



STATE OF ARIZONA
BOARD OF BEHAVIORAL HEALTH EXAMINERS
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JANICE K. BREWER
Governor

TOBI ZAVALA
Executive Director

COUNSELING CREDENTIALING COMMITTEE MEETING MINUTES
Friday, October 24, 2014

Members Present: Yvonne Fortier, Don DeValle, Jerri Shields, Kathleen Parrish

Staff Present: Elma Brambila, Credentialing Specialist, Mary Wilson

1. Call to Order

The meeting was called to order on October 24, 2014, at 9:06 a.m., with Ms. Fortier presiding.

2. Roll Call

See above.

3. Review and Approval of Minutes

Ms. Shields moved, seconded by Mr. DeValle, to approve the September 26, 2014, general meeting minutes as submitted. The motion passed unanimously.

4. Report from Chair

No report

5. Report from the Executive Director and/or staff

A. General Agency Operations

No report.

B. Discussion regarding application review process

No report.

C. Review, consideration and action regarding implementation of SB1374

No report.

D. Review of processes related to non-contemporaneous information

Ms. Wilson discussed the importance of making sure the stakeholders understand the meaning of contemporaneous. She asked members to define the meaning for clarity.

Following discussion, Ms. Parrish moved, seconded by Mr. DeValle, to recommend to the Board that contemporaneous means at the time the event took place and the signature should be the same day. The motion passed unanimously.

6. Board, committee and subcommittee reports (discussion and possible action)

A. Rules Subcommittee

No report.

7. National and regional trends and news regarding the profession(s)

None

8. Consent agenda: review, consideration and action regarding requests for extensions and inactive status

Ms. Fortier moved, seconded by Ms. Parrish, to approve the consent agenda as reviewed by Mr. De Valle granting a 60-day extension to Angeline Cracchiolo and inactive status to David Sherwood. The motion passed unanimously.

9. Inactive status extension, exam extension/accommodation requests: review, consideration and action

None

10. Applications for reassessment: review, consideration and action

None

11. Applications for licensure: review, consideration and action

Appeals

1. Jennifer Salazar

Members reviewed information submitted in support of the appeal.

The applicant appeared and addressed the committee.

Following review and discussion, Ms. Fortier moved, seconded by Mr. Shields, to accept the time as an employee pending the clinical supervisor submitting the continuing education required to be compliant with A.A.C. R4-6-212(J) after January 31, 2014, and to recommend to the Board to deny the appeal based on continued deficiencies in supervised work experience. The motion passed unanimously.

2. Susanne Costello

Members reviewed information submitted in support of the appeal.

The applicant and her attorney, Lauren Weinzweig, appeared and addressed the committee.

Following review and discussion, Mr. DeValle moved, seconded by Ms. Fortier, to accept PYC8112 for Marriage and Family Therapy, CG535 for Basic Skills in the Helping Relationship and GS430 for Career Development, based on review of the syllabi and to recommend to the Board to deny the appeal based on a deficiency in Chemical Dependency Counseling. The motion passed unanimously.

3. Regina Robison

Members reviewed information submitted in support of the appeal.

The applicant and her supervisor, Madison Rhodes, appeared and addressed the committee.

Following review and discussion, members agreed the applicant meets minimum requirements.

4. Annette Callahan

Members reviewed information submitted in support of the appeal.

The applicant was properly noticed, but did not appear.

Following review and discussion, members agreed the applicant meets minimum requirements.

5. Anne Ngamsombat

Members reviewed information submitted in support of the appeal.

The applicant appeared and addressed the committee.

Ms. Fortier moved, seconded by Ms. Shields, to accept CPSY4370 and CNSL5262 as meeting the requirement for a course in Chemical Dependency Counseling and to recommend to the Board to deny the appeal based on continuing curriculum deficiencies. The motion passed unanimously.

6. Kathryn Casey

Members reviewed information submitted in support of the appeal.

The applicant appeared and addressed the committee.

Following review and discussion, Ms. Shields moved, seconded by Ms. Fortier, to accept SERP556 for Research, SERP546 for Basic Skills in the Helping Relationship pending receipt of verification of the text edition and to recommend to the Board to deny the appeal based on a deficiency in Assessment, Diagnosis and Treatment Planning. The motion passed unanimously.

7. *Erica Evans*

Members reviewed information submitted in support of the appeal.

The applicant was properly noticed, but did not appear.

Following review and discussion by members, Ms. Fortier moved, seconded by Mr. DeValle, to recommend to the Board to deny the appeal based on failure to establish a 60-semester credit hour degree. The motion passed unanimously.

8. *Shaul Austin*

Members reviewed information submitted in support of the appeal.

The applicant was properly noticed, but did not appear.

Following review and discussion by members, Ms. Shields moved, seconded by Mr. DeValle, to accept the masters degree and recommend to the Board to deny the appeal based on the reasons previously stated. The motion passed unanimously.

9. *Chris Craig*

Members reviewed information submitted in support of the appeal.

The applicant was properly noticed, but did not appear.

Following review and discussion by members, Ms. Fortier moved, seconded by Ms. Shields, to recommend to the Board to deny the appeal based on continuing curriculum deficiencies. The motion passed unanimously.

10. *Jill Sena*

Tabled

11. *Aubrie Jones*

Members reviewed information submitted in support of the appeal.

The applicant was properly noticed, but did not appear.

Following review and discussion by members, Mr. DeValle moved, seconded by Ms. Fortier, to accept COUNS520 for Human Development, COUN585 for Research, and to recommend to the Board to deny the appeal based on a deficiency in Chemical Dependency Counseling and failure to establish a 60-semester credit hour degree. The motion passed unanimously.

