



STATE OF ARIZONA
BOARD OF BEHAVIORAL HEALTH EXAMINERS
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JANICE K. BREWER
Governor

DEBRA RINAUDO
Executive Director

COUNSELING CREDENTIALING COMMITTEE MEETING MINUTES
Friday, January 24, 2014

Members Present: Yvonne Fortier, Don DeValle, Jeri Shields, Bob Rhoton

Staff Present: Debra Rinaudo, Executive Director; Donna Dalton, Assistant Director; Elma Brambila, Mary Wilson

1. **Call to Order**

The meeting was called to order on January 24, 2014, at 9:00 a.m., with Ms. Fortier presiding.

2. **Roll Call**

See above.

3. **Review and Approval of Minutes**

Ms. Shields moved, seconded by Mr. DeValle, to approve the December 18, 2013, general meeting minutes as submitted. The motion passed unanimously. Mr. Rhoton abstained from the vote.

4. **Report from Chair**

No report

5. **Report from the Executive Director and/or staff**

A. *General Agency Operations*

No report.

B. *Discussion regarding application review process*

No report.

C. *Review, consideration and action regarding implementation of SB1374*

Members were provided copies of the first quarterly report to the legislature regarding implementation of the changes required in the senate bill.

D. *Review, consideration and action regarding Rules Subcommittee update*

Ms. Dalton provided information regarding the Rules Subcommittee, which the Board created in order to develop the rules needed to implement SB1374. The subcommittee has scheduled twice monthly meetings. A standing agenda item will be included on all Credentialing Committee agendas to allow members to discuss possible rule changes for consideration by the Subcommittee.

Elizabeth Forsyth, President Elect of the Arizona ACA appeared and indicated that she attended the Rules Subcommittee meeting yesterday and is pleased with the progress. She offered continued support to the subcommittee.

E. *Review, consideration and action regarding acceptance of documents to meet curriculum requirements*

Ms. Rinaudo provided information regarding the request from one of the committees to be allowed to consider papers or projects in addition to a syllabi or course description that was not clear enough by its own content.

6. Board, committee and subcommittee reports (discussion and possible action)

No report

7. National and regional trends and news regarding the profession(s)

None

8. Supervisor exemption requests: review, consideration and action

None

9. Consent agenda: review, consideration and action regarding requests for extensions and inactive status

Ms. Fortier moved, seconded by Ms. Shields, to approve the consent agenda as reviewed by Mr. De Valle granting 60-day extensions to Bonnie DenDooven, Rebecca Lutz and Lourdes Folch and a 2nd 60-day extension to Duane Clodi. The motion passed unanimously.

10. Inactive status extension, exam extension/accommodation requests: review, consideration and action

A. Ilse Billings

Members reviewed information submitted in support of the request for an extension of inactive status.

Following review and discussion by members, Ms. Fortier moved, seconded by Mr. DeValle, to deny the request for an extension of inactive status based on the applicant's failure to establish good cause. The motion passed unanimously.

11. Applications for reassessment: review, consideration and action

A. Laura Thompson

Members reviewed the application for reassessment.

Following review and discussion, members agreed the applicant meets minimum requirements.

12. Applications for licensure: review, consideration and action

A. Deborah Rogers, LPC applicant

Ms. Fortier moved, seconded by Ms. Shields, to rescind this committee's November 22, 2013, motion to recommend to the Board to deny the Licensed Professional Counselor application based on failure to meet endorsement requirements. The motion passed unanimously.

B. Suellen Dicker, LPC applicant

Ms. Fortier moved, seconded by Mr. DeValle, to rescind this committee's November 22, 2013, motion to recommend to the Board to deny the Licensed Professional Counselor application based on failure to meet endorsement requirements. The motion passed unanimously.

Independent Contractor

Theresa Cole (West Valley Counseling)

Members received information submitted in support of the work experience acquired as an independent contractor.

Following review and discussion by members, Ms. Fortier moved, seconded by Mr. DeValle, to accept the work experience acquired as an independent contractor at West Valley Counseling. The motion passed unanimously.

Appeals

A. Ruth Mann

Ms. Shields recused from all matters involving the applicant.

Members reviewed information submitted in support of the appeal.

The applicant and her attorney, Joan Cook, appeared in person and addressed the committee.

