



STATE OF ARIZONA
BOARD OF BEHAVIORAL HEALTH EXAMINERS
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JANICE K. BREWER
Governor

TOBI ZAVALA
Executive Director

**COUNSELING CREDENTIALING COMMITTEE
NOTICE OF AGENDA & PUBLIC MEETING**

Scheduled for October 24, 2014, at 9:00 AM
3443 North Central Avenue, Room 908, Phoenix, Arizona

1st amended (10/17/14)

Pursuant to A.R.S. §38-431.02, notice is hereby given to the general public and to members of the Counseling Credentialing Committee that the Committee will hold a regular meeting open to the public on the date and at the time indicated above. (The meeting room is located on the 9th floor of the building.)

The Committee reserves the right to change the order of items on the agenda, except for those matters set for a specific time.

The Committee, upon majority vote of a quorum of the members, may hold an Executive Session on any item on the agenda, where applicable, for purposes of reviewing and considering confidential records, to obtain legal advice and/or to consider its position and instruct its attorneys pursuant to A.R.S. §38-431.03(A)(2), (3) and (4). Executive Sessions are not open to the public.

Americans with Disabilities Act: Persons with a disability may request a reasonable accommodation, such as a sign language interpreter or a copy of this document in alternative format, by contacting Mary Wilson at 602-542-1832 or the TDD number at 800-367-8939.

The agenda for the meeting is as follows:

1. Call to order (Chair)

2. Roll call (staff)

3. Minutes: review, consideration and action

A. September 26, 2014, general meeting minutes

4. Report from Chair

The Committee may go into executive session to discuss confidential medical records pursuant to A.R.S. §38-431.03(A)(2) or to obtain legal advice pursuant to A.R.S. §38-431.03(A)(3).

5. Report from Executive Director and/or staff

The Committee may go into executive session to discuss confidential medical records pursuant to A.R.S. §38-431.03(A)(2) or to obtain legal advice pursuant to A.R.S. §38-431.03(A)(3).

A. General agency operations

B. Review, consideration, and action regarding application review process requirements.

C. Review, consideration, and action regarding implementation of SB1374 update.

D. Review, consideration, and possible action regarding processes related to non-contemporaneous documentation

6. Board, committee and subcommittee reports (discussion and possible action)

The Committee may go into executive session to discuss confidential medical records pursuant to A.R.S. §38-431.03(A)(2) or to obtain legal advice pursuant to A.R.S. §38-431.03(A)(3).

A. Rules Subcommittee

7. **National and regional trends and news regarding the profession(s)**
8. **Consent agenda: review, consideration and action regarding requests for inactive status and deficiency extensions.**

- A. *Angeline Cracchiolo, 60-day extension*
- B. *David Sherwood, inactive status*

9. **Inactive extension, exam extension and/or exam accommodation requests: review, consideration and action.**

10. **Applications for reassessment: review, consideration and action**

11. **Applications for licensure: review, consideration and possible action.**

Names of applicants to be reviewed are posted in the reception area of 3443 North Central Avenue, Suite 1700, Phoenix, AZ at least 24 hours prior to the meeting.

The Committee may go into executive session to discuss confidential medical records pursuant to A.R.S. §38-431.03(A)(2) or to obtain legal advice pursuant to A.R.S. §38-431.03(A)(3).

Appeals

1. *Jennifer Salazar*
2. *Susanne Costello*
3. *Regina Robison*
4. *Annette Callahan*
5. *Anne Ngamsombat*
6. *Kathryn Casey*
7. *Erica Evans*
8. *Shaul Austin*
9. *Chris Craig*
10. *Jill Sena*
11. *Aubrie Jones*
12. *Stephen Foley*

12. **Future agenda items**

13. **Call for public comment**

Those wishing to address the Committee do not need to request permission in advance; however, the Committee may limit those persons speaking during this time to a reasonable number on any given public matter. In addition, each person wishing to address the Committee will be given five (5) minutes to do so. Pursuant to A.R.S. § 38-431.01(H), the Committee can only take action on matters listed on the agenda. Action on public comment matters that are not listed on the agenda will be limited to directing staff to study the matter or to schedule the matter for further discussion at a later date.

14. **Establishment of future meeting date(s)**

The next meeting is scheduled for Tuesday, November 18, 2014, at 9:00 a.m., at 3443 North Central Avenue, Conference Room 908

15. **Adjournment**

October 17, 2014

Tobi Zavala
Executive Director