12. *Stephen Foley*

Members reviewed information submitted in support of the appeal.

The applicant appeared and addressed the committee.

Following discussion, members agreed the applicant meets minimum requirements by endorsement.

The committee broke to review files at 11:32 a.m., reconvening its public meeting at 5:35 p.m.

Ms. Fortier moved, seconded by Mr. DeValle, to recommend to the Board to approve Lauren Chadwick as a Licensed Associate Counselor upon receipt of a favorable fingerprint report and the required license issuance fee. The motion passed unanimously.

Ms. Fortier moved, seconded by Mr. DeValle, to recommend to the Board to approve Susan Toohey as a Licensed Professional Counselor upon receipt of a favorable fingerprint report and the required license issuance fee. The motion passed unanimously.

Ms. Fortier moved, seconded by Mr. DeValle, to recommend to the Board to approve the following applicants as Licensed Professional Counselors upon receipt of the required license issuance fee:

Regina Robison	Anthony Cameron	Lara Scott	Seema Bacon
Elizabeth Felix	Lindsey Jones	Hollis Yost	Michael Hutt
Leigh Rupert	Shellie Ruge		

The motion passed unanimously.

Ms. Fortier moved, seconded by Mr. DeValle, to recommend to the Board to approve the following 7 applicants as Licensed Professional Counselors by endorsement upon receipt of the required license issuance fee:

Stephen Foley	Sonia Valenzuela	Janie Exner	Sharmeen Qudrote-Khuda
John West	Toby Hagar	Robert Plymyer	

The motion passed unanimously.

Ms. Fortier moved, seconded by Mr. DeValle, to recommend to the Board to approve the following 27 applicants as Licensed Associate Counselors upon receipt of the required license issuance fee:

Annette Callahan	Todd Basta	Melissa Genco	Marissa Orlando-Lawton
Joanne Hird	Raschell Bailey	Marielle Beniquez	Krystalrose Schow
Angela Allen	Kelli York	Tonisha Adams	Christa Crohurst
Jason Willyerd	Mandy Schulzke	Kimberly Glenn	Danielle Yost
Betty Parsonage	Amanda Rossiter	Christina Knowles	Leah Rivera
Linda Weiss	Candy Zammit	Kristin Russell	Sharon Wojciechowski
Barbara Moore	Megan Gittins	Renisha Simpkins	

The motion passed unanimously.

Ms. Fortier moved, seconded by Mr. DeValle, to recommend to the Board to approve the following 16 applicants as Licensed Associate Counselors upon receipt of a passing score on the required exam and the required license issuance fee:

Patricia Chase	Tiffanie Leyvas	Terria Hanford	Kathryn Clark
Shaunte Wesson	Sarah McPhillips	Adra Helmich	Brandon Curtis
Jeanna Smith	Autumn White	Rebecca Nichols	Elizabeth Castaneda
Keralyn Rocca	Jody Cecil	Victoria Meier	Amber Chudzik

The motion passed unanimously.

Ms. Fortier moved, seconded by Mr. DeValle, to recommend to the Board to deny the following 5 applicants based on their failure to establish that they meet minimum requirements in education and/or supervised work experience:

Kimberly Berardi	Lori Jones	Claudia Esparza
Sheila Avery	Stacy Gerson	

The motion passed unanimously.

Ms. Fortier moved, seconded by Mr. DeValle, to recommend to the Board to deny Kimberly Tavares based on failure to establish that she meets minimum requirements by endorsement. The motion passed unanimously.

Ms. Fortier moved, seconded by Mr. DeValle, to recommend to the Board to deny Kelly Nguyen based on failure to establish that she meets minimum requirements and pending the Board's disposition of the background investigation while final action on the application cannot be taken until the investigation is complete. The motion passed unanimously.

Ms. Fortier moved, seconded by Mr. DeValle, to recommend to the Board to deny Cheryl Wheeler based on failure to establish that she meets minimum requirements and pending the Board's disposition of the complaint while final action on the application cannot be taken until the complaint has been closed. The motion passed unanimously.

Ms. Fortier moved, seconded by Mr. DeValle, to recommend to the Board to approve the following 6 applicants as Licensed Associate Substance Abuse Counselors upon receipt of the required license issuance fee:

Bernard Taylor	Marisa Viterbo	William Bilbray
Ivan Rivera	Nancy Deloera	Laura Tomaszewski

The motion passed unanimously.

Ms. Fortier moved, seconded by Mr. DeValle, to recommend to the Board to approve Suyapa Figuerora as a Licensed Associate Substance Abuse Counselor upon receipt of a passing score on the required exam and receipt of the required license issuance fee. The motion passed unanimously.

Ms. Fortier moved, seconded by Mr. DeValle, to recommend to the Board to deny Wilma Meiner based on her failure to establish she meets minimum requirements. The motion passed unanimously.

Ms. Fortier moved, seconded by Mr. DeValle, to recommend to the Board to deny Michelle Burlin, Christine Martinez and David Giorgio based on their failure to establish they meet minimum licensure requirements pending the Board's disposition of the background investigation while final action on the application cannot be taken until the investigation is complete. The motion passed unanimously.

12. Future agenda items

None

13. Call for public comment

No one responded to the call for public comment.

14. Establishment of future meeting date(s)

The next meeting is scheduled for Tuesday, November 18, 2014, at 9:00 a.m., at 3443 North Central Avenue, Room 908.

15. Adjournment

Mr. DeValle moved, seconded by Ms. Parrish, to adjourn. The motion passed unanimously and the meeting was adjourned at 5:42 p.m.

Don De Valle
Secretary/Treasurer

Date