



STATE OF ARIZONA
BOARD OF BEHAVIORAL HEALTH EXAMINERS
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DOUGLAS A. DUCEY
Governor

TOBI ZAVALA
Executive Director

COUNSELING CREDENTIALING COMMITTEE MEETING MINUTES
Friday, March 27, 2015

Members Present: Jerri Shields, Meaghan Kramer, Kathleen Parrish
Members Absent: Yvonne Fortier
Staff Present: Tobi Zavala, Executive Director; Elma Brambila, Credentialing Specialist; Mary Wilson, meeting recorder

1. **Call to Order**

The meeting was called to order on March 27, 2015, at 9:00 a.m., with Ms. Parrish presiding.

2. **Roll Call**

See above.

3. **Review and Approval of Minutes**

Ms. Shields moved, seconded by Ms. Kramer, to approve the February 27, 2015, general meeting minutes as submitted. The motion passed unanimously.

Ms. Shields moved, seconded by Ms. Kramer, to approve the February 27, 2015, executive session minutes as submitted. The motion passed unanimously.

4. **Report from Chair**

No report.

5. **Report from the Executive Director and/or staff**

A. *General Agency Operations*

No report.

B. *Discussion regarding application review process*

No report.

C. *Review, consideration and action regarding implementation of SB1374*

No report.

6. **Board, committee and subcommittee reports (discussion and possible action)**

A. *Rules Subcommittee*

a. *Discussion regarding LISACs providing clinical supervision*

Ms. Zavala provided information regarding LISACs not providing clinical supervision to applicants in disciplines other than substance abuse.

Following discussion by members, the consensus of the committee is that LISACs should not provide clinical supervision to applicants of the other disciplines for the following reasons:

- The educational background is substance abuse based
- The exam is substance abuse specific

- Do not have the depth and breadth of knowledge in the provision of psychotherapy
- The scope of practice is limited
- Addiction dynamic of grandiosity (tend to be confident but not competent)

7. **National and regional trends and news regarding the profession(s)**

No report.

8. **Consent agenda: review, consideration and action regarding requests for extensions and inactive status**

None

9. **Inactive status extension, exam extension/accommodation requests: review, consideration and action**

None

10. **Applications for reassessment review, consideration and action**

A. *Maria Cholley*

Following review, members agreed the applicant meets minimum requirements.

11. **Requests for supervisor exemption: review, consideration and action**

None

12. **Applications for licensure: review, consideration and action**

Appeals

1. *Mindy LaCasse*

Members reviewed information regarding the appeal.

The applicant and her supervisor, Michele Donaldson, appeared and addressed the committee.

Following review and discussion, members requested additional information.

2. *Anne Ngamsombat*

Members reviewed information regarding the appeal.

The applicant was properly noticed, but did not appear.

Following review and discussion by members, Ms. Shields moved, seconded by Ms. Kramer, to recommend to the Board to deny the appeal based on reasons previously stated. The motion passed unanimously.

3. *Kathryn Casey*

Members reviewed information regarding the appeal.

The applicant was properly noticed, but did not appear.

Following review and discussion by members, Ms. Kramer moved, seconded by Ms. Parrish, to accept SERP546 to meet Basic Counseling Skills in the Helping Relationship and to recommend to the Board to deny the appeal based on continuing curriculum deficiencies. The motion passed unanimously.

4. *Jennifer Salazar*

Tabled

5. *Daniel Orozco*

Members reviewed information regarding the appeal.

The applicant appeared and addressed the committee.

Following review and discussion, members agreed the applicant meets minimum requirements.

6. *Christina Jimenez-Ponce*

Members reviewed information regarding the appeal.

The applicant and her attorney, Anne McClellan, appeared and addressed the committee.

Following review and discussion by members, Ms. Shields moved, seconded by Ms. Parrish, to accept the work experience from 11/27/13 – 3/6/15 at Catholic Community Services, to accept the explanation of work history, and to recommend to the Board to deny the appeal based on supervisor ratings below average (referred to investigations) and non-contemporaneous clinical supervision notes. The motion passed unanimously.

7. *Kimberly Tovares*

Tabled

8. *Melissa Hoyt*

Members reviewed information regarding the appeal.

The applicant and her attorney, Don Smith, appeared and addressed the committee.

Following review and discussion by members, Ms. Parrish moved, seconded by Ms. Kramer, to recommend to the Board to deny the appeal based on failure to establish an independent contract that meets requirements during the period of work experience and missing clinical supervision notes. The motion passed unanimously.

The committee broke to review files at 10:52 a.m., reconvening its public meeting at 3:50 p.m.

Ms. Parrish moved, seconded by Ms. Kramer, to recommend to the Board to approve the following 10 applicants as Licensed Professional Counselors upon receipt of the required license issuance fee:

Daniel Orozco	Eduardo Corona Torres	Angela Hendrix	Douglas Murphy
Delores Crawford	Jessie Beliard-Edouard	Tyrae Word	Benjamin Burke
Helen Thomas	Latoya Grigler		

The motion passed unanimously.

Ms. Parrish moved, seconded by Ms. Shields, to recommend to the Board to approve the following 11 applicants as Licensed Associate Counselors upon receipt of a passing score on the required exam and the required license issuance fee:

Maria Cholley	Sandra La Joy	Lisa Fechner	Maria Torres
Sabit Bojaj	Kim Richhart	Melanie Dowler	Ashleigh Malanga
Leann Charles	Amos Abplanalp	Myra Peters	

The motion passed unanimously.

Ms. Shields moved, seconded by Ms. Kramer, to recommend to the Board to approve the following 15 applicants as Licensed Associate Counselors upon receipt of the required license issuance fee:

Sheila Voth	Aislinn Stewart	David Meer	Ashley David
Nicole Rerucha	Jennifer Young	Catherine Barto	Annette Stanley
Caitlin Holm	Joy Ageh	Bonnie Mitchell	Stephanie Millar-Haskell
Kimberly Lopez	Jamie Baha	Lauren Timmermans	

The motion passed unanimously.

Following review, members requested additional information on the following applications:

Menaj Shamsee	Mary Eggleston	Karen Mull
Kayla Careccia	Julie Wilder	

Ms. Parrish moved, seconded by Ms. Kramer, to recommend to the Board to deny Helene Lichtman based on her failure to establish she meets minimum requirements by endorsement. The motion passed unanimously.

Ms. Parrish moved, seconded by Ms. Kramer, to recommend to the Board to deny the following 5 applicants based on their failure to establish that they meet minimum requirements in education and/or supervised work experience:

Stephanie Smith	Arbita Ferozepurwalla	Andrea Perez
Adena Bowen	Kristen Clemons	

The motion passed unanimously.

13. Future agenda items

None

14. Call for public comment

No one responded to the call for public comment.

15. Establishment of future meeting date(s)

Members are unable to make quorum for April 24, 2015. Members discussed possible dates to meet and will contact Board staff next week to confirm a date for the April meeting.

16. Adjournment

Ms. Shields moved, seconded by Ms. Kramer, to adjourn. The motion passed unanimously and the meeting was adjourned at 3:35 p.m.

Kathleen Parrish
Secretary/Treasurer

Date