Following review and discussion by members, Ms. Fortier moved, seconded by Mr. DeValle, to recommend to the Board to deny the appeal based on the work experience from North Valley Christian Counseling as an independent contractor not meeting requirements pursuant to:

- A.A.C. R4-6-1101 Consent to treat does not have (a, b, e, f, g)
- A.A.C. R4-6-1103 Progress notes do not include (H)(2, 3, 4)

The motion passed unanimously.

Ms. Fortier moved, seconded by Mr. Rhoton, to request copies of 3 client files from Phoenix Christian Counseling Association from each of the following timeframes: April 2009 through August 2009 and December 2009 through January 2012. The motion passed unanimously.

B. Mindy Lacasse

Members reviewed information submitted in support of the appeal.

The applicant was properly noticed, but did not appear.

Following review and discussion by members, Ms. Fortier moved, seconded by Ms. Shields, to accept the work from Sage Counseling and request additional information and forms for all positions the applicant held at Community Medical Services. The motion passed unanimously.

C. Alicia Duran-Tovar

No new information was submitted in support of the appeal.

The applicant was properly noticed, but did not appear.

Following review and discussion by members, Ms. Fortier moved, seconded by Ms. Shields, to deny the appeal based on a continuing deficiency in Basic Tests and Appraisal. The motion passed unanimously.

D. Branden Mott

Members reviewed information submitted in support of the appeal.

The applicant and her attorney, Faren Akins, appeared in person and addressed the committee.

Following review and discussion by members, Ms. Shields moved, seconded by Ms. Fortier, to accept the notice of being under supervision and to deny the appeal based on continuing deficiencies in work experience and supervision. The motion passed unanimously.

E. Angel Viano

Members reviewed information submitted in support of the appeal.

The applicant addressed the committee telephonically.

The applicant's attorney, Larry Cohen, appeared in person and addressed the committee.

Following review and discussion by members, Ms. Fortier moved, seconded by Ms. Shields, to recommend to the Board to deny the appeal. The motion passed unanimously.

F. Kimberly Campbell

Members reviewed information submitted in support of the appeal.

The applicant and her attorney, Larry Cohen, appeared in person and addressed the committee.

Following review and discussion by members, Mr. DeValle moved, seconded by Ms. Shields, to deny the appeal for the reasons previously stated. The motion passed unanimously.

G. Kathleen Buri-Baca

Members reviewed information submitted in support of the appeal.

The applicant appeared in person and addressed the committee.

Following review and discussion, members agreed the applicant meets minimum requirements.

H. Aedan Hanley

Members reviewed information submitted in support of the appeal.

The applicant appeared in person and addressed the committee.

Following review and discussion by members, Mr. Rhoton moved, seconded by Ms. Shields, to recommend to the Board to deny the appeal based on continuing curriculum deficiencies. The motion passed unanimously.

The committee took a break at 11:02 a.m., reconvening its public meeting at 11:17 a.m.

I. Janice Cox

Members reviewed information submitted in support of the appeal.

The applicant appeared in person and addressed the committee.

Following review and discussion by members, Mr. Rhoton moved, seconded by Mr. DeValle, to recommend to the Board to deny the appeal based on the reasons previously stated. The motion passed unanimously.

J. Amber Herres

Members reviewed information submitted in support of the appeal.

The applicant was properly noticed, but did not appear.

Following review and discussion by members, Mr. Rhoton moved, seconded by Mr. DeValle, to recommend to the Board to deny the appeal based on continuing deficiencies in a course in Marriage and Family Therapy and 542 hours in Practicum. The motion passed unanimously.

K. Zoe Leonard

Members were informed that the applicant requested to change her application to LAC.

The applicant was properly noticed, but did not appear.

Following review and discussion, members agreed the applicant meets LAC requirements.

The committee reviewed files from 12:23 p.m., reconvening its public meeting at 4:42 p.m.

Ms. Fortier moved, seconded by Mr. DeValle, to recommend to the Board to approve Marna Petersen as a Licensed Professional Counselor upon receipt of the required license issuance fee and the Board's disposition of the background investigation. The motion passed unanimously. Mr. Rhoton abstained from the vote.

Ms. Fortier moved, seconded by Mr. DeValle, to recommend to the Board to approve Stephanie Thomas as a Licensed Associate Counselor upon receipt of the required license issuance fee and the Board's disposition of the background investigation. The motion passed unanimously.

Ms. Fortier moved, seconded by Mr. Rhoton, to recommend to the Board to approve Rebecca Jensen as a Licensed Professional Counselor by endorsement upon receipt of the required license issuance fee and the Board's disposition of the background investigation. The motion passed unanimously.

