ACADEMIC REVIEW COMMITTEE  
**NOTICE OF AGENDA & PUBLIC MEETING**  
**Scheduled for January 28, 2016, at 9:00 AM**  
3443 North Central Avenue, Room 1705, Phoenix, Arizona

**3rd amended (1/27/16)**

Pursuant to A.R.S. §38-431.02, notice is hereby given to the general public and to members of the Counseling Academic Review Committee that the Committee will hold a regular meeting open to the public on the date and at the time indicated above. (The meeting room is located on the 17<sup>th</sup> floor of the building.)

The Committee reserves the right to change the order of items on the agenda, except for those matters set for a specific time.

The Committee, upon majority vote of a quorum of the members, may hold an Executive Session on any item on the agenda, where applicable, for purposes of reviewing and considering confidential records, to obtain legal advice and/or to consider its position and instruct its attorneys pursuant to A.R.S. §38-431.03(A)(2), (3) and (4). Executive Sessions are not open to the public.

Americans with Disabilities Act: Persons with a disability may request a reasonable accommodation, such as a sign language interpreter or a copy of this document in alternative format, by contacting Mary Wilson at 602-542-1832 or the TDD number at 800-367-8939.

The agenda for the meeting is as follows:

- 1. Call to order (Chair)**
- 2. Roll call (staff)**
- 3. Minutes: review, consideration and action**
  - A. December 18, 2015, general meeting minutes*
  - B. December 18, 2015, executive session minutes*
- 4. Report from Chair**

The Committee may go into executive session to discuss confidential medical records pursuant to A.R.S. §38-431.03(A)(2) or to obtain legal advice pursuant to A.R.S. §38-431.03(A)(3).
- 5. Report from Executive Director and/or staff**

The Committee may go into executive session to discuss confidential medical records pursuant to A.R.S. §38-431.03(A)(2) or to obtain legal advice pursuant to A.R.S. §38-431.03(A)(3).

  - A. General agency operations*
- 6. Assistant Attorney General's Report: Marc Harris, A.A.G.**

The Board may go into executive session to discuss confidential records pursuant to A.R.S. § 38-431.03(A)(2) or to obtain legal advice pursuant to A.R.S. §38-431.03(A)(3).

  - A. Discussion recusals and conflicts of interest.*

**7. Supervisor exemption requests: review, consideration and action**  
N/A

**8. Applications for reassessment: review, consideration and action**

A. *Rebecca Lutz*

**9. Consent agenda: review, consideration and action regarding requests for inactive status and deficiency extensions.**

A. *Jessie DeVerna, 60-day extension*

B. *Diane Pedretti, 60-day extension*

**10. Consent agenda: review, consideration and action regarding applications requesting review under rules prior to November 1, 2015**

*Names of applicants to be reviewed are posted in the reception area of 3443 North Central 17<sup>th</sup> floor, Phoenix, AZ at least twenty-four (24) hours prior to the meeting.*

**11. Inactive extension, exam extension and/or exam accommodation requests: review, consideration and action.**

N/A

**12. Applications for licensure: review, consideration and possible action.**

*Names of applicants to be reviewed are posted in the reception area of 3443 North Central Avenue, Suite 1700, Phoenix, AZ at least 24 hours prior to the meeting.*

The Committee may go into executive session to discuss records exempt from public inspection pursuant to A.R.S. §38-431.03(A)(2) or to obtain legal advice pursuant to A.R.S. §38-431.03(A)(3).

Appeals

A. *Diana Martorana*

B. *Shelby Schrader*

C. *Bianca Mocha*

D. *Sheila Adams*

E. *Cindy Montgomery*

F. *Kimberly Hamlin (Tavar)*

G. *Rique Pineda*

H. *Alexandra House*

I. *Cody Bayless*

**13. Applications for educational programs: review, consideration and possible action.**

*Names of programs to be reviewed are posted in the reception area of 3443 North Central Avenue, Suite 1700, Phoenix, AZ at least 24 hours prior to the meeting.*

The Committee may go into executive session to discuss records exempt from public inspection pursuant to A.R.S. §38-431.03(A)(2) or to obtain legal advice pursuant to A.R.S. §38-431.03(A)(3).

A. *University of Arizona Master of Arts in Counseling*

B. *Grand Canyon University 2013 Master in Professional Counseling*

**14. Future agenda items**

**15. Call for public comment**

Those wishing to address the Committee do not need to request permission in advance; however, the Committee may limit those persons speaking during this time to a reasonable number on any given public matter. In addition, each person wishing to address the Committee will be given five (5) minutes to do so. Pursuant to A.R.S. § 38-431.01(H), the Committee can only take action on matters listed on the agenda. Action on public comment matters that are not listed on the agenda will be limited to directing staff to study the matter or to schedule the matter for further discussion at a later date.

**16. Establishment of future meeting dates(s)**

*The next meeting is scheduled for Thursday, February 26, 2016, at 9:00 a.m., at 3443 North Central Avenue, Room 1705*

**17. Adjournment**

January 27, 2016

Tobi Zavala  
Executive Director