



STATE OF ARIZONA
BOARD OF BEHAVIORAL HEALTH EXAMINERS
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JANICE K. BREWER
Governor

TOBI ZAVALA
Interim Executive Director

COUNSELING CREDENTIALING COMMITTEE MEETING MINUTES
Monday, June 23, 2014

Members Present: Yvonne Fortier, Bob Rhoton, Don DeValle
Member Absent: Jerri Shields
Staff Present: Tobi Zavala, Interim Executive Director; Donna Dalton, Assistant Director; Elma Brambila, Credentialing Specialist; Mary Wilson, meeting recorder

1. **Call to Order**

The meeting was called to order on June 23, 2014, at 9:01 a.m., with Ms. Fortier presiding.

2. **Roll Call**

See above.

3. **Review and Approval of Minutes**

Mr. DeValle moved, seconded by Ms. Fortier, to approve the June 2, 2014, general meeting minutes as submitted. The motion passed unanimously.

March 28, 2014, general meeting minutes are tabled.

March 30, 2014, general meeting minutes are tabled.

4. **Report from Chair**

No report

5. **Report from the Executive Director and/or staff**

A. *General Agency Operations*

No report.

B. *Discussion regarding application review process*

No report.

C. *Review, consideration and action regarding implementation of SB1374*

No report.

D. *Review, consideration and action regarding Rules Subcommittee update*

No report.

E. *Committee member training and conflicts of interest*

Tabled

F. *Annual election of committee officers*

Mr. DeValle moved, seconded by Mr. Rhoton, to nominate Ms. Fortier and Mr. DeValle to continue as Chair and Secretary. The motion passed unanimously.

Ms. Fortier and Mr. DeValle agreed to continue to serve.

6. Board, committee and subcommittee reports (discussion and possible action)

A. Rules Subcommittee

a. AAC R4-6-501

Members discussed curriculum and reviewed proposed language from stakeholder groups.

Richard Poppy, Steve Farmer and Noe Vargas addressed the committee.

Following discussion, members recommended keeping the description of content in each required area and requested that staff draft proposed language.

b. Clinical supervision

Members discussed various aspects of clinical supervision and supervisor training.

7. National and regional trends and news regarding the profession(s)

None

8. Consent agenda: review, consideration and action regarding supervisor exemption requests

A. Grace Keely (Elizabeth Riley, LPC-GA)

Members reviewed information submitted in support of the request

Following review and discussion, Mr. DeValle moved, seconded by Ms. Fortier, to approve the request for a supervisor exemption. The motion passed unanimously.

9. Consent agenda: review, consideration and action regarding requests for extensions and inactive status

Ms. Fortier moved, seconded by Mr. DeValle, to approve the consent agenda as reviewed by Mr. DeValle granting a 60-day extension to Jill Sena, a second 60-day extension to Julia Hofman and inactive status to Debra Shewey. The motion passed unanimously.

10. Inactive status extension, exam extension/accommodation requests: review, consideration and action

A. Catherine Jones, inactive extension

Members reviewed information submitted in support of the request for an extension of inactive status.

Ms. Fortier moved, seconded by Mr. DeValle, to deny the request for an extension of inactive status based on failure to show good cause pursuant to A.A.C. R4-6-209. The motion passed unanimously.

B. Bryan Van Gorp, inactive extension

Members reviewed information submitted in support of the request for an extension of inactive status.

Mr. Rhoton moved, seconded by Mr. DeValle, to approve the request for an extension of inactive status. The motion passed unanimously.

11. Applications for reassessment: review, consideration and action

None

12. Applications for licensure: review, consideration and action

A. Wendy Bender, LAC applicant

Ms. Fortier moved, seconded by Mr. DeValle, to rescind this committee's May 30, 2014, motion to recommend to the Board to deny the application. The motion passed unanimously.

B. Katy VanderKamp, LASAC applicant

Ms. Fortier moved, seconded by Mr. DeValle, to rescind this committee's May 30, 2014, motion to recommend to the Board to approve the application upon receipt of a passing score on the required exam and the license issuance fee. The motion passed unanimously.

C. Eldon Post, LAC applicant

Ms. Fortier moved, seconded by Mr. DeValle, to rescind this committee's December 18, 2013, motion to deny the application at the informal meeting. The motion passed unanimously.

D. Nancy Plouffe, LAC applicant

Ms. Fortier moved, seconded by Mr. DeValle, to rescind this committee's June 28, 2013, motion to deny the application at the informal meeting. The motion passed unanimously.

The committee took a break at 9:59 a.m., reconvening its public meeting at 10:10 a.m.

Appeals

1. Sharon Marshall-French

The applicant and her attorney could not be reached at the number provided. The matter was continued.

2. Roy Chukwuemeka

Mr. Rhoton disclosed that the applicant was a student in his graduate program but there is nothing to keep him from making an unbiased decision.

