



STATE OF ARIZONA
BOARD OF BEHAVIORAL HEALTH EXAMINERS
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DOUGLAS A. DUCEY
Governor

TOBI ZAVALA
Executive Director

COUNSELING CREDENTIALING COMMITTEE MEETING MINUTES
Friday, January 23, 2015

Members Present: Yvonne Fortier, Kathleen Parrish, Meaghan Kramer
Members Absent: Jerri Shields
Staff Present: Elma Brambila, Credentialing Specialist, Mary Wilson

1. **Call to Order**

The meeting was called to order on January 23, 2015, at 9:08 a.m., with Ms. Fortier presiding.

2. **Roll Call**

See above.

3. **Review and Approval of Minutes**

Ms. Kramer moved, seconded by Mr. Parrish, to approve the December 16, 2014, general meeting minutes as submitted. The motion passed unanimously.

4. **Report from Chair**

No report.

5. **Report from the Executive Director and/or staff**

A. *General Agency Operations*

No report.

B. *Discussion regarding application review process*

No report.

C. *Review, consideration and action regarding implementation of SB1374*

No report.

6. **Board, committee and subcommittee reports (discussion and possible action)**

A. *Rules Subcommittee*

No report.

7. **National and regional trends and news regarding the profession(s)**

No report.

8. **Consent agenda: review, consideration and action regarding requests for extensions and inactive status**

Ms. Fortier moved, seconded by Ms. Kramer, to approve the consent agenda as reviewed by Ms. Kramer granting a 60-day extension to Eric Felber. The motion passed unanimously.

9. **Inactive status extension, exam extension/accommodation requests: review, consideration and action**

A. *Lourdes Folch, exam accommodation request*

Members reviewed information submitted in support of the request for an exam accommodation.

Following review and discussion by members, Ms. Fortier moved, seconded by Ms. Kramer, to approve the request for an exam accommodation. The motion passed unanimously.

10. Applications for reassessment review, consideration and action

None

11. Requests for supervisor exemption: review, consideration and action

None

12. Applications for licensure: review, consideration and action

The committee took a break at 10:10 a.m., reconvening its public meeting at 10:15 a.m.

Appeals

1. *Lydia Rodriguez*

Members reviewed information regarding the appeal.

The applicant and Glen Simmons, Dean from her University, appeared and addressed the committee.

Following review and discussion by members, Ms. Parrish moved, seconded by Ms. Kramer, to recommend to the Board to deny the appeal based on continued curriculum deficiencies. The motion passed unanimously.

2. *Cynthia Fogel*

Members reviewed information regarding the appeal.

The applicant and her attorney, Lauren Weinzeig, appeared and addressed the committee.

Following review and discussion by members, Ms. Fortier moved, seconded by Ms. Kramer, to recommend to the Board to deny the appeal based on continuing curriculum deficiencies. The motion passed unanimously.

3. *Sherry Gilman*

Members reviewed information regarding the appeal.

The applicant was properly noticed, but did not appear.

Following review and discussion, members agreed that the applicant meets minimum requirements.

4. *John Vella*

Members reviewed information regarding the appeal.

The applicant appeared and addressed the committee.

Following review and discussion, members agreed that the applicant meets minimum requirements.

5. *Ashley Robertson-Roth*

Members reviewed information regarding the appeal.

The applicant appeared and addressed the committee.

Following review and discussion by members, Ms. Parrish moved, seconded by Ms. Fortier, to accept PC6005 as meeting requirements for a course in Assessment, Diagnosis and Treatment and to recommend to the Board to deny the appeal based on continuing deficiencies in practicum hours. The motion passed unanimously.

6. *Erik Aldama*

Members reviewed information regarding the appeal.

The applicant appeared and addressed the committee.

Following review and discussion, members requested additional information.

7. *Christopher Hout*

Members reviewed information regarding the appeal.

The applicant and his supervisor, Jeanne James, appeared and addressed the committee.

Following review and discussion by members, Ms. Fortier moved, seconded by Ms. Ms. Parrish, to recommend to the Board to deny the appeal based on continued deficiencies in supervised work experience and clinical supervision. The motion passed unanimously.

8. *Theresa Lindberg*

Ms. Fortier disclosed that the applicant works at the same agency as one of her family members and there is nothing in that relationship to prevent an unbiased decision in this matter.

Members reviewed information regarding the appeal.

The applicant addressed the committee telephonically.

Following review and discussion, members agreed that the applicant meets minimum requirements .

The committee broke to review files at 11:11 a.m., reconvening its public meeting at 3:29 p.m.

Ms. Fortier moved, seconded by Ms. Kramer, to recommend to the Board to approve Tara Edminson as a Licensed Associate Counselor upon receipt of the required licensed issuance fee and the Board's disposition of the background investigation. The motion passed unanimously.

Ms. Fortier moved, seconded by Ms. Parrish, to recommend to the Board to approve Cynthia Viera as a Licensed Associate Counselor upon receipt of the required licensed issuance fee. The motion passed unanimously.

Ms. Fortier moved, seconded by Ms. Kramer, to recommend to the Board to approve Monica Pineda as a Licensed Associate Counselor upon receipt of a passing score on the required exam and the license issuance fee. The motion passed unanimously.

Ms. Fortier moved, seconded by Ms. Kramer, to recommend to the Board to approve the following 4 applicants as Licensed Professional Counselors upon receipt of the required license issuance fee:

Vonique Schmidt	Theresa Lindberg
Sherry Gilman	John Vella

The motion passed unanimously.

Ms. Fortier moved, seconded by Ms. Kramer, to recommend to the Board to deny the following 3 applicants based on their failure to establish that they meet minimum requirements in education and/or supervised work experience:

Erica Bessen	Stephanie Wake	Kirsten Eby
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The motion passed unanimously.

13. **Future agenda items**

None

14. **Call for public comment**

No one responded to the call for public comment.

15. **Establishment of future meeting date(s)**

The next meeting is scheduled for Friday, February 27, 2015, at 9:00 a.m., at 3443 North Central Avenue, Room 1705.

16. Adjournment

Ms. Kramer moved, seconded by Ms. Parrish, to adjourn. The motion passed unanimously and the meeting was adjourned at 3:31 p.m.

Kathleen Parrish
Secretary/Treasurer

Date