Ms. Fortier moved, seconded by Mr. DeValle, to recommend to the Board to approve Mario Sanchez as a Licensed Professional Counselor by endorsement upon receipt of a passing score on the required exam and receipt of the required license issuance fee. The motion passed unanimously.

Ms. Fortier moved, seconded by Mr. DeValle, to recommend to the Board to approve Anna Joyce and Laura Thompson as Licensed Associate Counselors upon receipt of a passing score on the required exam and receipt of the required license issuance fee. The motion passed unanimously. Mr. Rhoton abstained from the vote.

Ms. Fortier moved, seconded by Ms. Shields, to recommend to the Board to approve Heather Rogers as a Licensed Associate Counselor upon receipt of the required license issuance fee. The motion passed unanimously. Mr. Rhoton abstained from the vote.

Ms. Fortier moved, seconded by Ms. Shields, to recommend to the Board to approve Victoria Nienaber as a Licensed Professional Counselor upon receipt of the required license issuance fee. The motion passed unanimously. Mr. Rhoton abstained from the vote.

Ms. Fortier moved, seconded by Mr. Rhoton, to recommend to the Board to approve the following 7 applicants as Licensed Professional Counselors by endorsement upon receipt of the required license issuance fee:

Deborah Rogers	Erin Hopper	Karen Wolfendon	Evangeline Mwangi
Suellen Dicker	Alicia Goodman	Robert Wilkinson	

The motion passed unanimously.

Ms. Fortier moved, seconded by Mr. Rhoton, to recommend to the Board to approve the following 6 applicants as Licensed Professional Counselors upon receipt of the required license issuance fee:

Kathleen Buri-Baca	Mary Juaregui	Sarah Cosley
Theresa Cole	Stephen Kittelson	Carlos Quijada

The motion passed unanimously.

Ms. Fortier moved, seconded by Mr. DeValle, to recommend to the Board to approve the following 4 applicants as Licensed Associate Counselors upon receipt of a passing score on the required exam and the license issuance fee:

Regina Helm	Susan Thurston-Walters
Chloe Levinson	Ayana Brown

The motion passed unanimously.

Ms. Fortier moved, seconded by Mr. DeValle, to recommend to the Board to approve the following 26 applicants as Licensed Associate Counselors upon receipt of the required license issuance fee:

Zoe Leonard	Molly Port	Rebecca Gard	Kristine Davis
Shannon Scates	Katherine Marwitz	Russell Silverberg	Nicholas Martinez
Elizabeth Forsyth	Darlene Anderson	Robert Dicarolo	Karisa Kloscak
Sandra Gerdes	Allison Blitz	Abrianna Colossio	Kristi Casare
Rebekah Rose	Janis McCollum	Crystal Sheard	Angel Montemayor
Christina Zeman	Jennifer Garrison	Patrick Edwards	Jennifer Wieck
Shaniqua Rowan-Bennett	Malia Monaco		

The motion passed unanimously.

Ms. Fortier moved, seconded by Ms. Shields, to recommend to the Board to deny Jennifer Price and Margaret Jones based on failure to establish meeting minimum requirements and pending the Board's disposition of the background investigation while final action on the application cannot be taken on the application until the investigation is complete. Mr. Rhoton abstained from the vote.

Ms. Fortier moved, seconded by Mr. DeValle, to recommend to the Board to deny Mary Reiss based on failure to establish that she meets minimum requirements in education and/or supervised work experience. The motion passed unanimously. Mr. Rhoton abstained from the vote.

Ms. Fortier moved, seconded by Mr. Rhoton, to recommend to the Board to deny the following 6 applicants based on their failure to establish that they meet minimum requirements in education and/or supervised work experience:

Brenda Boldrey	Jason Lee	Heather Tompkins
Chris Craig	Wesley Luffman	Angela Barr

The motion passed unanimously.

13. Future agenda items

None

14. Call for public comment

Elizabeth Forsyth thanked the committee for its work.

15. Establishment of future meeting date(s)

The next meeting is scheduled for Friday, February 28, 2014, at 9:00 a.m., at 3443 North Central Avenue, Room 908.

16. Adjournment

Mr. Rhoton moved, seconded by Mr. DeValle, to adjourn. The motion passed unanimously and the meeting was adjourned at 4:46 p.m.

Don De Valle
Secretary/Treasurer

Date