



STATE OF ARIZONA  
BOARD OF BEHAVIORAL HEALTH EXAMINERS  
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DOUGLAS A. DUCEY  
Governor

TOBI ZAVALA  
Executive Director

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COUNSELING ACADEMIC REVIEW COMMITTEE  
**NOTICE OF AGENDA & PUBLIC MEETING**  
**Scheduled for January 26, 2018, at 9:00 AM**  
1740 West Adams Street, Board Room C, Phoenix, Arizona

**2nd Amended (January 25, 2018)**

Pursuant to A.R.S. §38-431.02, notice is hereby given to the general public and to members of the Counseling Academic Review Committee that the Committee will hold a regular meeting open to the public on the date and at the time indicated above. (The meeting room is located on the 1st floor of the building.)

The Committee reserves the right to change the order of items on the agenda, except for those matters set for a specific time.

The Committee, upon majority vote of a quorum of the members, may hold an Executive Session on any item on the agenda, where applicable, for purposes of reviewing and considering confidential records, to obtain legal advice and/or to consider its position and instruct its attorneys pursuant to A.R.S. §38-431.03(A)(2), (3) and (4). Executive Sessions are not open to the public.

Americans with Disabilities Act: Persons with a disability may request a reasonable accommodation, such as a sign language interpreter or a copy of this document in alternative format, by contacting Charlene Garcia at 602-542-1893 or the TDD number at 800-367-8939.

The agenda for the meeting is as follows:

**1. Call to order (Chair)**

**2. Roll call (staff)**

**3. Minutes: review, consideration and action**

*A. December 15, 2017, general meeting minutes*

*B. October 28, 2016, amended general meeting minutes*

**4. Report from Chair**

The Committee may go into executive session to discuss confidential medical records pursuant to A.R.S. §38-431.03(A)(2) or to obtain legal advice pursuant to A.R.S. §38-431.03(A)(3).

*None*

**5. Report from Executive Director and/or staff**

The Committee may go into executive session to discuss confidential medical records pursuant to A.R.S. §38-431.03(A)(2) or to obtain legal advice pursuant to A.R.S. §38-431.03(A)(3).

*A. General agency operations*

*B. Discussion regarding HB2406*

*C. Discussion regarding a revised compensation and expense reimbursement policy*

- 6. Assistant Attorney General's Report: Marc Harris, A.A.G.**  
*The Board may go into executive session to discuss confidential records pursuant to A.R.S. § 38-431.03(A)(2) or to obtain legal advice pursuant to A.R.S. §38-431.03(A)(3).*
- None*
- 7. Supervisor exemption requests: review, consideration and action**
- A. *Pablo Kusak (Christina Barnes, Psychiatric Mental Health Nurse Practitioner)*  
B. *Uvoltta Francis (Lynda Crooms, outside clinical supervisor)*
- 8. Consent agenda: review, consideration and action regarding extension request for deficiencies**
- A. *Camea Peca*  
B. *Marcie Edmonds*  
C. *Bryce Paradis*
- 9. Consent agenda: review, consideration and action regarding applications requesting review under rules prior to November 1, 2015**
- None*
- 10. Exam extension and/or exam accommodation requests: review, consideration and action.**
- None*
- 11. Applications for licensure: review, consideration and possible action.**  
The Committee may go into executive session to discuss records exempt from public inspection pursuant to A.R.S. §38-431.03(A)(2) or to obtain legal advice pursuant to A.R.S. §38-431.03(A)(3).
- A. Review, consideration, and possible action regarding applications for licensure  
*Names are posted for review in the building lobby of the 1st floor of 1740 West Adams Street, Phoenix, AZ at least twenty-four (24) hours in advance of the meeting.*
- B. Appeals
1. *Tawnya Swenson*
  2. *Bridgitte Steinken*
  3. *Cory Groman*
  4. *Mercy Mwangi*
  5. *Heather Kutch*
- 12. Applications for educational programs: review, consideration and possible action.**  
The Committee may go into executive session to discuss records exempt from public inspection pursuant to A.R.S. §38-431.03(A)(2) or to obtain legal advice pursuant to A.R.S. §38-431.03(A)(3).
- None*
- 13. Future agenda items**

**14. Call for public comment**

Those wishing to address the Committee do not need to request permission in advance; however, the Committee may limit those persons speaking during this time to a reasonable number on any given public matter. In addition, each person wishing to address the Committee will be given five (5) minutes to do so. Pursuant to A.R.S. § 38-431.01(H), the Committee can only take action on matters listed on the agenda. Action on public comment matters that are not listed on the agenda will be limited to directing staff to study the matter or to schedule the matter for further discussion at a later date.

**15. Establishment of future meeting dates(s)**

*The next meeting is scheduled for Friday, February 23, 2018, at 9:00 a.m., at 1740 West Adams St, Board Room C, Phoenix, AZ 85007*

**16. Adjournment**

January 25, 2018

Tobi Zavala  
Executive Director