Members reviewed information submitted in support of the appeal.

The applicant was properly noticed, but did not appear.

Following review and discussion, members agreed the applicant meets minimum requirements.

3. Janice Cox

Members reviewed information submitted in support of the appeal.

The applicant appeared in person and addressed the committee.

Following review and discussion, members agreed the applicant meets minimum requirements.

4. Branden Mott

Members reviewed information submitted in support of the appeal.

The applicant and her attorney, Faren Akins, appeared in person and addressed the committee.

Following review and discussion, members agreed the applicant meets minimum requirements.

5. Amy White

Members reviewed information submitted in support of the appeal.

The applicant was properly noticed, but did not appear.

Following review and discussion, Ms. Fortier moved, seconded by Mr. Rhoton, to deny the appeal based on the previous reasons. The motion passed unanimously.

6. Rebecca Lutz

Tabled

7. Summer Berry

Members reviewed information submitted in support of the appeal.

The applicant appeared in person and addressed the committee.

Following review and discussion, members agreed the applicant meets minimum requirements.

8. Melissa Coronado

Members reviewed information submitted in support of the appeal.

The applicant appeared in person and addressed the committee.

Following review and discussion, members agreed the applicant meets minimum requirements.

9. *Kimberly Campbell*

Members reviewed information submitted in support of the appeal.

The applicant and her attorney, Ms. Weinzwieg, appeared in person and addressed the committee.

Following review and discussion, members requested additional information regarding supervised hours.

10. *Melissa Rauch*

Members reviewed information submitted in support of the appeal.

The applicant was properly noticed, but did not appear.

Following review and discussion, members agreed the applicant meets minimum requirements.

The committee reviewed files from 12:10 p.m., reconvening its public meeting at 3:21 p.m.

Ms. Fortier moved, seconded by Mr. DeValle, to recommend to the Board to approve Katy VanderKamp as a Licensed Associate Substance Abuse Counselor upon receipt of the required licensed issuance fee and the Board's disposition of the background investigation. The motion passed unanimously.

Ms. Fortier moved, seconded by Mr. Rhoton, to recommend to the Board to approve Heather Dixon as a Licensed Associate Counselor upon receipt of a passing score on the required exam and the license issuance fee, and the Board's disposition of the background investigation. The motion passed unanimously.

Ms. Fortier moved, seconded by Mr. DeValle, to recommend to the Board to approve Linzi Cody as a Licensed Professional Counselor upon receipt of the required licensed issuance fee and the Board's disposition of the background investigation. The motion passed unanimously.

Ms. Fortier moved, seconded by Mr. Rhoton, to recommend to the Board to approve the following 18 applicants as Licensed Professional Counselors upon receipt of the required license issuance fee:

Branden Mott	Maya Asher	Heidi Broulette	Deborah Hall
Melissa Coronado	Suzanne Talts	Ann Van Hook	Eduardo Delgado
Melissa Rauch	Liesl Lang	Danielle Gross	Judith Thorn
Grace Keely	Anne Marie Bach-Starling	Jose Madera	Aleksandra Slaski
Jennifer Edwards	Someyen Shunk		

The motion passed unanimously.

Ms. Fortier moved, seconded by Mr. DeValle, to recommend to the Board to approve the following 10 applicants as Licensed Associate Counselors upon receipt of a passing score on the required exam and the required license issuance fee:

Janice Cox	Ante Weathington	Mary Coalson	Wendy Bender
Summer Berry	Anna Debbs	Kathryn Freeman	Jennifer Oetjen
Eldon Post	Samantha Martin		

The motion passed unanimously.

Ms. Fortier moved, seconded by Mr. DeValle, to recommend to the Board to approve the following 13 applicants as Licensed Associate Counselors upon receipt of the required license issuance fee:

Nancy Plouffe	Stephanie Love	Rebecca Price	Emmanuel Estrada
Roy Chukwuemeka	Anna Holly	Nicole Pryor	Mikaela Durfey
Susie Garlick	Denise Trichilo	Nicole Olsen	lori Ellezian
Maria Avena			

The motion passed unanimously.

Ms. Fortier moved, seconded by Mr. Rhoton, to recommend to the Board to deny the following 5 applicants based on their failure to establish that they meet minimum requirements in education and/or supervised work experience:

Karla Lyn Milloy
Erica Evans

Joshua Gregory
Aubrie Jones

Regina Robinson

The motion passed unanimously.

13. Future agenda items

None

14. Call for public comment

No one responded to the call for public comment.

15. Establishment of future meeting date(s)

The next meeting is scheduled for Tuesday, July 22, 2014, at 9:00 a.m., at 3443 North Central Avenue, Room 908.

16. Adjournment

Mr. Rhoton moved, seconded by Mr. DeValle, to adjourn. The motion passed unanimously and the meeting was adjourned at 3:25 p.m.

Don De Valle
Secretary/Treasurer

Date